### Solicitation/Contract/Order for Commercial Item

**OFFEROR TO COMPLETE BLOCKS 11, 17, 23, 24, 25, 26, 30, 31, 31a.**

**FOR SOLICITATION INFORMATION CALL:**

CONSUMER PRODUCT SAFETY COMMISSION  
DIV OF PROCUREMENT SERVICES  
4330 EAST WEST HWY  
ROOM 517  
BETHESDA MD 20814

**CONTRACT NO.:** GS-24F-3022G  
**AWARD EFFECTIVE DATE:** 09/30/2010  
**ORDER NUMBER:** CPSC-F-10-0069  
**SOLICITATION NUMBER:** CPSC-Q-10-0063  
**ISSUE DATE:** 04/29/2010

**FOR SOLICITATION INFORMATION CALL:**

**9. ISSUED BY**

**CONSUMER PRODUCT SAFETY COMMISSION**  
**DIV OF PROCUREMENT SERVICES**  
**4330 EAST WEST HWY**  
**ROOM 517**  
**BETHESDA MD 20814**

**10. THIS ACQUISITION IS**

RECOGNIZED AS A

- UNRESTRICTED OR
- RESTRICTED

**11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED**

**12. DISCOUNT TERMS**

Net 30

**13. THIS CONTRACT IS A**

RATED CONTRACT UNDER

GS SCHEDULE AND THE ATTACHED TERMS AND CONDITIONS

**14. METHOD OF SOLICITATION**

RFP

**15. DELIVER TO**

**CODE**

**FMPS**

**16. ADMINISTERED BY**

**CODE**

**FMPS**

**CONSUMER PRODUCT SAFETY COMMISSION**  
**DIV OF PROCUREMENT SERVICES**  
**4330 EAST WEST HWY**  
**ROOM 517**  
**BETHESDA MD 20814**

**17a. CONTRACTOR/offerer**

**CODE**

**Facility CODE**

**18a. PAYMENT WILL BE MADE BY**

**CODE**

**FMPS**

**HITACHI HIGH TECHNOLOGIES AMERICA INC**

**5100 FRANKLIN DRIVE**

**PLEASANTON CA 94588**

**19b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED**

**19b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER**

**19. ITEM NO.**

**20. SCHEDULE OF SUPPLIES/SERVICES**

**DUNS Number:**

- THE CONTRACTOR SHALL PROVIDE THE HITACHI S-3400N-II SEM AS NOTED ON THE SUPPLIER QUOTATION #10051202 (with a DVD-RW drive) AND IN ACCORDANCE WITH THE GS SCHEDULE AND THE ATTACHED TERMS AND CONDITIONS.

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
<th>UNIT PRICE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>0001</td>
<td>Scanning Electron Microscope</td>
<td>1 EA</td>
<td>199,700.00</td>
<td>199,700.00</td>
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</tbody>
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**25. ACCOUNTING AND APPROPRIATION DATA**

<table>
<thead>
<tr>
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**TOTAL AWARD AMOUNT (For Govt. Use Only):**

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**29. AWARD OF CONTRACT REF.**

<table>
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<th>AMOUNT</th>
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</table>

**30a. SIGNATURE OF OFFEROR/CONTRACTOR**

**30b. NAME AND TITLE OF SIGNER (Type or print)**

**30c. DATE SIGNED**

**31a. NAME OF CONTRACTING OFFICER (Type or print)**

**31b. DATE SIGNED**

**31c. DATE SIGNED**

**AUTHORIZED FOR LOCAL REPRODUCTION**

**PREVIOUS EDITION IS NOT USABLE**

**Todd Stevenson**
The total amount of award: $199,700.00. The obligation for this award is shown in box 26.

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>SCHEDULE OF SUPPLIES/SERVICES</th>
<th>QUANTITY</th>
<th>UNIT PRICE</th>
<th>AMOUNT</th>
</tr>
</thead>
</table>

32a. QUANTITY IN COLUMN 21 HAS BEEN ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS
- [ ] RECEIVED
- [ ] INSPECTED
- [ ] NOTED

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
32c. DATE
32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE
32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER
34. VOUCHER NUMBER
35. AMOUNT VERIFIED CORRECT FOR
- [ ] COMPLETE
- [ ] PARTIAL
- [ ] FINAL

