**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEM**

**CONTRACT NO.**
CFSC-D-08-0003

**ISSUED BY**
CONSUMER PRODUCT SAFETY COMMISSION
DIV OF PROCUREMENT SERVICES
4330 EAST WEST HWY
ROOM 517
BETHESDA MD 20814

**DISCOUNT TERMS**
Net 30

**OFFEROR**
AFFORDABLE INTERIOR SYSTEMS INC
ATTN DAVID MORALES
4 BONAZZOLI AVE
HUDSON MA 01749-2849

**CONTRACTOR/OFFEROR**
AFFORDABLE INTERIOR SYSTEMS INC
ATTN DAVID MORALES
4 BONAZZOLI AVE
HUDSON MA 01749-2849

**SCHEDULE OF SUPPLIES/SERVICES**

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>QUANTITY</th>
<th>UNIT PRICE</th>
<th>AMOUNT</th>
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**Accounting and Appropriation Data**

| 0100A10DCC-2010-99944000000-EXITAS2400-313C0 | $14,423.96 |

**Signature of Offeror/Contractor**
Kim Miles

**Date Signed**
9-16-10

**Authorized for Local Reproduction**
PREVIOUS EDITION IS NOT USABLE

**Todd Stevenson**
20. SCHEDULE OF SUPPLIES/SERVICES

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>MATERIALS/PRODUCT PRICING - SEE ATTACHED PROPOSAL</th>
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<tbody>
<tr>
<td>0003 A</td>
<td>CONTRACTOR SHALL PROVIDE COMPLETE WORKSTATIONS AND FURNITURE RECONFIGURATIONS, INSIDE DELIVERY, ALL LABORER, MATERIALS, PARTS, AND EQUIPMENT IN ACCORDANCE WITH THE ATTACHED FURNITURE RECONFIGURATION AND OFFICE DESIGN.</td>
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21. QUANTITY | 22. UNIT | 23. UNIT PRICE | 24. AMOUNT |
<table>
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22. QUANTITY | 23. UNIT PRICE | 24. AMOUNT |
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23. QUANTITY | 24. AMOUNT |
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<tr>
<td>141</td>
<td>7,755.00</td>
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</table>

Contractor shall provide complete workstations and furniture reconfigurations, inside delivery, all laborer, materials, parts, and equipment in accordance with the attached furniture reconfiguration and office design.
reconfiguration and office design.

Task Order

0003 C INSTALLATION FOREMAN LABOR 24 HR 67.00 1,608.00

Contractor shall provide complete workstations and furniture reconfigurations, inside delivery, all laborer, materials, parts, and equipment in accordance with the attached furniture reconfiguration and office design. WITHIN 21 DAYS FROM RECEIPT OF THIS TASK ORDER THE CONTRACTOR SHALL BE PREPARED TO INSTALL THE MATERIALS ORDERED HEREIN. THE LOCATION OF INSTALLATION SHALL BE DETERMINED IN CONSULTATION WITH THE CPSC PROJECT OFFICER.

ALL TRASH/DEBRIS SHALL BE REMOVED FROM THE GOVERNMENT SITE BY THE END OF EACH WORKDAY.

ALL WORK SHALL BE PERFORMED DURING NORMAL CPSC WORK HOURS (7:00AM - 4:30PM).

CONTACT CPSC POINT OF CONTACT: IRIS PARKS (301) 504-7078 FOR DELIVERY INSTRUCTIONS AND ACCESS TO GOVERNMENT FACILITY.

SMOKING IS NOT ALLOWED ON GOVERNMENT PREMISES.

PRICING SHALL BE IN ACCORDANCE WITH GSA SCHEDULE CONTRACT GS-29F-0006K.

ATTACHMENTS:
A. M.O.I. PROPOSAL #CPS234, DATED 08/19/10.

