CONSUMER PRODUCT SAFETY COMMISSION  
DIV OF PROCUREMENT SERVICES  
4330 EAST WEST HWY  
ROOM 523  
BETHESDA MD 20814

ARMEDIA LLC  
8221 OLD COURTHOUSE ROAD  
SUITE 300  
VIENNA VA 22182-5019

DUNS Number: 133097183

Contracting Officer Representative (COR):  
Carleton Philpott  
Cphilpott@cpsc.gov  
301-504-7604

TASK ORDER 0008 to contract CPSC-D-11-0005 is hereby issued for Technical and Governance Support Services of the PGA Message Set Project in accordance with the attached statement of work and the contractor's proposal dated January 26,  
(Use Reverse and/or Attach Additional Sheets as Necessary)

STANDARD FORM 1449 (REV. 2/2006)  
Prepared by GSA - FAR (48 CFR) 32.212

jbailey@armedia.com  
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Previous edition is not usable
2016. The period of performance shall be from 2 February 2016 through 1 February 2017. Terms and conditions shall be in accordance with CPSC-D-11-0005 and contractor's GSA federal supply contract# GS-35F-0891P.

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>UNIT PRICE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>0001</td>
<td>PGA Message Set Project</td>
<td>1</td>
<td></td>
<td></td>
<td>729,299.22</td>
</tr>
<tr>
<td>0002</td>
<td>All travel costs shall be in accordance with GSA Joint Federal Travel Regulations. Travel costs shall be negotiated at the time of need and agreed upon by the parties through issuance of a modification to the task order. The total amount of award: $729,299.22. The obligation for this award is shown in box 26.</td>
<td>1</td>
<td></td>
<td></td>
<td>0.00</td>
</tr>
</tbody>
</table>
CPSC-D-11-0005/Task Order 0008
PGA Message Set Project (Soft) Support for the Implementation of
Electronic Filing of Certificates Pilot using
the Current Pilot System
STATEMENT OF WORK (SOW)

1. DESCRIPTION OF SERVICES
The Contractor shall continue to provide all necessary personnel and services for technical and consulting services to the U.S. Consumer Product Safety Commission (CPSC) to assist CPSC’s Office of Import Surveillance (EXIS), in initiation, alignment, and completion of an alpha implementation of the eFiling concept outlined in this document. Performance shall take place on-site at CPSC Headquarters, 4330 East West Highway Bethesda, Maryland.

2. CONTRACT TYPE
This procurement is a firm-fixed price task order under CPSC-D-11-0005.

3. BACKGROUND AND OBJECTIVE
The CPSC is tasked with safeguarding consumers from unreasonable risks associated with the use of the products under its jurisdiction. CPSC port investigators work hand in hand with US Customs and Border Protection (CBP) personnel to oversee millions of shipments entering the country each month to ensure compliance with US laws and CPSC regulations.

CPSC has engaged with CBP in the International Trade Data System (ITDS), which allows the Commission to electronically access data on relevant imports in time to request holds on specific shipments at ports of entry. Using this interface, CPSC has developed and implemented decision management processes and systems for identifying suspect products and requesting inspections through CBP. CBP has developed a means to provide industry with a single electronic interface to file data on imported cargo to simplify processing for industry and to streamline data collection for CBP/ITDS’s Participating Government Agencies (PGAs). The set of standard data elements and message types that CBP will collect on behalf of its PGAs is referred to as the “PGA Message Set”. This data will be available to those PGAs that provide implementing guidance for its particular needs and which develop interfaces to the Intra-agency Web Services (IWS).

As part of the Commission’s effort to evaluate architecture, implementation issues and business impact, the CPSC requires a test of PGA Message Set functionality provided by the CBP’s ACE Modernization effort to collect targeting/enforcement data from a limited set of volunteer participants. Furthermore, an outcome of the recently held workshop on 16 CFR Part 1110 suggested the use of a certificate registry for advanced filing prior to importation, which will be tested along with the original concept of filing certificate elements through the PG Message Set during this period.

Two pilot periods for this program are anticipated:
Alpha – is the prototype development and proof of concept period.
Beta – is the test period for expansion of capacity to manage the expected volume needed to administer this regulation across a large segment of industry – as anticipated by the requirements in the proposed regulation.

