**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS**

**OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, 25, 30**

<table>
<thead>
<tr>
<th>2. CONTRACT NO.</th>
</tr>
</thead>
<tbody>
<tr>
<td>GS-33F-8144H</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3. AWARD EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>09/24/2015</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>4. ORDER NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPSC-F-15-0099</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>5. SOLICITATION NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPSC-Q-15-0064</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>6. SOLICITATION ISSUE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>07/20/2015</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>7. FOR SOLICITATION INFORMATION CALL:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rudi Johnson</td>
</tr>
<tr>
<td>CODE: EMPS</td>
</tr>
</tbody>
</table>

**CONSUMER PRODUCT SAFETY COMMISSION**

**DIV OF PROCUREMENT SERVICES**

**4330 EAST WEST HWY**

**ROOM 523**

**BETHESDA MD 20814**

<table>
<thead>
<tr>
<th>11. DELIVERY FOR FOB DESTINATION UNTIL BLOCK IS MARKED</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ SEE SCHEDULE</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>12. DISCOUNT TERMS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net 30</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>13a. THIS CONTRACT IS A RATED ORDER UNDER CPAS (15 CFR 701)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>13b. RATING</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ RFQ</td>
</tr>
<tr>
<td>□ IFB</td>
</tr>
<tr>
<td>□ RFP</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>16. ADMINISTERED BY</th>
</tr>
</thead>
<tbody>
<tr>
<td>CODE: EMPS</td>
</tr>
</tbody>
</table>

**CONSUMER PRODUCT SAFETY COMMISSION**

**DIVISION OF HUMAN FACTORS**

**5 Research Place**

**Rockville MD 20850**

<table>
<thead>
<tr>
<th>17a. CONTRACTOR/ OFFEROR</th>
</tr>
</thead>
<tbody>
<tr>
<td>CODE: [Redacted]</td>
</tr>
<tr>
<td>FACILITY CODE:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>18a. PAYMENT WILL BE MADE BY</th>
</tr>
</thead>
<tbody>
<tr>
<td>CODE: EMPS</td>
</tr>
</tbody>
</table>

**WESTAT INC**

**1600 RESEARCH BOULEVARD**

**ROCKVILLE MD 20850-3129**

<table>
<thead>
<tr>
<th>19. SCHEDULE OF SUPPLIES/SERVICES</th>
</tr>
</thead>
<tbody>
<tr>
<td>ITEM NO.</td>
</tr>
<tr>
<td>0100A15DSE-2015-2264400000-EXHP004430-252H0</td>
</tr>
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</table>

| 20. QUANTITY |
| 21. UNIT     |
| 22. UNIT PRICE |
| 23. AMOUNT    |
|              |              |              |              |

<table>
<thead>
<tr>
<th>25. ACCOUNTING AND APPROPRIATION DATA</th>
</tr>
</thead>
<tbody>
<tr>
<td>DUNS Number:</td>
</tr>
<tr>
<td>CONTRACTING OFFICER REPRESENTATIVE (COR)</td>
</tr>
<tr>
<td>Rana Balci-Sinha</td>
</tr>
<tr>
<td>TEL: 301-987-2584</td>
</tr>
<tr>
<td>EMAIL: <a href="mailto:RBALCI-SINHA@CPSC.GOV">RBALCI-SINHA@CPSC.GOV</a></td>
</tr>
</tbody>
</table>

**THE CONTRACTOR SHALL PROVIDE ALL LABOR, MATERIALS, EQUIPMENT AND EXPERTISE NECESSARY TO PROVIDE THE FOLLOWING SERVICES IN ACCORDANCE WITH THE ATTACHED STATEMENT OF WORK (SOW), TERMS AND CONDITIONS AND THE GSA SCHEDULE (GS-33F-8144H).**  
(Use Reverse and/or Attach Additional Sheets as Necessary)

<table>
<thead>
<tr>
<th>28. TOTAL AWARD AMOUNT (For Govt. Use Only)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$175,248.00</td>
</tr>
</tbody>
</table>

