

ORDER FOR SUPPLIES OR SERVICES

Office Secretary
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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 09/27/2011		2. CONTRACT NO. (If any) CPSC-B-07-0007		6. SHIP TO:	
3. ORDER NO. 0008		4. REQUISITION/REFERENCE NO. REQ-2400-11-0298		a. NAME OF CONSIGNEE CONSUMER PRODUCT SAFETY COMMISSION	
5. ISSUING OFFICE (Address correspondence to) CONSUMER PRODUCT SAFETY COMMISSION DIV OF PROCUREMENT SERVICES 4330 EAST WEST HWY ROOM 517 BETHESDA MD 20814				b. STREET ADDRESS FACILITIES MGMT & SUPPORT SVCS 4330 EAST WEST HIGHWAY ROOM 520-01	
c. CITY BETHESDA			d. STATE MD	e. ZIP CODE 20814	

7. TO: G COOK		f. SHIP VIA	
a. NAME OF CONTRACTOR EAST-WEST TOWERS LLC		8. TYPE OF ORDER	

b. COMPANY NAME		<input type="checkbox"/> a. PURCHASE		<input checked="" type="checkbox"/> b. DELIVERY	
c. STREET ADDRESS 4350 EAST WEST HIGHWAY SUITE 500		REFERENCE YOUR:		Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
d. CITY BETHESDA		f. ZIP CODE 20814-4426			

9. ACCOUNTING AND APPROPRIATION DATA See Schedule		10. REQUISITIONING OFFICE CONSUMER PRODUCT SAFETY COMMISSION	
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11. BUSINESS CLASSIFICATION (Check appropriate box(es))				12. F.O.B. POINT	
<input type="checkbox"/> a. SMALL	<input type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED		
<input type="checkbox"/> d. WOMEN-OWNED	<input type="checkbox"/> e. HUBZone	<input type="checkbox"/> f. EMERGING SMALL BUSINESS			

13. PLACE OF		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 10 Days After Award		16. DISCOUNT TERMS Net 30	
a. INSPECTION Destination	b. ACCEPTANCE Destination						

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	DUNS Number: 152005501 THIS IS A BPA CALL 0008 AGAINST BLANKET PURCHASE AGREEMENT NUMBER (BPA) CPSC-B-07-0007 TO PROVIDE RECONFIGURATION OF THE 4TH FLOOR, EAST- WEST TOWERS, SUITES 416 AND 425 AT THE CONSUMER PRODUCT SAFETY Continued ...					

18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)
21. MAIL INVOICE TO:						
a. NAME CONSUMER PRODUCT SAFETY COMMISSION				\$71,655.06		17(i) GRAND TOTAL
b. STREET ADDRESS (or P.O. Box) DIVISION OF FINANCIAL SERVICES 4330 EAST WEST HWY ROOM 522				\$71,655.06		
c. CITY BETHESDA		d. STATE MD	e. ZIP CODE 20814			

22. UNITED STATES OF AMERICA BY (Signature) <i>Rudi M. Johnson</i>		23. NAME (Typed) Rudi M. Johnson TITLE: CONTRACTING/ORDERING OFFICER	
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**ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION**

PAGE NO

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DATE OF ORDER 09/27/2011	CONTRACT NO. CPSC-B-07-0007	ORDER NO. 0008
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ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0001	<p>COMMISSION, BETHESDA, MARYLAND IN ACCORDANCE WITH THE BPA AGREEMENT, THE ATTACHED STATEMENT OF WORK (SOW) AND THE MOORE & ASSOCIATE PROPOSAL DATED 22 SEPTEMBER 2011. Ordering Off.: RJOHNSON Accounting Info: 0100A11DCC20119992500000-EXITAS 2400 254G0</p> <p>CONTRACTOR SHALL PROVIDE ALL LABOR, MATERIALS, AND EQUIPMENT NECESSARY TO PROVIDE THE FOLLOWING SERVICES AS STATED BELOW:</p> <p>FOURTH (4th) FLOOR RECONFIGURATION OF SUITES 425 AND 416 AT THE EAST - WEST TOWERS.</p> <p>The total amount of award: \$71,655.06. The obligation for this award is shown in box 17(i).</p>	1	JB	71,655.06	71,655.06	

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$71,655.06

STATEMENT OF WORK
CPSC-B-07-0007/CALL 0008

1. INTRODUCTION:

- a. The contractor shall provide reconfigurations of East-West Towers North Tower – 4th floor, Suites 416/425, 4330 East-West Highway, Bethesda, Maryland.
- b. This is a Blanket Purchase Agreement (BPA) call. The contractor (East-West Towers) shall perform work under this call as stated here in.

2. OBJECTIVE: To provide a modern training center, expand the mail room, print center, shipping and receiving and expanding the current TSFS office. The scope of the project shall include but is not limited to design, utilities, frame walls, interior finishes, plumbing HVAC, and electrical work, system furniture installation and coordination.

3. DESCRIPTION OF GENERAL WORK:

- a. The work for this call shall include, but not necessarily be limited to, the following: carpentry, concrete, drywall installation, painting, various electrical, door and door jamb installation, existing office renovations, alteration and demolition. None of the work performed will be structural in nature.
- b. The contractor shall act as a general contractor. The contractor shall provide all labor, equipment and materials, necessary to complete the job. The contractor shall review drawings and specifications, identify defects or problems, perform all work, remove excess materials and clean up site. The contractor is responsible for obtaining all permits and complying with all laws and regulations in performance of this contract as required.
- c. The contractor may performed during work hours or after hours, as agreed to by the contractor and CPSC Project Officer, depending on which time period is most appropriate for the nature of the work to be performed.

