U.S. Consumer Product Safety Commission
Log of Meeting

SUBJECT: WCMA Technical Meeting on window covering cords

DATE OF MEETING: July 28, 2005

LOG ENTRY SOURCE: Caroleene Paul c.f.

DATE OF LOG ENTRY: August 3, 2005

LOCATION: Sheraton Newark Airport Hotel, Newark, NJ

CPSC ATTENDEE(S): Caroleene Paul, ESME

NON-CPSC ATTENDEE(S):

Ken Chang            Nien Made
Mike Daniels         Hunter Douglas
Richard Hudnut       WCMA
Joseph F. Jankoski   Hunter Douglas
David Levenick       RollEase
John E. Morris       Springs Window Fashions
Chris Outlaw         Hunter Douglas
Peter Rush           WCMA
Howard Siegal        Achim Imports
Mike Tierny           WCMA
Ralph Vasami         WCMA
Joe Zakowski         RollEase

SUMMARY OF MEETING:

see attached meeting minutes
Attendees:
John Morris, Springs; Mike Daniels, Hunter Douglas; Joe Zakowski, RollEase; David Levonick, RollEase; Ken Chang, NienMade; Howard Siegal, Achim Imports; Caroleene Paul, CPSC; Joe Jankoski, Hunter Douglas; Mike Tierney, WCMA; and Ralph Vasami, WCMA.

- A motion was made, seconded and passed unanimously to accept the minutes of the June 30, 2005 meeting.

- The Committee reviewed the revised pictograms for Sections 5.2.7 and 5.3.1.1. It was agreed that further revisions were needed. Ralph Vasami will have the drawing updated for review by the Committee. John Morris will send a file of the drawing to Ralph by August 3.

- Mike Tierney will update the Standard and submit to the Committee for review.

- Glossary of Terms/Definitions was tabled until the next meeting.


- The test procedure to be included in Appendix A is under development. Progress on this procedure will be reported at the next meeting.

- A procedure for Multi-Cord Breakaway has been presented for inclusion in the Appendix. The full Committee is requested to comment on this procedure by August 9.

- Where required, the Spanish translation will be added to the tags and labels.

- Additional product photos and drawings will be submitted to the Committee by August 9.

- The Committee decided to conduct the next meeting via Conference Call to assess progress and to set the next in person meeting. The date of the conference call is Thursday, August 11 at 11am Eastern Time.

- The meeting was adjourned.