**AUTHORIZED FOR LOCAL REPRODUCTION**

**PREVIOUS EDITION IS NOT USABLE**

**STANDARD FORM 1449 (REV. 2/2012)**

**Prepared by GSA - FAR (48 CFR) 53.212**

**Signature of Offeror/Contractor**

**31a. UNITED STATES OF AMERICA (Signature of Contracting Officer)**

**31b. Name of Contracting Officer (Type or print)**

**Eddie Ahmad**

**31c. Date Signed**

**9/25/15**
<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>SCHEDULE OF SUPPLIES/SERVICES</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>UNIT PRICE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>0001</td>
<td>TO CONDUCT A STUDY ON THE EFFECTIVENESS OF SAFETY DEVICES IN REDUCING THE RISK OF CHILD'S ACCESS TO HAZARDOUS CORDS AND LOOPS. THE CONTRACTOR SHALL IDENTIFY FACTORS THAT IMPACT THE INSTALLATION, USE AND MAINTENANCE OF SAFETY DEVICES AND ANALYZE HOW THESE FACTORS AFFECT THE LIKELIHOOD OF THE CUSTOMER CORRECTLY INSTALLING, USING AND MAINTAINING THE SAFETY DEVICES WITH THE GOAL OF REDUCING THE RISK OF CHILD'S ACCESS TO HAZARDOUS CORDS AND LOOPS.</td>
<td>1</td>
<td>LO</td>
<td>175,248.00</td>
<td>175,248.00</td>
</tr>
</tbody>
</table>

The total amount of award: $175,248.00. The obligation for this award is shown in box 26.
Statement of Work
Evaluation of Safety Devices used with Corded Window Coverings
CPSC-F-15-0089

1. Description of Services:

The contractor shall conduct a study on the effectiveness of safety devices in reducing the risk of child’s access to hazardous cords and loops to support the Office of Engineering Sciences Human Factors at the Consumer Product Safety Commission (CPSC), Rockville, Maryland.

2. Background

Window coverings are household products that may pose a hazard to young children. Young children, because of their exploration with the environment to learn and play, can become entangled in accessible, hazardous cords. If entangled, children may die quickly and silently or are injured with sometimes lifelong complications. Staff estimates that a minimum of 11 strangulation fatalities occur annually on window covering cords among children under the age of five.

Window coverings comprise of a wide range of products, including shades, blinds, curtains, and draperies. In general terms, “hard” window coverings, composed of slats or vanes, are considered blinds, and “soft” window coverings that contain a continuous roll of material are considered shades. Both blinds and shades may have inner cords that cause a motion, such as raising, lowering, traversing, or rotating the window covering to achieve the desired level of light control. Curtains and draperies do not contain inner cords but may be operated by a continuous loop. The cord or loop that is manipulated by the consumer to operate the window covering is called an “operating cord” and may be in the form of a single cord, multiple cords, or continuous loops. Cordless window coverings are products designed to function without an operating cord, but may contain inner cords. The most common types of window coverings, associated cords, and observed hazard scenarios with cords are described in the CPSC staff’s briefing package\(^1\) to the Commission.

The ANSI/WCMA A100.1-2014, American National Standard for Safety of Corded Window Covering Products establishes safety performance requirements for window coverings sold in the United States. The standard applies to all interior corded window covering products and includes, but is not limited to, cellular shades, horizontal blinds, pleated shades, roll-up style blinds, roller shades, Roman style shades, traverse rods, and vertical blinds. The standard was first published in 1996, and was revised six times. The latest version was published in 2014. “Safety Devices” are not defined in the standard but generally include devices that are used with the window covering in order to reduce a child’s access to the hazardous cords or loops. For example, tension devices, when installed and maintained properly, keep the looped cord/bead chain taut so that a child cannot insert his/her head into the loop. Cord cleats,

when properly installed out of reach of a child and used every time a window covering is raised or lowered to accumulate the pull cords, can reduce the risk of the child’s access to cords.

3. **Objective**

The objective of this contract is to identify the factors that impact the installation, use, and maintenance of the safety devices and analyze how these factors affect the likelihood of customers correctly installing, using, and maintaining the safety devices with the goal of reducing the risk of a child’s access to hazardous cords and loops.

4. **Contract Type**

This procurement is a firm-fixed price contract. This is a non-personnel services contract.

