<table>
<thead>
<tr>
<th>Item No.</th>
<th>Schedule of Supplies/Services</th>
</tr>
</thead>
<tbody>
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</table>

**DUNS Number:** [Redacted]

Contracting Officer Representative:
Caroleene Paul
Email: CPaul@cpsc.gov
Tel: 301-987-2225

The contractor shall provide the following table saw recruitment participant services in accordance with the attached task description and contract# CPSC-D-09-0004 for the period of performance July 17, 2012 through July 16, 2013. (Use Reverse and/or Attach Additional Sheets as Necessary)

**Accounting and Appropriation Data**

| 0100A12PBS-2012-226660000-EXHRR004400-252FO | $51,980.18 |

**Award of Contract:**

35a. United States of America (Signature of Contracting Officer)

35b. Name and Title of Signer (Type or print)
Ruth A. Johnson

35c. Date Signed
7/18/2012

**Contract Information:**

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<th>Code</th>
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<td>Award Method</td>
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<td>ESE2</td>
<td>Rating</td>
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**Address:**

WESTAT INC
ATTN ROD MOHADJER
1650 RESEARCH BLVD
ROCKVILLE MD 20850-3129

CPSC Accounts Payable Branch
AMZ 160
P. O. Box 25710
Oklahoma City OK 73125
<table>
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(Recruitment Ad)

The total amount of award: $51,980.18. The obligation for this award is shown in box 26.
Statement of Work
Task Order 0004 - Contract #CPSC-D-09-0004
Respondent Recruitment for Table Saw Survey

1. Description of Services

The contractor shall identify potential survey respondents who are owners of table saws that have a modular blade guard design and shall recruit the respondents to participate in a survey.

2. Background

The voluntary standard for table saws (UL 987 Stationary and Fixed Electric Tools) addressed blade contact injuries by requiring a single piece blade guard attached to a splitter located behind the blade. The blade guard prevents inadvertent contact with the blade and the splitter prevents the work piece from pinching the blade to produce kickback. However, many users removed the blade guard and splitter from the table saw because the safety devices obstructed the view and/or cutting operation and the devices were seen as more of an annoyance.

In November 2007, a 7th edition of UL 987 was published with requirements for a new modular blade guard that incorporates a permanent riving knife design. The modular blade guard is more open and provides a less obstructed view of the cut. The permanent riving knife is adjustable and provides kickback protection even when the blade guard is not employed. Riving knives can also be used for non-through cuts where the top of the saw blade is used to cut a groove in the work piece. The majority of table saws sold in the United States since 2009 meet the UL 987, 7th edition requirements for the modular blade guard.

In order for CPSC staff to evaluate the effectiveness of the new modular blade guard, staff must identify consumers who have purchased a table saw with the new modular blade guard and interview the consumers. Consumers who own table saws with the new modular blade guard will have purchased the table saw within the last 3 years. This is a narrow population to identify and recruit for a survey.

3. Objective

To identify potential survey respondents who are owners of table saws that have a modular blade guard design and to recruit the respondents to participate in a survey.

4. Description of Work

a. The Contractor shall execute all necessary preparatory and logistical activities to recruit one hundred (100) respondents.
   1) Additional task orders to recruit respondents may be requested on a cost per recruit basis in increments of fifty (50) respondents.
b. The Contractor shall develop the recruitment strategy, including incentive recommendations, for contacting a specialized population of purchasers of a recently manufactured table saw. The attributes of the respondents shall be someone who:

- Purchased any type new table saw since 2009 that has a modular blade guard system
- Has used the subject table saw within the last year (the Contractor shall note if it was for personal or professional use)
- Is familiar with the current condition of the saw. This would include the presence of safety devices (at minimum, the modular blade guard and the riving knife) that are delivered with the purchase of the saw.

c. The Contractor shall consider conventional methods of advertising in newspapers and online communities, as well as more specific canvassing of areas such as wood working shops and community centers that have high exposure to the target audience. The Contractor shall consider the following recruitment strategies:

- Participant panels
- Advertisements in newspapers
- Advertisements in online communities such as Craigslist
- Advertisements on woodworking websites or publications
- Advertisements at stores that sell table saws
- Contacting and engaging wood working guilds
- Contacting and engaging community classes on table saw use
- Available lists from sample providers (such as mailing lists from woodworking publications)

d. The Contractor shall make an effort to recruit respondents with a variety of woodworking experience (beginners to experts), both male and female users (although this is not a high priority), users from different regions throughout the United States, and different age groups (although again, not a high priority). The Contractor shall ensure that only one respondent per household is recruited.

e. The Contractor shall submit a draft of the recruitment strategy to CPSC staff for review and comment, and shall incorporate any comments from CPSC staff into a revised final strategy.

f. The Contractor shall prepare all necessary documents and implement all activities needed to secure Institutional Review Board (IRB) approval for the respondent recruitment. If necessary, the Contractor with the assistance of CPSC will submit a package to OMB for approval.

g. The Contractor shall execute the recruitment strategy and compile a list of potential participants. The Contractor shall provide a brief but detailed description of each respondent’s qualifications. The descriptions shall include:

- Respondent’s contact information
- Respondent’s preferred days/times of contact
- Respondent’s age and gender
- Year that table saw was purchased
- Type of table saw (bench saw, contractor saw, cabinet saw)
- Table saw manufacturer and model number
- Confirmation that the table saw has (or was purchased with) a modular guard system
- Confirmation that the respondent is familiar with the product and the guard system
• Indicator/identification if respondent use of table saw was occupational
h. The Contractor shall provide a list of newly recruited respondents with the information from (g) to CPSC on a weekly basis.
i. After completion of the respondent recruitment effort, the Contractor shall prepare a report summarizing the methodology and results.

5. Period of Performance

The period of performance shall be for 12 months from date of award.

6. Reporting Requirements

The Contractor shall submit a list of recruited participants to the Contracting Officer Representative on a weekly basis. After completion of the recruitment effort, the Contractor shall prepare a report summarizing the recruitment methodology and results.

a. List of recruited participants.
   1. Format – Excel sheet with participant information shall be emailed to the Contracting Officer Representative
   2. Content – respondent’s qualifications, contact information, and preferred contact dates/times
b. Final Report
   1. Format – the Final Report shall be e-mailed to the Contracting Officer Representative
   2. Content – The Final Report shall summarize the results of methods used to identify respondents, the questions used to determine eligibility, and the results of the recruitment effort.

9. Delivery

<table>
<thead>
<tr>
<th>Task</th>
<th>Description of Activities</th>
<th>Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Submit Draft Recruitment Strategy Work Plan</td>
<td>2 Weeks after Contract Award</td>
<td></td>
</tr>
<tr>
<td>1 Submit Final Recruitment Strategy Work Plan</td>
<td>2 Weeks after receiving comments from CPSC</td>
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<tr>
<td>1 Receive IRB Approval</td>
<td>Up to 10 Weeks after Contract Award</td>
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<tr>
<td>1 Submit documents for OMB approval</td>
<td>Up to 3 weeks after IRB approval</td>
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<tr>
<td>1 Begin Recruiting Participants</td>
<td>Up to 2 Weeks after OMB Approval</td>
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<tr>
<td>1 Submit list of recruited respondents</td>
<td>Weekly after OMB Approval until completion</td>
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<tr>
<td>1 Submit Final Report</td>
<td>Up to 20 Weeks after OMB Approval</td>
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</table>