

2. CONTRACT NO.: CPSC-D-09-0004
 3. AWARD/EFFECTIVE DATE: 07/16/2012
 4. ORDER NUMBER: 0004
 5. SOLICITATION NUMBER: CPSC-Q-09-0101
 6. SOLICITATION ISSUE DATE: 08/04/2009

7. FOR SOLICITATION INFORMATION CALL: **Greg Grayson**
 b. TELEPHONE NUMBER (No collect calls): 301-504-7725
 8. OFFER DUE DATE/LOCAL TIME: ET

9. ISSUED BY: CONSUMER PRODUCT SAFETY COMMISSION
 DIV OF PROCUREMENT SERVICES
 4330 EAST WEST HWY
 ROOM 523
 BETHESDA MD 20814
 CODE: FMPS

10. THIS ACQUISITION IS: UNRESTRICTED OR SET ASIDE: % FOR:
 SMALL BUSINESS
 HUBZONE SMALL BUSINESS
 SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS
 WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM
 EDWOSB
 8(A)
 NAICS: 541690
 SIZE STANDARD: \$6.0

11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED: SEE SCHEDULE
 12. DISCOUNT TERMS: Net 30
 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)
 13b. RATING:
 14. METHOD OF SOLICITATION: RFQ IFB RFP

15. DELIVER TO: CONSUMER PRODUCT SAFETY COMMISSION
 ROCKVILLE CAMPUS
 5 RESEARCH PLACE
 ROCKVILLE MD 20850
 CODE: LSE2

16. ADMINISTERED BY: CONSUMER PRODUCT SAFETY COMMISSION
 DIV OF PROCUREMENT SERVICES
 4330 EAST WEST HWY
 ROOM 523
 BETHESDA MD 20814
 CODE: FMPS

17a. CONTRACTOR/OFFEROR: WESTAT INC
 ATTN ROD MOHADJER
 1650 RESEARCH BLVD
 ROCKVILLE MD 20850-3129
 CODE: [REDACTED] FACILITY CODE: [REDACTED]

18a. PAYMENT WILL BE MADE BY: CPSC Accounts Payable Branch
 AMZ 160
 P. O. Box 25710
 Oklahoma City OK 73125
 CODE: FMPS

17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER
 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	DUNS Number: 04[REDACTED] Contracting Officer Representative: Caroleene Paul Email: CPaul@cpsc.gov Tel: 301-987-2225 The contractor shall provide the following table saw recruitment participant services in accordance with the attached task description and contract# CPSC-D-09-0004 for the period of performance July 17, 2012 through July 16, 2013. (Use Reverse and/or Attach Additional Sheets as Necessary)				

25. ACCOUNTING AND APPROPRIATION DATA: 0100A12DPS-2012-2266600000-EXHRO04400-252F0
 26. TOTAL AWARD AMOUNT (For Govt. Use Only): \$51,980.18

27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA ARE ARE NOT ATTACHED.
 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA ARE ARE NOT ATTACHED.

28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED.
 29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____, YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR
 31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER): *Rudi M. Johnson*
 30b. NAME AND TITLE OF SIGNER (Type or print)
 30c. DATE SIGNED
 31b. NAME OF CONTRACTING OFFICER (Type or print): Rudi M. Johnson
 31c. DATE SIGNED: 7/16/2012

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
0003 A	Senior Study Director	4	HR	215.03	860.12
0003 B	Associate Study Director	82	HR	178.90	14,669.80
0003 E	Senior Technical Reviewer / Senior Analyst	8	HR	215.03	1,720.24
0003 F	Junior Analyst	60	HR	121.90	7,314.00
0003 G	Senior Programmer / Systems Analyst	16	HR	178.90	2,862.40
0003 H	Junior / CATI Programmer	24	HR	101.73	2,441.52
0003 J	Telephone Interviewer	99	HR	29.90	2,960.10
0003 K	Secretarial	60	HR	76.90	4,614.00
0003 L	Miscellaneous Survey Expenses	1	LO	4,538.00	4,538.00
Continued ...					

32a. QUANTITY IN COLUMN 21 HAS BEEN

RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
--	-----------	---

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL				

38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
------------------------	------------------------	-------------

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	41c. DATE	42a. RECEIVED BY (<i>Print</i>)
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		42b. RECEIVED AT (<i>Location</i>)
		42c. DATE REC'D (<i>YYMMDD</i>) 42d. TOTAL CONTAINERS

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

CPSC-D-09-0004/0004

PAGE OF

3

6

NAME OF OFFEROR OR CONTRACTOR

WESTAT INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
0003 M	Misc. Non-labor items (Recruitment Ad)	1	LO	10,000.00	10,000.00
The total amount of award: \$51,980.18. The obligation for this award is shown in box 26.					

Statement of Work
Task Order 0004 - Contract #CPSC-D-09-0004
Respondent Recruitment for Table Saw Survey

1. Description of Services

The contractor shall identify potential survey respondents who are owners of table saws that have a modular blade guard design and shall recruit the respondents to participate in a survey.