5. **Description of Work:**

5.1 The Contractor shall act independently, and not as an agent of the Government and shall furnish all necessary personnel, equipment, supplies, facilities, materials and supervision necessary to perform the work set forth below.

5.2 The contractor shall conduct an assessment of consumers’ interaction with safety devices that are currently available in the market. The safety devices shall include a tie-down or tension device that is intended to keep continuous loop/beaded chain taut as well as cord cleats intended to keep the pull cords out of reach of children. For this purpose, the contractor shall investigate the factors that affect the installation, such as use, and maintenance of the safety device as part of the installation and use of the window covering. At a minimum the following common types of window coverings will be evaluated: horizontal blinds (e.g., metal or vinyl, faux wood and wood), cellular shades, roller shades, vertical blinds, and Roman shades along with the applicable safety device. Participants at a minimum should include parents with young children (age less than 8), homeowners and renters with and without children, and elderly population.

5.3 The contractor shall identify steps necessary to install, use, and maintain the safety device. This shall include a task analysis. At a minimum, the contractor shall evaluate the task analysis as follows:

5.3.1 Installation of the safety device:

a. Identify the characteristics of the users who are more or less likely to install the safety device
b. The factors that affect the decision of installing or not installing the safety device
c. The effects of warning labels and instructions on user’s decision making. Considerations should include noticing, reading, comprehending, and following the instructions and warning labels.
d. The factors that affect the installation action of the safety device
e. Does the type of window covering play a role in this decision
f. If the operation of the window covering depends on the installation of the safety device, evaluate its degree of significance. For example, if consumer can still lift or lower the window covering about half way or two-third of the way or if consumer cannot lift or lower the window covering at all, how does it impact consumer’s installation decision. Consider different types of window coverings in this analysis.

g. Evaluate the factors that impact correct installation of the safety device. Correct installation means that the installation is performed according to the manufacturers’ instructions.

h. Consider a scenario where the window covering is previously installed without a safety device. Evaluate under which circumstances the new user would install a safety device.

5.3.2 Use of the safety device:

a) Identify the characteristics of the users who are more or less likely to use the safety device
b) The reasons that the safety devices may not be used
c) The factors that could impact the use of the safety device
d) Does the type of window covering play a role in this decision
e) Compare passive (i.e., operates without the direct interaction of the user) or active (i.e., operated by direct interaction of the user) feature of the device and how it affects the device use.

5.3.3 Maintenance of the safety device:

a) Identify the characteristics of the users who are more or less likely to maintain the safety device
b) The reasons that the safety devices may not be maintained

5.4 The contractor shall prepare all necessary documents and implement all activities needed to secure and obtain the Institutional Review Board (IRB) approval for the study.

5.5 The contractor, with the assistance of CPSC, shall prepare all necessary documents and implement any changes to the study plan needed for Office of Management and Budget (OMB) Paperwork Reduction Act (PRA) approval.

6. Deliverables
6.1 The contractor shall prepare a report detailing all results gathered as a result of the contract. At a minimum, the report shall include:

a) Executive Summary
b) Background
c) Methods
   1) Detailed discussion of the methods used to conduct the study
d) Participants
   1) Verification of IRB approval.
2) Demographic information about participants, e.g., age, gender, education, income, number and age of children living with them, own or rent status, and other appropriate information.

e) Results
   1) Results of subjective analyses.

f) Discussion
   1) Key findings from the study.
   2) Lessons learned during study.
   3) Implications and shortcomings.
   4) Final recommendations to improve the likelihood of installing, using, and maintaining safety devices.

6.2. Results may be incorporated into a publically released CPSC staff report. See Section 10 for reporting requirements.

6.3 A draft report is due 10 weeks after IRB or OMB approval, whichever is later, and any comments from CPSC staff to the draft will be negotiated between the government and the contractor by mutual agreement.

7. Contractor Qualifications:

   Contractor personnel performing the work shall include:

   A principle investigator who shall have at least 5 years of experience conducting human factors-related research, excluding graphical user interface usability, software usability, and other human-computer interaction-related experience.

8. Period of Performance: Performance of work shall begin on the effective date (Block 31c of SF144) of this contract and shall not extend beyond eight (8) months.