4. DESCRIPTION OF WORK
The Contractor shall continue to provide all labor and services necessary to perform the work noted in this statement of work. The contractor shall perform the following:

1. Coordinate with the Program Office in the initiation, alignment and completion of the alpha implementation of the eFiling concept for the Commission.
2. In coordination with Program Office, train and perform outreach to Industry (including importers, brokers, and software developers), Government, and other stakeholders to support participation in an effective, technical implementation of the concept.

3. Provide project management support services that are aligned with the Project Management Institute’s (PMI) Project Management Body of Knowledge (PMBOK), other relevant bodies, guidance and best practices;
   a. Regular creation and updates of project management-related artifacts, such as the risk log, action log, status reports and project management plans;
   b. Attending and supporting project-related meetings through facilitation, risk and problem identification, and solution creation.

4. Devise an evaluation of the concept implementation as contrasted to the projected burden to industry. This includes an evaluation plan to demonstrate the benefit to the Risk Assessment Methodology versus the cost to participants.

5. CONTRACTOR QUALIFICATIONS
Contractor personnel responsible for the technical aspect of the project (i.e. project manager, database administrator, developer) shall have a minimum of six (6) years hands-on implementation experience within their respective area of expertise.

The Contractor shall name as key personnel the individuals assigned to perform project management and software engineering tasks on this effort. Key personnel may be substituted on the project on approval from the Contracting Officer Representative (COR).

Any and all Contractor partners (Subcontractors) shall possess the same, or higher, Contractor qualifications.

6. PERIOD OF PERFORMANCE
The Contractor shall provide the work of this task order from February 2, 2016 through February 1, 2017.

7. REPORTING AND DELIVERY REQUIREMENTS
As part of this work, the Contractor shall submit the following items to the Contracting Officer Representative:

<table>
<thead>
<tr>
<th>CLIN #</th>
<th>Deliverable Name</th>
<th>Due Date and Format (NLT-No Later Than, measured in business days)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Weekly Status Reports</td>
<td>• Weekly, NLT 5:00pm Eastern every Friday during the period of performance&lt;br&gt;• Report shall be in MS Word format uploaded to a COR-designated SharePoint site</td>
</tr>
<tr>
<td>2</td>
<td>Project plan at detail tasks level, including plan milestones</td>
<td>• Plan updates created as project changes occur, such as dates&lt;br&gt;• Plan shall be uploaded to a COR-designated SharePoint site in MS Project format</td>
</tr>
<tr>
<td>3</td>
<td>Training materials, as detailed in Project plan</td>
<td>• NLT as indicated in plan&lt;br&gt;• MS PowerPoint or Word uploaded to a COR-designated SharePoint site</td>
</tr>
<tr>
<td>4</td>
<td>Pilot Support materials, as detailed in the Project plan</td>
<td>• NLT as indicated in plan&lt;br&gt;• MS PowerPoint, Word, or in another format (if program office approved), uploaded to a COR-designated SharePoint site</td>
</tr>
<tr>
<td>5</td>
<td>Meeting Logs</td>
<td>• Provide timely records as required by CPSC policy and regulations, to include taking meeting notes during each occurrence, recording</td>
</tr>
<tr>
<td>CLIN #</td>
<td>Deliverable Name</td>
<td>Due Date and Format (NLT-No Later Than, measured in business days)</td>
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</table>
| 6      | Evaluation plan   | • NLT 2 days after each milestone is reached.  
• Plan shall be in MS Word format uploaded to a COR-designated SharePoint site                                                                                           |

8. GOVERNMENT FURNISHED PROPERTY

1. The government will provide on-site workspace, laptop computers, monitors, computer accessories, and access to CPSC systems, databases, and documents as need to perform this task.

2. Travel may be required to complete the effort under this task order. Specifically travel to pilot companies and specific ports of entry may be necessary for on-boarding. All travel costs shall be in accordance with GSA Joint Federal Travel Regulations. Travel costs shall be negotiated at the time of need and agreed upon by the parties through issuance of a modification to the task order.