SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEM
OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30

---

**CONTRACT NO.**

CPSC-D-09-0001

**AWARD/ EFFECTIVE DATE**

09/22/2011 0015

**ORDER NUMBER**

REQ-2200-11-0039

**SOLICITATION NUMBER**

13.

**ISSUANCE DATE**

09/22/2011

**FOR SOLICITATION INFORMATION CALL:**

Rudi Johnson 301-504-7028

**CONSUMER PRODUCT SAFETY COMMISSION**

DIV OF PROCUREMENT SERVICES

4330 EAST WEST HWY

ROOM 517

BETHESDA MD 20814

**DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED**

SEE SCHEDULE

**DISCOUNT TERMS**

Net 30

**DELIVER TO CODE**

EXPA

**ADMINISTERED BY CODE**

FMPS

**CONTRACTOR/CODER OFFEROR**

CACI INC FEDERAL

14370 NEWBROOK DRIVE

CHANTILLY VA 20151

**PAYMENT WILL BE MADE CODE**

FMPS

** số**

CPSC Accounts Payable Branch

AMZ 160

F.O. Box 25710

Oklahoma City OK 73125

**SCHEDULE OF SUPPLIES/SERVICES**

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>DUNS Number: 12345678</td>
</tr>
<tr>
<td></td>
<td>TASK ORDER 0015 TO DELIVERY ORDER CONTRACT NUMBER CPSC-D-09-0001 IS HEREBY ISSUED TO PROVIDE VIDEO PRODUCTION SERVICES TO INCLUDE Producing, Marketing, Distribution of Video News Releases IN ACCORDANCE WITH THE CONTRACT PERFORMANCE WORK STATEMENT AND THE GSA SCHEDULE. CONTRACTOR SHALL PROVIDE ALL LABOR, MATERIALS, EQUIPMENT AND FACILITIES NECESSARY TO PRODUCE A VIDEO NEWS RELEASE ON &quot;MAGNET SAFETY&quot; FOR THE (Use Reverse and/or Attach Additional Sheets as Necessary)</td>
</tr>
</tbody>
</table>

**ACCOUNTING AND APPROPRIATION DATA**

G100A11DEPS 2011 4469000000 EXFM 002200 25280

$19,917.00

**SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA ARE NOT ATTACHED.**

**CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.**

**SIGNATURE OF OFFEROR/CONTRACTOR**

Kim Miles

9-23-11


<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>SCHEDULE OF SUPPLIES/SERVICES</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>UNIT PRICE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>0001</td>
<td>PERFORMANCE PERIOD BEGINNING 23 SEPTEMBER 2011 THROUGH 22 MARCH 2012. PRODUCTION OF A MAGNET SAFETY VIDEO NEWS RELEASE.</td>
<td>1</td>
<td>EA</td>
<td>19,917.00</td>
<td>19,917.00</td>
</tr>
</tbody>
</table>

The total amount of award: $19,917.00. The obligation for this award is shown in box 26.

32a. QUANTITY IN COLUMN 21 HAS BEEN ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED:

☐ RECEIVED  ☐ INSPECTED  ☐ NOTED:

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE  

32c. DATE  

32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER

34. VOUCHER NUMBER

35. AMOUNT VERIFIED CORRECT FOR

☐ COMPLETE  ☐ PARTIAL  ☐ FINAL

36. PAYMENT

37. CHECK NUMBER

38. S/R ACCOUNT NUMBER

39. S/R VOUCHER NUMBER

40. PAID BY

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT

41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER

41c. DATE

42a. RECEIVED BY (Print)

42b. RECEIVED AT (Location)

42c. DATE RECD (YY/MM/DD)  

42d. TOTAL CONTAINERS
STATEMENT OF WORK
CPSC—D-09-0001/ Task Order 0015

1. Description of Services:

The contractor shall provide video production services to the Consumer Product Safety Commission (CPSC), Office of Information and Public Affairs to develop a magnet safety video news release for the consumer.

2. Services and Prices:

The contractor shall provide pricing in accordance with block 20, Schedule of Supplies/Services for CLIN(S) 0003.

3. Background:

The U.S. Consumer Product Safety Commission (CPSC) is a small, independent regulatory agency with the mission of protecting consumers from injury and death relating to 15,000 different types of products under its jurisdiction. Though a small agency, CPSC often makes important news vital to keeping consumers safe.

4. Objective:

a) The contractor shall provide all labor, materials, equipment and facilities necessary to produce a video news release as requested by CPSC, Office of Information and Public Affairs.

b) The Government will use this video news release to highlight the Chairman Inez Tenenbaum interacting with the consumers/parents that have been victims of magnet misuse.

5. Task Order:

a) Task Order 0015 constitutes the development of video news release that interacts with consumer concerning magnets and their safety.


7. Performance Work Statement:

a) The contractor shall work with the project officer to create a fully edited the video shall include footage of magnets, consumers interacting with the magnets and sound bites from CPSC Inez Tenenbaum and the parents.
b) The contractor shall work with CPSC representative to edit the video down to the eight (8) minutes or less and then feed the video out on satellite for media pick-up.

c) The contractor shall provide CPSC with reports on the number of media airing on the video.

6. Deliverables or Performance:

a) All materials to be delivered shall be packed and packaged in accordance with the contractor's best commercial practice in order to guarantee delivery undamaged to final destination. In addition to normal markings, the contract number shall be cited on the outside package.

b) Deliveries shall be mailed to the following address:

U.S. Consumer Product Safety Commission  
Office of Information and Public Affairs, Room 519  
4330 East West Highway  
Bethesda, Maryland 20814  
Attention: Kim Dulic, CPSC Project Officer  

c) All materials submitted for approval will be reviewed by the Commission staff within three (3) working days after date of receipt of specific deliverables, or sooner depending on time constraints.

d) Acceptance/revisions will be transmitted to the Contractor by the CPSC Project Officer, in writing within three (3) working days after review of products/services. The contractor shall be prepared to make any last-minute edits (if necessary) up until the broadcast of the initial satellite feed.

7. LC5B Project Officer Designation

a) The following individual has been designated at the Government's Project Officer for this contract:

Name: Ms. Kim Dulic  
Division: Office of Information and Public Affairs  
Room 519  
Telephone: 301-504-7058  
Email: rdulic@cpsc.gov  

b) The CPSC Project Officer is responsible for:

(1) monitoring the Contractor's technical progress, including surveillance and assessment of performance, and notifying the Contracting Officer within one week when deliverables (including reports) are not received on schedule in accordance with the
prescribed delivery schedule.

(2) performing technical evaluation as required, assisting the Contractor in the resolution of technical problems encountered during performance; and

(3) inspection and acceptance of all items required by the contract.

c) The Project Officer is not authorized to and shall not:

(1) make changes in scope of work, contract schedules, and/or specifications to meet changes and requirements,

(2) direct or negotiate any change in the terms, conditions, or amounts cited in the contract; and

(3) take any action that commits the Government or could lead to a claim against the Government.