The total amount of award: $14,429.96. The obligation for this award is shown in box 26.
LC 1A CONTRACTOR’S NOTE

Deliveries and/or shipments shall not be left at the Loading Dock. **All deliveries shall be considered “inside deliveries”** to the appropriate room at the Consumer Product Safety Commission (CPSC) and in accordance with the instructions below. When scheduling deliveries the purchase order number shall always be referenced and all packages shall clearly display the Purchase Order Number on the outside of the cartons and/or packages, to include the packing slip.

ATTENTION GOVERNMENT VENDOR:

A. DELIVERY INSTRUCTIONS:

1. DELIVERY INSTRUCTIONS FOR LARGE OR HEAVY ITEMS:

If the shipment or item being delivered requires use of a loading dock, advance notification is required. The contractor shall contact the Shipping and Receiving Coordinator at (301) 366-7018 or Ronald Welch (301) 504-7091, forty-eight (48) hours in advance of the date the items are to arrive to schedule use of the loading dock.

LOADING DOCK HOURS OF OPERATION:
9:00 am to 11:00 am or 1:30 pm to 4:00 pm
Monday through Friday (except holidays)

Please notify contact person if there is a change in the delivery date. For changes, delays, or assistance please contact CPSC as follows:

Facilities Management Support Services (301) 504-7091
And **Project Officer: WANDA SPINNER 301-504-7111**

Upon arrival, the driver should contact the CPSC Guard, 301-504-7721, at the loading dock to obtain assistance in using freight elevators and to gain access to CPSC security areas.

2. DELIVERY INSTRUCTIONS FOR SMALL ITEMS

When delivering or shipping small items, the contractor and/or carrier service shall report to the 4th floor lobby, North Tower, 4330 East West Highway, to sign in with the CPSC guard. Upon completion of signing in, the contractor shall deliver all shipments to the Mail Room, Room 415. After delivery, delivery personnel shall promptly depart the building.

MAIL ROOM HOURS OF OPERATION:
Monday through Friday (except holidays) – 7:30 am to 5:00 pm
B. BILLING INSTRUCTIONS

Pursuant to the Prompt Payment Act (P.L. 97-177) and the Prompt Payment Act Amendments of 1988 (P.L. 100-496) all Federal agencies are required to pay their bills on time, pay interest penalties when payments are made late, and to take discounts only when payments are made within the discount period. To assure compliance with the Act, vouchers and/or invoices shall be submitted on any acceptable invoice form which meets the criteria listed below. Examples of government vouchers that may be used are the Public Vouchers for Purchase and Services Other Than Personal, SF 1034, and Continuation Sheet, SF 1035. At a minimum, each invoice shall include:

1. The name and address of the business concern (and separate remittance address, if applicable).

2. Taxpayer Identification Number (TIN).

3. Invoice date (use of invoice number in addition to invoice date is prudent but not required).

4. The contract or purchase order number (see block 2 of OF347 and block 4 of SF1449 on page 1 of this order), or other authorization for delivery of goods or services.

5. Description, price and quantity of goods or services actually delivered or rendered.

6. Shipping cost terms (if applicable).

7. Payment terms.

8. ACH Vendor Information which includes: the Financial Institution, routing transit number, and depositor account number. In addition please specify whether account is a checking account or savings account.

9. Other substantiating documentation or information as specified in the contract or purchase order.

10. Name, title, phone number and mailing address of responsible official to be notified in the event of a deficient invoice.

ORIGINAL VOUCHERS/INVOICES SHALL BE SENT TO:

Accounting Officer  
Div. of Financial Services, Room 522  
U.S. Consumer Product Safety Commission  
4330 East-West Hwy  
Bethesda, MD 20814
Invoices not submitted in accordance with the above stated minimum requirements will not be processed for payment. Deficient invoices will be returned to the vendor within seven days or sooner. Standard forms 1034 and 1035 will be furnished by CPSC upon request of the contractor.

Inquiries regarding payment should be directed to the Finance Office at 301-504-7172 or 301-504-7130.

