

**UNITED STATES OF AMERICA  
CONSUMER PRODUCT SAFETY COMMISSION**

<b>In the Matter of</b>	)	<b>CPSC Docket No: 13-1</b>
	)	
<b>BABY MATTERS, LLC</b>	)	
	)	
<b>Respondent.</b>	)	<b>HON. WALTER J. BRUDZINSKI</b>
	)	<b>Administrative Law Judge</b>

**ORDER REGARDING FILING AND SERVICE PROCEDURES**

Pursuant to 16 C.F.R. § 1025.14(c), parties are required to file an original and three (3) copies of all documents with the Secretary. Section 1025.14(a) provides, in part that “[d]ocuments may be filed in person or by mail and shall be deemed filed on the day of filing or mailing. Section 1025.16(f) provides “[t]he date of service of a document shall be the date on which the document is deposited with the United States Postal Service, postage prepaid, or is delivered in person.” For the purposes of this administrative proceeding, and in accordance with these regulations, the date of filing and the date of service for documents sent by mail are the same.

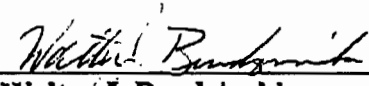
The parties are required to follow the rules of service on each other contained in 16 C.F.R. § 1025.16. At the pre-hearing conference the undersigned ALJ also ordered the parties to send a courtesy copy of all filings via electronic mail to each other and to the undersigned’s Attorney Advisor at Timothy.A.O’Connell@uscg.mil and/or the undersigned’s paralegal specialist at Regina.V.Maye@uscg.mil. The response period for all documents served by mail shall be enlarged by three additional days pursuant to 16 C.F.R. § 1025.15(b) even though all documents must be electronically mailed on the date of service.

**PLEASE TAKE NOTICE** that the electronic filing among the parties and the undersigned is in addition to and does not replace the required service on the Secretary. See also 16 C.F.R. § 1025.16(a).

**PLEASE TAKE FURTHER NOTICE** that pursuant to 16 C.F.R. § 1025.31(h), all notices of deposition, discovery requests, and written responses shall be filed with the Secretary and served on all parties, including the ALJ.

**SO ORDERED.**

Done and dated January 31, 2013  
New York, NY

  
**Walter J. Brudzinski**  
**Administrative Law Judge**