9. Place of Performance: The work to be performed under this contract shall be performed at the contractor’s facility.

10. Reporting Requirements. The Contractor shall submit all reports to the Contracting Officer’s Representative (COR).

10.1 The Contractor shall provide a bi-weekly status report on Tuesdays during the task analysis period, to be submitted to the CPSC COR as stated below.

   a) Format: The report shall be provided in either Microsoft Word or Adobe Acrobat format and must be e-mailed to the CPSC COR at: rbalcisinha@cpsc.gov.

   b) Content: The report must contain the following:

      1) Status of project and new developments
      2) Problems and proposed solutions
      3) Changes in schedule
10.2 The Contractor shall provide all necessary documents needed for OMB Paperwork Reduction Act (PRA) approval.

10.3 The Contractor shall provide a draft final report

   a) Format: The draft final report shall be provided as a Microsoft Word electronic document by email.
   b) Content: See required content under Deliverables, Section 6.1

10.4 The Contractor shall provide a final report to the CPSC COR at:

   Rana Balci-Sinha
   U.S. Consumer Product Safety Commission
   5 Research Place
   Rockville, MD 20850

   a) Format: The results of the Contractor testing shall be provided in a Microsoft Word format, 2 hard copies and 1 electronic copy by email and 1 electronic copy on a CD.

   b) The final hard copy report must be in the following format:
      1) Type of cover - heavier than inner pages
      2) Table of contents
      3) Provide information concerning:
         a. The contract pursuant to which the report is prepared.
         b. The name of the Contractor preparing the report pursuant to such contract.
      4) Provide the text of the report that must include the following information:
         a. Background
         b. Methods
         c. Participants
         d. Results
         e. Discussion

10.5 Content: The final written report must address all of the issues and objectives set forth in the Statement of Work as well as comments received from the CPSC staff.


12. Other Contract Requirements:

   12.1 General: The Contractor shall furnish all supplies, equipment, facilities and services required to perform work under this contract.
   12.2 Institutional Review Board: The contractor shall provide for review and approval of any human subject research by an Institutional Review Board (IRB) that maintains a Federal-wide Assurance (FWA) and adhere to all aspects of the Common Rule for human subject protections.
12.3 Paperwork Reduction Act: The contractor shall provide for review of data collection plan per the Paperwork Reduction Act and adhere to all changes required per the approval process.
12.4 A CPSC representative shall be allowed to visit the site at any time during the study.
12.5 No data collection shall begin until the contractor's research study proposal has received approval from both the IRB and OMB.

13. Delivery Schedule: The following deliverable items must be performed or delivered in accordance with the following schedule:

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Delivery &amp; Performance</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Status reports</td>
<td>Not to exceed 16</td>
<td>Bi-weekly on Tuesdays</td>
</tr>
<tr>
<td>See Section 10.1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. OMB PRA package</td>
<td>1 copy via e-mail</td>
<td>Within 2 weeks of contract award.</td>
</tr>
<tr>
<td>3. Draft Report submitted in Microsoft Word.</td>
<td>1 copy via e-mail</td>
<td>10 weeks after IRB or OMB approval, whichever is later</td>
</tr>
<tr>
<td>4. Final written report submitted in Microsoft Word or Adobe Acrobat format, or applicable software.</td>
<td>2 hard copies, one electronic copy via email and one electronic copy on CD</td>
<td>12 weeks after IRB or OMB approval, whichever is later</td>
</tr>
</tbody>
</table>

14. Quality Control

The Contractor shall develop and maintain a quality control program to ensure the contractor provides qualified and professional personnel and that their performance is in accordance with the criteria stated within this statement of work and commonly accepted commercial practices. At a minimum, the Contractor shall develop quality control procedures that address the areas identified in the statement of work.

15. Quality Assurance

The Contracting Officer Representative (COR) will review, for completeness, preliminary or draft documentation that the Contractor submits and may return it to the Contractor for correction. Absence of any comments by the COR will not relieve the Contractor of the responsibility of complying with the requirements of this contract.

16. Applicable Documents
16.1. ANSI/WCMA A100.1-2014 American National Standard For Safety of Corded Window Covering Products. (can be purchased at this link).