C. PAYMENT

Payment will be made as close as possible to, but not later than, the 30th day after receipt of a proper invoice as defined in “Billing Instructions,” except as follows:

When a time discount is taken, payment will be made as close as possible to, but not later than, the discount date. Discounts will be taken whenever economically justified. Otherwise, late payments will include interest penalty payments. Inquiries regarding payment should be directed to the Accounting Officer at (301) 504-7203 or 301-504-7130 or at the following address:

Accounting Officer
Div. of Financial Services, Room 522
U.S. Consumer Product Safety Commission
4330 East-West Hwy
Bethesda, MD 20814

Complaints related to the late payment of an invoice should be directed to Deborah Peebles Hodge, Director, Division of Financial Services at the same address (above) or 301-504-7130.

D. INSPECTION & ACCEPTANCE PERIOD

Unless otherwise stated in the Statement of Work or Description, the Commission will ordinarily inspect all materials/services within three (3) working days after the date of receipt. The CPSC contact person will transmit disapproval, if appropriate. If other inspection information is provided in the Statement of Work or Description, it is controlling.

E. ALL OTHER INFORMATION RELATING TO THE PURCHASE ORDER

Contact: Eddie Ahmad at (301) 504-7884

F. PROCESSING INSTRUCTIONS FOR REQUESTING OFFICES

The Purchase Order/Receiving Report (Optional Form 347 or Standard Form 1449) must be completed at the time the ordered goods or services are received. Upon receipt of the goods or services ordered, each item should be inspected, accepted (partial or final) or
rejected. The Purchase Order/Receiving Report must be appropriately completed, signed and dated by the authorized receiving official. In addition, the acceptance block shall be completed (Blocks 32 a, b & c on the SF 1449 and column G and page 2 of the OF 347). The receiving report shall be retained by the requesting office for confirmation when certifying invoices.

G. PROPERTY/EQUIPMENT PURCHASES

In the case of Purchase Orders/Receiving Reports involving the purchase and receipt of property/equipment, a copy of the Purchase Order/Receiving Report must also be immediately forwarded directly to the Administrative Services Specialist (Ron Welch) in the Facilities Management Support Services Branch (Room 416). The transmittal of Purchase Orders/Receiving Reports to the property management officer is critical to the integrity and operation of CPSC’s Property Management System. Receiving officials should also forward copies to their local property officer/property custodian consistent with local office procedures.
Consumer Product Safety Commission  
4330 East West Highway  
Bethesda, Maryland 20814  

Attn: Iris Parks  

Iris,  
The following is a revised quote for the 4th floor swing space based on 
the approved floor plan. Pricing is based on AIS's GSA contract GS-29F-0006K. 
Delivery and installation is based on normal working hours. 