2. Background

The voluntary standard for table saws (UL 987 *Stationary and Fixed Electric Tools*) addressed blade contact injuries by requiring a single piece blade guard attached to a splitter located behind the blade. The blade guard prevents inadvertent contact with the blade and the splitter prevents the work piece from pinching the blade to produce kickback. However, many users removed the blade guard and splitter from the table saw because the safety devices obstructed the view and/or cutting operation and the devices were seen as more of an annoyance.

In November 2007, a 7th edition of UL 987 was published with requirements for a new modular blade guard that incorporates a permanent riving knife design. The modular blade guard is more open and provides a less obstructed view of the cut. The permanent riving knife is adjustable and provides kickback protection even when the blade guard is not employed. Riving knives can also be used for non-through cuts where the top of the saw blade is used to cut a groove in the work piece. The majority of table saws sold in the United States since 2009 meet the UL 987, 7th edition requirements for the modular blade guard.

In order for CPSC staff to evaluate the effectiveness of the new modular blade guard, staff must identify consumers who have purchased a table saw with the new modular blade guard and interview the consumers. Consumers who own table saws with the new modular blade guard will have purchased the table saw within the last 3 years. This is a narrow population to identify and recruit for a survey.

3. Objective

To identify potential survey respondents who are owners of table saws that have a modular blade guard design and to recruit the respondents to participate in a survey.

4. Description of Work

- a. The Contractor shall execute all necessary preparatory and logistical activities to recruit one hundred (100) respondents.
 - 1) Additional task orders to recruit respondents may be requested on a cost per recruit basis in increments of fifty (50) respondents.

- b. The Contractor shall develop the recruitment strategy, including incentive recommendations, for contacting a specialized population of purchasers of a recently manufactured table saw. The attributes of the respondents shall be someone who:
- Purchased any type new table saw since 2009 that has a modular blade guard system
 - Has used the subject table saw within the last year (the Contractor shall note if it was for personal or professional use)
 - Is familiar with the current condition of the saw. This would include the presence of safety devices (at minimum, the modular blade guard and the riving knife) that are delivered with the purchase of the saw.
- c. The Contractor shall consider conventional methods of advertising in newspapers and online communities, as well as more specific canvassing of areas such as wood working shops and community centers that have high exposure to the target audience. The Contractor shall consider the following recruitment strategies:
- Participant panels
 - Advertisements in newspapers
 - Advertisements in online communities such as Craigslist
 - Advertisements on woodworking websites or publications
 - Advertisements at stores that sell table saws
 - Contacting and engaging wood working guilds
 - Contacting and engaging community classes on table saw use
 - Available lists from sample providers (such as mailing lists from woodworking publications)
- d. The Contractor shall make an effort to recruit respondents with a variety of woodworking experience (beginners to experts), both male and female users (although this is not be a high priority), users from different regions throughout the United States, and different age groups (although again, not a high priority). The Contractor shall ensure that only one respondent per household is recruited.
- e. The Contractor shall submit a draft of the recruitment strategy to CPSC staff for review and comment, and shall incorporate any comments from CPSC staff into a revised final strategy.
- f. The Contractor shall prepare all necessary documents and implement all activities needed to secure Institutional Review Board (IRB) approval for the respondent recruitment. If necessary, the Contractor with the assistance of CPSC will submit a package to OMB for approval
- g. The Contractor shall execute the recruitment strategy and compile a list of potential participants. The Contractor shall provide a brief but detailed description of each respondent's qualifications. The descriptions shall include:
- Respondent's contact information
 - Respondent's preferred days/times of contact
 - Respondent's age and gender
 - Year that table saw was purchased
 - Type of table saw (bench saw, contractor saw, cabinet saw)
 - Table saw manufacturer and model number
 - Confirmation that the table saw has (or was purchased with) a modular guard system
 - Confirmation that the respondent is familiar with the product and the guard system

- Indicator/identification if respondent use of table saw was occupational
- h. The Contractor shall provide a list of newly recruited respondents with the information from (g) to CPSC on a weekly basis.
- i. After completion of the respondent recruitment effort, the Contractor shall prepare a report summarizing the methodology and results.

5. Period of Performance

The period of performance shall be for 12 months from date of award.

6. Reporting Requirements

The Contractor shall submit a list of recruited participants to the Contracting Officer Representative on a weekly basis. After completion of the recruitment effort, the Contractor shall prepare a report summarizing the recruitment methodology and results.

- a. List of recruited participants.
 - 1. Format – Excel sheet with participant information shall be emailed to the Contracting Officer Representative
 - 2. Content – respondent’s qualifications, contact information, and preferred contact dates/times
- b. Final Report
 - 1. Format – the Final Report shall be e-mailed to the Contracting Officer Representative
 - 2. Content – The Final Report shall summarize the results of methods used to identify respondents, the questions used to determine eligibility, and the results of the recruitment effort.

9. Delivery

Task	Description of Activities	Schedule
1	Submit Draft Recruitment Strategy Work Plan	2 Weeks after Contract Award
	Submit Final Recruitment Strategy Work Plan	2 Weeks after receiving comments from CPSC
	Receive IRB Approval	Up to 10 Weeks after Contract Award
	Submit documents for OMB approval	Up to 3 weeks after IRB approval
	Begin Recruiting Participants	Up to 2 Weeks after OMB Approval
	Submit list of recruited respondents	Weekly after OMB Approval until completion
	Submit Final Report	Up to 20 Weeks after OMB Approval