4. PERIOD OF PERFORMANCE: The services shall begin on the effective date of the award and shall until November 30, 2011.

5. LC 5B PROJECT OFFICER DESIGNATION:

- a. The following individual has been designated at the Government's Project Officer for this contract:

Name: Dina Demas
Division: Facility Engineer
Telephone: 301-504-7544

- b. The CPSC Project Officer is responsible for:

(1) monitoring the Contractor's technical progress, including surveillance and assessment of performance, and notifying the Contracting Officer within one week when deliverables (including reports) are not received on schedule in accordance with the prescribed delivery schedule.

(2) performing technical evaluation as required, assisting the Contractor in the resolution of technical problems encountered during performance; and

(3) inspection and acceptance of all items required by the contract.

c. The Project Officer is not authorized to and shall not:

(1) make changes in scope of work, contract schedules, and/or specifications to meet changes and requirements,

(2) direct or negotiate any change in the terms, conditions, or amounts cited in the contract; and

(3) take any action that commits the Government or could lead to a claim against the Government.

d. A clear distinction is made between Government and contractor personnel. No employer-employee relationship will occur between government employees and contractor employees. Contractor employees must report directly to their company (employer) and shall not report to Government personnel.

6. SPECIFIC WORK:

See Attachment dated 9/22/2011

CPSC 4330 Suites 416 and 425 Renovations**Scope of Work and Clarifications 9/22/11****General Conditions**

1. Provide permit approved architectural, mechanical and electrical construction drawings. Moore & Associates is not responsible for errors and/or omissions from design consultants.
2. Provide on-site supervision, temporary protection of finishes to remain, daily job site cleanup and trash removal.
3. Provide dumpsters for off-site trash removal.
4. Provide plans copying as needed.
5. Provide final construction cleaning upon completion of project.
6. M&A assumes that project space will be empty of tenant fixtures and furniture and unoccupied for the duration of the project. M&A assumes there will be no phasing.

Demolition

1. Remove all existing carpet in area of work.
2. Remove all cove base in area of work.
3. Demo existing partitions as indicated.
4. Demo existing doors as shown.
5. Demo existing ceilings as needed to top out existing walls and construct new walls.

Drywall, Ceilings and Carpentry

1. Provide and install new partitions as indicated (2 ½" metal, 20g, 5/8" gwb, insulation, to deck).
2. Skim & prep vinyl wall covering to receive new paint.
3. Add new bulkhead where partition has been removed at print/copy area.
4. Top out existing partitions to remain.
5. Infill door @ Print/copy room.
6. Patch and repair all gwb as needed for electrical work.
7. Skim where existing cove base has been removed.
8. Reuse existing hardware where required. Add new floor stops at existing doors.
9. Provide plenum air return in grid & new or topped partitions as required.
10. Remove, store & protect existing ceiling tile as needed for reuse.
11. Existing grid to remain. Patch and repair existing grid as needed.
12. All existing ACT to remain. New ceiling tile will be provided only in immediate areas impacted by demolition & new construction. Armstrong 933 2x4 or equivalent will be used in Suite 416 and Armstrong 2767 in Suite 425.
13. Prep existing doors and frames for paint.

14. Provide ¾" FR blocking for wall-mounted modular furniture.

Paint

1. All walls to receive two (2) coats SW SOJI White.
2. All walls with existing vinyl wall covering to receive required prep work to accept painting over.
3. All new GWB, skimming & patching to receive primer coat before application of final coats.
4. All existing doors that have paint are to receive new topcoat. SOJI White semi-gloss.

Floor Covering

1. All new carpet is Bigelow, Point of Interest #7662 Neutral Mix.
2. All cove base is ROPPE, P147 Light Brown.
3. All VCT to be Bigelow Alternatives AL-43.
4. Patch, repair and skim existing slab to receive new finishes.
5. Seam sealer will be used all seam locations.
6. Furnish & install transition strips where dissimilar floor covering meet.

Sprinkler

1. Relocate existing and/or add new sprinklers as required for code compliance.
2. Provide sprinkler design, trade permit and monitor inspections.

HVAC/Mechanical

1. No scope anticipated.

Electrical

1. Make safe as required for demolition and construction.
2. Remove all unused receptacles, switches and data boxes.
3. Provide 3 junction boxes above ceiling for power pole installation. Tie in power poles and system furniture whips (furnished by others) after furniture has been installed by others.
4. Add duplex outlets where indicated. Re-use existing circuits where possible. Add/relocate light switches as required for new work.
5. Provide data mud rings w/pull strings where shown. If partition has insulation then provide conduit, mud ring and pull string.
6. All existing unused circuits will be removed back to panel in electrical closet.

7. Furnish and install 2x4 parabolic lighting to match existing as required.
8. All new receptacle and switch cover plates to be white.
9. Remove old cover plates to allow for wall prep and paint and replace.
10. Provide trade permits and monitor inspections.

Fire Alarm

1. Remove existing fixtures as needed for demo and new construction.
2. Relocate existing and/or add speakers & strobes as required for code compliance.
3. Provide FA design, permits, pre-tests and monitor inspections.

PHONE/DATA

1. Excluded - all work other than ring & string by CPSC.

DATAWATCH

1. No scope anticipated.