<table>
<thead>
<tr>
<th>QTY</th>
<th>PRODUCT</th>
<th>DESCRIPTION</th>
<th>SELL</th>
<th>EXTENDED</th>
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</table>
| 1.00 | E-UN8W4BIFR | AIS - AFFORDABLE INTERIOR SYSTEMS  
***** RH Receptacle Mounted Base Infeed - 72L - 8 wire, 4 circuit  
List Price: 306.00  
Discount Off List: 74.38 % | 78.40 | 78.40 |
| 12.00 | E-MW8W4DO1 | AIS - AFFORDABLE INTERIOR SYSTEMS  
***** Duplex Outlet - Line 1  
List Price: 42.00  
Discount Off List: 74.38 % | 10.76 | 129.12 |
| 7.00 | E-MW8W4DO2 | AIS - AFFORDABLE INTERIOR SYSTEMS  
***** Duplex Outlet - Line 2  
List Price: 42.00  
Discount Off List: 74.38 % | 10.76 | 75.32 |
| 12.00 | E-MW8W4DO3 | AIS - AFFORDABLE INTERIOR SYSTEMS  
***** Duplex Outlet - Line 3  
List Price: 42.00  
Discount Off List: 74.38 % | 10.76 | 129.12 |
| 17.00 | E-MW8W4DO4 | AIS - AFFORDABLE INTERIOR SYSTEMS  
***** Duplex Outlet - Line 4 - Dedicated  
List Price: 42.00  
Discount Off List: 74.38 % | 10.76 | 182.92 |
| 8.00 | E-MX8W4PTFC | AIS - AFFORDABLE INTERIOR SYSTEMS  
***** Panel to Panel Jumper  
CONTINUED... | 31.77 | 254.16 |
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<th>Quantity</th>
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<td>P-SAWM</td>
<td>AIS - AFFORDABLE INTERIOR SYSTEMS</td>
<td>10.00</td>
<td>9.99</td>
<td>99.90</td>
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<tr>
<td></td>
<td>***** Wall Mount Kit - Black</td>
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<td>S-LLCORE3</td>
<td>AIS - AFFORDABLE INTERIOR SYSTEMS</td>
<td>7.00</td>
<td>14.60</td>
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<td></td>
<td>***** Replacement Lock Cores - 3 Matching for Key Alike</td>
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<td>S-LLCORE4</td>
<td>AIS - AFFORDABLE INTERIOR SYSTEMS</td>
<td>18.00</td>
<td>19.47</td>
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<td>***** Replacement Lock Cores - 4 Matching for Key Alike</td>
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<td>W-WS2436</td>
<td>AIS - AFFORDABLE INTERIOR SYSTEMS</td>
<td>1.00</td>
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<td></td>
<td>***** Rectangular - 2mm Edge - 24D x 36W</td>
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<tr>
<td>WFS-FLSPF1E</td>
<td>AIS - AFFORDABLE INTERIOR SYSTEMS</td>
<td>2.00</td>
<td>43.55</td>
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<td>***** FLSP F - Female 1 End - 12D</td>
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**List Price: 124.00**
Discount Off List: 74.38 %

**List Price: 39.00**
Discount Off List: 74.38 %

**List Price: 57.00**
Discount Off List: 74.38 %

**List Price: 76.00**
Discount Off List: 74.38 %

**List Price: 334.00**
Discount Off List: 74.38 %

**List Price: 120.00**
Discount Off List: 74.38 %

**List Price: 57.00**
Discount Off List: 74.38 %

**List Price: 76.00**
Discount Off List: 74.38 %

**List Price: 334.00**
Discount Off List: 74.38 %

**List Price: 120.00**
Discount Off List: 74.38 %

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<tr>
<th>Code</th>
<th>Description</th>
<th>List Price</th>
<th>Discount Off List %</th>
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<td>2.00 WFS-FLSPMEF 24</td>
<td>AIS - AFFORDABLE INTERIOR SYSTEMS **** FLSP A - Male 1 End Flush - 24D</td>
<td>73.27</td>
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<td>EDGER007</td>
<td>2 mm Grade B</td>
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<tr>
<td></td>
<td>EDGEB</td>
<td>2 mm Grade B</td>
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<td>RO-E044</td>
<td>HM - Hardrock Maple</td>
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<td>LAMINATEAF</td>
<td>Laminate Grade A</td>
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<td>RW-LAMATFS</td>
<td>PRICEPOINT THERMALLY FUSED LAMINATE FOR FLOOR SUPP</td>
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<td>LAMINATETF</td>
<td>Laminate Pricepoint</td>
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<td>RO-L0074</td>
<td>Midwest Maple L629</td>
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<td>List Price: 286.00</td>
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<td>74.38</td>
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<td>69.00 WPS-FP</td>
<td>AIS - AFFORDABLE INTERIOR SYSTEMS **** Flat Plate</td>
<td>4.36</td>
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<td>31.00 WPS-SSSAL</td>
<td>AIS - AFFORDABLE INTERIOR SYSTEMS **** Side/Support Rear Bracket - Left</td>
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<td>RO-P0002</td>
<td>BK - Black</td>
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<td>25.00 WPS-SSSAR</td>
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<td>11.00 WPS-UNCT24L</td>
<td>AIS - AFFORDABLE INTERIOR SYSTEMS **** Regular Cantilever - Left Hand - 24D</td>
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<tr>
<td>10.00 WPS-UNCT24R</td>
<td>AIS - AFFORDABLE INTERIOR SYSTEMS **** Regular Cantilever - Right Hand - 24D</td>
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CONTINUED...
RO-P0002 BK - Black
List Price: 54.00
Discount Off List: 74.38 %