36. PAYMENT
37. CHECK NUMBER

38. S/R ACCOUNT NUMBER
39. S/R VOUCHER NUMBER
40. PAID BY

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER
41c. DATE

42a. RECEIVED BY (Print)
42b. RECEIVED AT (Location)
42c. DATE RECD (YY/MM/DD)
42d. TOTAL CONTAINERS
LC 1B  CONTRACTOR'S NOTE - DELIVERIES TO THE CPSC LABORATORY SITE,
NEW LABORATORY ADDRESS TO COME

B. BILLING INSTRUCTIONS:

Pursuant to the Prompt Payment Act (P.L. 97-177) and the Prompt Payment Act Amendments of 1988 (P.L. 100-496) all Federal agencies are required to pay their bills on time, pay interest penalties when payments are made late, and to take discounts only when payments are made within the discount period. To assure compliance with the Act, vouchers and/or invoices shall be submitted on any acceptable invoice form which meets the criteria listed below. Examples of government vouchers that may be used are the Public Vouchers for Purchase and Services Other Than Personal, SF 1034, and Continuation Sheet, SF 1035. At a minimum, each invoice shall include:

1. The name and address of the business concern (and separate remittance address, if applicable).
2. Taxpayer Identification Number (TIN).
3. Invoice date (use of invoice number in addition to invoice date is prudent but not required).
4. The contract or purchase order number (see block 2 of OF347 or block 4 of SF1449 on page 1 of this order), or other authorization for delivery of goods or services.
5. Description, price and quantity of goods or services actually delivered or rendered.
6. Shipping cost terms (if applicable).
7. Payment terms.
8. ACH Vendor information which includes: the Financial Institution, routing transit number, and depositor account number. In addition please specify whether account is a checking account or savings account.
9. Other substantiating documentation or information as specified in the contract or purchase order.
10. Name, title, phone number and mailing address of responsible official to be notified in the event of a deficient invoice.

ORIGINAL VOUCHERS/INVOICES SHALL BE SENT TO:
Accounting Officer
Div. of Financial Services, Room 522
U.S. Consumer Product Safety Commission
4330 East-West Hwy
Bethesda, MD 20814
Invoices not submitted in accordance with the above stated minimum requirements will not be processed for payment. Deficient invoices will be returned to the vendor within seven days or sooner. Standard forms 1034 and 1035 will be furnished by CPSC upon request of the contractor.

Inquiries regarding payment should be directed to the Finance Office at 301-504-7172 or 301-504-7130.

C. PAYMENT

Payment will be made as close as possible to, but not later than, the 30th day after receipt of a proper invoice as defined in “Billing Instructions,” except as follows:

When a time discount is taken, payment will be made as close as possible to, but not later than, the discount date. Discounts will be taken whenever economically justified. Otherwise, late payments will include interest penalty payments. Inquiries regarding payment should be directed to the Accounting Officer at (301) 504-7203 or 301-504-7130 or at the following address:

Accounting Officer
Div. of Financial Services, Room 522
U.S. Consumer Product Safety Commission
4330 East-West Hwy
Bethesda, MD 20814

Complaints related to the late payment of an invoice should be directed to Deborah Peebles Hodge, Director, Division of Financial Services at the same address (above).

D. INSPECTION & ACCEPTANCE PERIOD

Unless otherwise stated in the Statement of Work or Description, the Commission will ordinarily inspect all materials/services within three (3) working days after the date of receipt. The CPSC contact person will transmit disapproval, if appropriate. If other inspection information is provided in the Statement of Work or Description, it is controlling.

E. ALL OTHER INFORMATION RELATING TO THE PURCHASE ORDER

Contact: Eddie Ahmad at (301) 504-7884

F. PROCESSING INSTRUCTIONS FOR REQUESTING OFFICES

The Purchase Order/Receiving Report (Optional Form 347 or Standard Form 1449) must be completed at the time the ordered goods or services are received. Upon receipt of the goods or services ordered, each item should be inspected, accepted (partial or final) or rejected. The Purchase Order/Receiving Report must be appropriately completed, signed and dated by the authorized receiving official. In addition, the acceptance block shall be completed (Blocks 32 a, b & c on the SF 1449 and column G and page 2 of the OF 347). The receiving report shall be retained by the requesting office for confirmation when certifying invoices.

G. PROPERTY/EQUIPMENT PURCHASES
In the case of Purchase Orders/Receiving Reports involving the purchase and receipt of property/equipment, a copy of the Purchase Order/Receiving Report must also be immediately forwarded directly to the Property Management Officer in the Division of Administrative Services. The transmittal of Purchase Orders/Receiving Reports to the property management officer is critical to the integrity and operation of CPSC's Property Management System. Receiving officials should also forward copies to their local property officer/property custodian consistent with local office procedures.