16.2. Petition CP 13-2 submitted to the Commission

16.3. CPSC staff briefing package in response to the petition

16.4. Advance Notice of Proposed Rulemaking briefing package

17. CONTRACTING OFFICER'S REPRESENTATIVE (COR) DESIGNATION

a. The following individual has been designated at the Government’s COR for this contract:

   Rana Balci-Sinha  
   U.S. Consumer Product Safety Commission  
   5 Research Place  
   Rockville, MD 20850  
   Phone: 301-987-2584 | rbalci-sinha@cpsc.gov

b. The CPSC COR is responsible for performing specific technical and administrative functions, including:

   (1) performing technical evaluation as required;

   (2) assisting the Contractor in the resolution of technical problems encountered during performance; monitoring the Contractor's technical progress, including surveillance and assessment of performance, and notifying the Contracting Officer within one week when deliverables (including reports) are not received on schedule in accordance with the prescribed delivery schedule; and

   (3) inspection and acceptance of all items required by the contract.

c. The COR, who may be personally liable for unauthorized acts, is not authorized to and shall not:

   (1) make changes in scope of work, contract schedules, and/or specifications, or to make changes that affect price, quality, quantity or delivery,

   (2) direct or negotiate any change in the terms, conditions, or amounts cited in the contract; and

   (3) make commitments or changes that affect price, or take any action that commits the Government or could lead to a claim against the Government.

d. A clear distinction is made between Government and Contractor personnel. No employer-employee relationship will occur between government employees and contractor employees. Contractor employees shall report directly to their company (employer) and shall not report to Government personnel.

18. BILLING INSTRUCTIONS
Pursuant to the Prompt Payment Act (P.L. 97-177) and the Prompt Payment Act Amendments of 1988 (P.L. 100-496) all Federal agencies are required to pay their bills on time, pay interest penalties when payments are made late, and to take discounts only when payments are made within the discount period. To assure compliance with the Act, vouchers and/or invoices shall be submitted on any acceptable invoice form which meets the criteria listed below. Examples of government vouchers that may be used are the Public Vouchers for Purchase and Services Other Than Personal, SF 1034, and Continuation Sheet, SF 1035. At a minimum, each invoice shall include:

1. The name and address of the business concern (and separate remittance address, if applicable).

2. Do NOT include Taxpayer Identification Number (TIN) on invoices sent via e-mail.

3. Invoice date.

4. Invoice number.

5. The contract or purchase order number (see block 2 of OF347 and block 4 of SF1449 on page 1 of this order), or other authorization for delivery of goods or services.

6. Description, price and quantity of goods or services actually delivered or rendered.

7. Shipping cost terms (if applicable).

8. Payment terms.

9. Other substantiating documentation or information as specified in the contract or purchase order.

10. Name, title, phone number and mailing address of responsible official to be notified in the event of a deficient invoice.

ORIGINAL VOUCHERS/INVOICES SHALL BE SENT TO:

U.S. Mail
Enterprise Service Center, c/o CPSC, Accounts Payable Branch, AMZ-160
PO Box 25710
Oklahoma City, Ok. 73125

FEDEX
Enterprise Service Center, c/o CPSC, Accounts Payable Branch, AMZ-160
6500 S. MacArthur Blvd.
Oklahoma City, Ok. 73169

---OR---

Via email to: 9-AMC-AMZ-CPSC-Accounts-Payable@faa.gov
Invoices not submitted in accordance with the above stated minimum requirements will not be processed for payment. Deficient invoices will be returned to the vendor within seven days or sooner. Standard forms 1034 and 1035 will be furnished by CPSC upon request of the contractor.

Inquiries regarding payment should be directed to the Enterprise Service Center (ESC), Office of Financial Operations, Federal Aviation Administration (FAA) in Oklahoma City, 405-954-1693.

19. PAYMENT

Payment will be made as close as possible to, but not later than, the 30th day after receipt of a proper invoice as defined in “Billing Instructions,” except as follows:

When a time discount is taken, payment will be made as close as possible to, but not later than, the discount date. Discounts will be taken whenever economically justified. Otherwise, late payments will include interest penalty payments. Inquiries regarding payment should be directed to Caleb Pierce at 405-954-1693 or at the U.S. Mail and Fedex addresses listed above:

Complaints related to the late payment of an invoice should be directed to Ricky Woods at the same address (above) or 405-954-5351.

