

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30</i>				1. REQUISITION NUMBER REQ-2400-16-0018		PAGE OF 1 6	
2. CONTRACT NO. CPSC-D-14-0007		3. AWARD/ EFFECTIVE DATE 02/26/2016		4. ORDER NUMBER 0002		5. SOLICITATION NUMBER	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME Greg Grayson		b. TELEPHONE NUMBER (No collect calls) 301-504-7725		8. OFFER DUE DATE/LOCAL TIME ET	
9. ISSUED BY CONSUMER PRODUCT SAFETY COMMISSION DIV OF PROCUREMENT SERVICES 4330 EAST WEST HWY ROOM 523 BETHESDA MD 20814				10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED OR <input type="checkbox"/> SET ASIDE: % FOR: <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS <input checked="" type="checkbox"/> WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM <input type="checkbox"/> EDWOSB <input type="checkbox"/> 8(A) NAICS: SIZE STANDARD:			
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS Net 30		13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) <input type="checkbox"/>		13b. RATING	
15. DELIVER TO CONSUMER PRODUCT SAFETY COMMISSION OFFICE OF INFORMATION SERVICES 4330 EASTWEST HIGHWAY ROOM 839-23 BETHESDA MD 20814		16. ADMINISTERED BY CONSUMER PRODUCT SAFETY COMMISSION DIV OF PROCUREMENT SERVICES 4330 EAST WEST HWY ROOM 523 BETHESDA MD 20814		14. METHOD OF SOLICITATION <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP			
17a. CONTRACTOR/OFFEROR KIFINTI SOLUTIONS INC 35 REDSTONE PATH TORONTO ON M9C 1Y7		18a. PAYMENT WILL BE MADE BY CPSC Accounts Payable Branch AMZ 160 P. O. Box 25710 Oklahoma City OK 73125		17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER <input type="checkbox"/>			
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/SERVICES		21. QUANTITY		22. UNIT	
		DUNS Number: [REDACTED] Contracting Officer Representative: Shiny Varghese Email: SVarghese@cpsc.gov Tel: 301-504-7542 Task Order 0002 to contract number CPSC-D-14-0007 is hereby issued for Heat Service Management Installation and Configuration Services. The contractor shall provide all necessary personnel, materials, and services for the performance <i>(Use Reverse and/or Attach Additional Sheets as Necessary)</i>					
				23. UNIT PRICE		24. AMOUNT	
25. ACCOUNTING AND APPROPRIATION DATA 0100A16DSE-2016-9995100000-EXIT002400-252M0				26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$30,000.00			
27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED.				27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED.			
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED.				29. AWARD OF CONTRACT: _____ OFFER DATED _____ YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) 			
30b. NAME AND TITLE OF SIGNER (Type or print)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (Type or print) Eddie Ahmad		31c. DATE SIGNED 2/26/16	

19 ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
0001	<p>period of February 26, 2016 through September 18, 2016. All work shall be in accordance with the attached statement of work and contractor's quote dated February 24, 2016.</p> <p>Heat Service Management Systems Delivery Phase II</p> <p>The total amount of award: \$30,000.00. The obligation for this award is shown in box 26.</p>				30,000.00

32a. QUANTITY IN COLUMN 21 HAS BEEN

RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE _____ 32c. DATE _____ 32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE _____

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE _____ 32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE _____

32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE _____

33. SHIP NUMBER _____ 34. VOUCHER NUMBER _____ 35. AMOUNT VERIFIED CORRECT FOR _____ 36. PAYMENT COMPLETE PARTIAL FINAL 37. CHECK NUMBER _____

PARTIAL FINAL

38. S/R ACCOUNT NUMBER _____ 39. S/R VOUCHER NUMBER _____ 40. PAID BY _____

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT _____ 42a. RECEIVED BY (Print) _____

41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER _____ 41c. DATE _____ 42b. RECEIVED AT (Location) _____

42c. DATE REC'D (YY/MM/DD) _____ 42d. TOTAL CONTAINERS _____

CPSC-D-14-0007/Task Order 0002
HEAT Service Management Systems Delivery: Phase II
Performance Work Statement

1. Description of Services

The Contractor shall provide technical and consulting services to the U.S. Consumer Product Safety Commission's (CPSC) Office of Information and Technology Services (EXIT) for post implementation support and continual improvement of FrontRange HEAT Service Management system.