18.00 WPS-UNCT24S AIS - AFFORDABLE INTERIOR SYSTEMS
***** Shared Cantilever - Single - 24D
RO-P0002 BK - Black
List Price: 79.00
Discount Off List: 74.38 %

3.00 P-SAFR6518 AIS - AFFORDABLE INTERIOR SYSTEMS
***** Fabric Panel - Non Powered - 65H x 18W
F076T MORE Fabric
FABRICTD MORE Fabric
RO-F2005 Simplicity Sandy Pebble
F076T MORE Fabric
FABRICTD MORE Fabric
RO-F2005 Simplicity Sandy Pebble
PAINTSAPT165A Paint Grade A
PTLG LG - Light Grey
TCSD Medium Size Topcap 1 3/8" Tall - (Default)
List Price: 491.00
Discount Off List: 74.38 %

MOI INSTALLATION DEPT 1,608.00 1,608.00
24 HOURS FOR INSTALL FOREMAN @ $67.00 PER HOUR INSTALL FOREMAN ON JOB SITE HE INSURES THE JOB STAYS ON SCHEDULE, WORKERS ARE PRODUCTIVE, REACTS TO ANY FIELD ISSUES THAT ARISE AND COORDINATES WITH MOI PROJECT MANAGER

MOI INSTALLATION DEPT 7,755.00 7,755.00
141 HOURS FOR INSTALLERS @ $55.00 PER HOUR PER MAN ON AVERAGE 6 - 8 MEN ON SITE AT VARIOUS TIMES DURING INSTALLATION OF NEW PRODUCT TO INSURE JOB IS COMPLETED ON TIME. $55.00 PER HOUR PER MAN

MOI INSTALLATION DEPT 1,467.75 1,467.75
TO RECEIVE NEW, PULL EXISTING PRODUCT, MAKE INSIDE DELIVERY REMOVE ALL TRASH, 3 MEN WORKING TO STAGE PRODUCT AS CONTINUED...
NEEDED DURING THE INSTALL AND PLACE IN INSTALL LOCATION. CLEAR ALL TRASH AND CARDBOARD. FROM SITE AND DISPOSE OF OVER THE INSTALL. THIS CHARGE EQUATES TO 3 MEN FOR 19 HOURS @ $25.75 PER HOUR

SUBTOTAL....: 14,429.96

FINAL TOTAL.: 14,429.96

Thank you for considering MOI, Inc. for this request. If you have any questions, please contact me.

Sincerely,

Gary Greely
MOI, Inc.
NOTES:

- Stations are meant to be used as temporary workspaces in swing space (6 months maximum). Panel configurations are not ideal for long term use.

- Stations against walls will use existing power and data jacks with extension cords. Station clusters will be powered by base infeeds off of interior columns.

- Existing product from 8th floor reconfiguration to be used to temporarily furnish this swing space. As much product as possible to be used.

- No new panels will need to be ordered. All existing panels were utilized in this layout.

- No new storage will need to be ordered.

- Some new product will need to be ordered to support worksurfaces and run electrical components through panels.

- One new worksurface will need to be ordered.

- Recommended new locks be ordered.

- Some 48” & 42” worksurfaces to be cut down to create 36” worksurfaces. Remaining 12” pieces to be used in stations 407 & 412 next to columns.