Customer Service inquiries may be directed to Adriane Clark at AClark@cpsc.gov.

20. PROCESSING INSTRUCTIONS FOR REQUESTING OFFICES

The Purchase Order/Receiving Report (Optional Form 347 or Standard Form 1449) shall be completed at the time the ordered goods or services are received. Upon receipt of the goods or services ordered, each item should be inspected, accepted (partial or final) or rejected. The Purchase Order/Receiving Report shall be appropriately completed, signed and dated by the authorized receiving official. In addition, the acceptance block shall be completed (Blocks 32 a, b & c on the SF 1449 and column G and page 2 of the OF 347). The receiving report shall be retained by the requesting office for confirmation when certifying invoices.

21. CLAUSES

LC 21A Disclosure of Information - Limits on Publication

a. The Contractor shall submit to the Commission any report, manuscript or other document containing the results of work performed under this contract, before such document is published or otherwise disclosed to the public, to assure compliance with Section 6(b) of the Consumer Product Safety Act (15 U.S.C. Section 2055(b)), Commission regulations (16 C.F.R. Part 1101), and a Commission directive (Order 1450.2). These provisions restrict disclosure by Commission Contractors of information that (1) permits the public to identify particular consumer products or (2) reflects on the safety of a class of consumer products. Prior submission allows the Commission staff to review the Contractor’s information and comply with the applicable restrictions. CPSC should be advised of the Contractor’s desire to submit or publish an abstract or a report as soon as practical.
b. Any publication of, or publicity pertaining to, the Contractor's document shall include the following statement: "This project has been funded with federal funds from the United States Consumer Product Safety Commission under contract number CPSC-[F-15-0089]. The content of this publication does not necessarily reflect the views of the Commission, nor does mention of trade names, commercial products, or organizations imply endorsement by the Commission.

**LC 21B Disclosure of Information - Restricted Publication**

a. The Contractor shall submit to the Commission any report, manuscript or other document containing the results of work performed under this contract. This document shall not be published or otherwise disclosed by the contractor.

b. Should the contractor subsequently apply to the Consumer Product Safety Commission for permission to publish documents containing the results of this work and the release is approved in writing, any publication of, or publicity pertaining to, the Contractor's document shall include the following statement: "This project has been funded with federal funds from the United States Consumer Product Safety Commission under contract number CPSC-[F-15-0089]. The content of this publication does not necessarily reflect the views of the Commission, nor does mention of trade names, commercial products, or organizations imply endorsement by the Commission.

**LC 24 Nondisclosure of any Data Developed Under this Contract**

a. The Contractor agrees that it and its employees will not disclose any data obtained or developed under this contract to third parties without the consent of the U. S. Consumer Product Safety Commission Contracting Officer.

b. The Contractor shall obtain an agreement of non-disclosure from each employee who will work on this contract or have access to data obtained or developed under this contract.

**LC 31 Restrictions on Use of Information**

a. If the Contractor, in the performance of this contract, obtains access to information such as CPSC plans, reports, studies, data projected by the Privacy Act of 1974 (5 U.S.C. 552a), or personal identifying information which has not been released or otherwise made public, the Contractor agrees that without prior written approval of the Contracting Officer it shall not: (a) release or disclose such information, (b) discuss or use such information for any private purpose, (c) share this information with any other party, or (d) submit an unsolicited proposal based on such information. These restrictions will remain in place unless such information is made available to the public by the Government.

b. In addition, the Contractor agrees that to the extent it collects data on behalf of CPSC, or is given access to, proprietary data, data protected by the Privacy Act of 1974, or other confidential or privileged technical, business, financial, or personal identifying information during performance of this contract, that it shall not disclose such data. The Contractor shall keep the information secure, protect such data to prevent loss or dissemination, and treat such information in accordance with any restrictions imposed on such information.
52.217-8 - Option to Extend Services (NOV 1999)

(a) The Government may extend the term of this contract by written notice to the Contractor within thirty days prior to expiration of the contract; provided that the Government gives the contractor a preliminary written notice of its intent to extend at least thirty (30) days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.