2. Contract Type

This procurement is a firm-fixed price task order under CPSC-D-14-0007.

3. Background and Objectives

This task order is to complete a number of tasks that were allocated for the next phase of the HEAT Service Management implementation project. Completing these tasks is imperative to ensuring the successful completion of the HEAT Service Management implementation project.

4. Description of Work

The Contractor shall furnish all necessary personnel, materials, and services, to perform the work set forth below:

- (1) The Contractor shall perform the following tasks:
 - a. Provide post implementation support for HEAT Service Management system by fixing any issues reported in production environment for up to twelve weeks after production go-live.
 - b. Upgrade and test the current HEAT software to the latest version available upon receipt of written permission from the Contracting Officer's Representative (COR) and Technical Lead.
 - c. Review of all server specifications (database and application servers) in the production environment for optimal performance. Discuss recommendation for performance improvement with the COR and CPSC Technical Lead and implement the recommendation in production based on COR and Technical Lead's approval.
 - d. Based on initial rollout and user feedback of the HEAT system, evaluate the current implementation of all HEAT software modules and propose and implement continual process based on COR and CPSC Technical Lead's approval.

- e. Import and test all historical data.

5. Reporting Requirements

The Contractor shall maintain a record of all work performed. The Contractor shall provide a detailed summary of tasks completed (accomplishments), planned activities, work percentage complete versus work planned, and risks and issues identified in weekly status and progress reports and meetings. The Contractor shall confer with CPSC staff on issues and problems which the Contractor identifies, and shall implement a solution at the direction of the Contract Officer Representative (COR).

6. Inspection and Acceptance

The CPSC Contracting Officer Representative (COR), with support from EXIT technical staff, will monitor each assignment and will evaluate the performance. The government will apply the following general inspection standards to the reporting and delivery requirements:

- Meeting agreed upon schedule dates.
- Submission of all deliverables as specified.
- Preparation of comprehensive reports/presentations.

The government will inspect the work for both quality and timeliness, and notify the Contractor regarding problems and any corrections needed. The Contractor will be notified in writing by the COR of any problems with the work and the Contractor shall provide an acceptable correction, correction plan or recommendation within 24 hours of notification.

The following deliverable items shall be performed and delivered in accordance with the following schedule:

Deliverable	Deliverable Description	Deliverable Timeframe
Project Kick-off	A meeting between the Contractor, CPSC Project Manager, and CPSC Contracting Officer's Representative. CPSC will utilize the Project Kick-Off Checklist to drive the meeting and deliverable outcome.	NLT (No later than) 5 calendar days after period of performance starts
Project plan	Detail plan of the project containing all activities, duration, due date.	NLT 10 calendar days after project kick-off date.
HEAT Software upgrade and testing	Upgrade and test the current HEAT software to the latest	In accordance with the approved project plan.

	version available upon receipt of written permission from COR and Technical Lead.	
Post implementation support	Provide post implementation support for HEAT Service Management system by fixing any issues reported in production environment for up to twelve weeks after production go-live.	Up to twelve weeks after production go-live.
Server optimization	Review of all server specifications (database and application servers) in the production environment for optimal performance. Discuss recommendation for performance improvement with the COR and CPSC Technical Lead and implement the recommendation in production based on COR and Technical Lead's approval.	In accordance with the approved project plan.
Process improvement recommendations	Based on initial rollout and user feedback of the HEAT system, evaluate the current implementation of all HEAT software modules and propose and implement continual process improvement after COR and CPSC Technical Lead's approval.	In accordance with the approved project plan.
Import historical data	Import and test all historical data.	In accordance with the approved project plan.

7. Period of Performance

The period of performance shall be 26 February 2016 through 18 September 2016.

8. Contractor Qualifications

The Contractor personnel performing the work shall have a minimum of six years working in their respective subject matter area of expertise.