



U.S. CONSUMER PRODUCT SAFETY COMMISSION
4330 EAST WEST HIGHWAY
BETHESDA, MARYLAND 20814-4408

MINUTES OF COMMISSION MEETING
February 15, 2012

Chairman Inez M. Tenenbaum convened the February 15, 2012, 10:00 a.m., meeting of the U. S. Consumer Product Safety Commission in open session. Commissioners Nancy A. Nord, Anne M. Northup and Robert S. Adler were in attendance. Chairman Tenenbaum made welcoming remarks and summarized the agenda for the meeting.

Decisional Matter: Notice of ASTM F963-11 Proposed Revision
(Briefing package dated January 25, 2012, OS no. 3415)

Chairman Tenenbaum introduced the decisional matter and asked the Commission whether there were any questions of the staff. Jonathan Midgett, Engineering Psychologist, Office of Hazard Identification and Reduction, and David DiMatteo, General Attorney, Office of General Counsel, were present to answer any questions. After a brief session of questions and answers, Chairman Tenenbaum called for any discussion. Chairman Tenenbaum called for any motions. Commissioner Adler moved that the Commission adopt the staff briefing package recommending that the Commission accept the proposed revisions in ASTM F963-11, standard titled, *Standard Consumer Safety Specifications for Toy Safety*. Commissioner Northup seconded the motion. The Commission voted unanimously (4-0) to accept the staff recommendation to adopt the proposed revisions in ASTM F963-11. Chairman Tenenbaum called for a motion on the publication. Commissioner Adler moved that the Commission to accept the proposed revisions to ASTM F963 and approve publication of the notice of acceptance of ASTM F963 as the mandatory consumer product safety standard in the *Federal Register* ("FR"). Chairman Tenenbaum seconded the motion. Hearing no discussion, the Chairman called for a vote on the matter. The Commission voted unanimously (4-0) to accept the proposed revisions to ASTM F963 and approve publication of the notice of acceptance of ASTM F963 as the mandatory consumer product safety standard in the *FR*.

Briefing Matter: Fiscal Year 2012 Operating Plan
(Briefing package dated February 8, 2012)

The Commission were briefed on the Fiscal Year 2012 Operating Plan by Kenneth R. Hinson, Executive Director, Robert J. Howell, Deputy Executive Director, Office of Safety Operations, DeWane J. Ray, Assistant Executive Director ("AED"), Office of Hazard Reduction and Identification, Andrew J. Kameros, AED for Compliance, Jay Hoffman, Director, Office of Financial Management, Planning and Evaluation, Patrick Weddle, AED for Office of Information Technology, Carol J. Cave, Director, Office of Import Surveillance, Dean W. Woodard, Director, Office of Education, Global Outreach and Small Business Ombudsman, and Scott J. Wolfson, Director, Office of Communications. Mr. Hinson explained the new format of

the Operating Plan and discussed how it was produced. The staff responded to the questions from the Commission on their programs. No decisions were made during this part of the meeting.

There being no further business on the agenda, Chairman Tenenbaum adjourned the meeting at 1:00 p.m.

For the Commission:

A handwritten signature in black ink, appearing to read "Todd A. Stevenson". The signature is written in a cursive, somewhat stylized font.

Todd A. Stevenson
Secretary to the Commission