



## Top Things to Know

- The [eFiling voluntary stage](#) has begun with a phased invitation schedule for interested importers and their trade partners to begin testing eFiling systems.
- CPSC will continue to accept registration requests and add to the waitlist for the eFiling voluntary stage. Sign up now!
- Systems and processes are being readied for full implementation of eFiling.
- Visit [www.CPSC.gov/eFiling](http://www.CPSC.gov/eFiling) to review available training materials and sign up for our mailing list.

## The eFiling Voluntary Stage Has Begun!

CPSC staff is thrilled to share that we have received final approval from the Office of Management and Budget (OMB) to begin the eFiling voluntary stage! This marks a significant step forward, and we are eager to start onboarding new participants! To ensure the best possible experience for new participants, we began a phased invitation schedule on **October 28, 2024**. This approach allows us to provide dedicated support and guidance to each group of participants as they come on board. This phased rollout is designed to maximize the efficiency and quality of the onboarding process. CPSC staff is committed to providing a seamless and successful testing experience for all participants.

CPSC will continue to accept registration requests for the eFiling voluntary stage on an ongoing basis. Registration will remain active until CPSC reaches its maximum capacity of 2,000 importers participating in the eFiling voluntary stage. We are working diligently to extend additional invitations to onboard as quickly as possible. We greatly appreciate participating importers and trade partners' patience as we work through this exciting period of transition and expansion. Please note invitations to establish a Business Account in the Product Registry are being provided on a first-come, first-served basis. Each importer company will receive their invitation based on when they requested access. Broad participation in the eFiling voluntary stage will help to ensure the success of the eFiling program, and we look forward to onboarding and working with new importers and their trade partners!

Staff continue to recommend that importers reach out as soon as possible to initiate their request to gain access to the Product Registry.

To receive an invitation to establish a Business Account in the Product Registry, **importers** should first confirm they do not already have any type of Registry account, then email [eFilingSupport@cpsc.gov](mailto:eFilingSupport@cpsc.gov) with:

1. **Company Name**
2. **Initial Business Account Administrator's Name**
3. **Initial Business Account Administrator's Email**
4. **Importer of Record Number(s)**
5. **Broker Filer Code(s)**
6. **Type of Products Imported**

Please note that Business Accounts must be created by the **importer**. After the importer creates a Business Account, they can invite additional users from trade partner organizations to collaborate, such as brokers, testing laboratories, manufacturers, and other external organizations. Once invited, additional users will gain access to the importer's Business Account to collaborate and support the product certificate data entry process.

## Product Registry Access for Software Developers

CPSC is still providing Product Registry access to software developers

for application programming interface (API) integration purposes! CPSC understands that gathering and implementing the technical requirements for API integration takes time.

CPSC is allowing software developer access on a first-come, first-served basis as well.

To sign up for the next round of Software Development Account invitations, email [eFilingSupport@cpsc.gov](mailto:eFilingSupport@cpsc.gov) with:

1. **Company Name**
2. **Initial User's Name**
3. **Initial User's Email Address**

The Product Registry allows the initial user to invite other users within their company after establishing a Software Development Account. CPSC previously made this announcement via the [eFiling Mailing List](#) on Friday, May 3, 2024 and the [June 2024 eFiling Quarterly Newsletter](#) distributed on June 25, 2024.

## The eFiling Beta Pilot Ended in June 2024. How did it go?

- **37 Beta Pilot participants successfully tested eFiling systems and processes** by filing Partner Government Agency (PGA) Message Sets and managing data in the CPSC Product Registry. Participants have continued filing Message Sets throughout CPSC's transition to the eFiling voluntary Stage. The progress and momentum made throughout the Beta Pilot have paved the way for participants to exceed CPSC's filing goals. CPSC is looking forward to building on this momentum throughout the eFiling voluntary stage.
- **CPSC maintained a continuous feedback loop with participants** throughout the Beta Pilot to collect input in real-time, improve the Product Registry with the implementation of new features, and update guidance materials. CPSC staff are taking the lessons learned throughout the Beta Pilot to provide improved and refined support to participants during the eFiling voluntary stage.

## CPSC Training Materials

CPSC is providing trade with comprehensive training materials to support the learning process for eFiling full implementation. There is a lot that importers and their trade partners can do to prepare. CPSC continues to update and improve the training materials available on the eFiling webpage at [www.CPSC.gov/eFiling](http://www.CPSC.gov/eFiling). As your business prepares for eFiling, be sure to review the training materials available in our [Document Library](#) including the eFiling Quick Start Guide, Product Registry Training Videos, Product Registry Guide, User Guide for Comma-Separated Values (CSV) Upload, API Specifications document, Implementation Guide (CATAIR), and more.

CPSC staff hosted an eFiling voluntary stage training session on September 4, 2024, for interested importers and trade partners. We discussed eFiling basics, CPSC certification requirements, and eFiling roles, responsibilities, and best practices. We also provided a forum for participants to ask questions related to eFiling and the voluntary stage. If you missed the training session, you can view the recording and slide deck on our webpage at [www.CPSC.gov/eFiling](http://www.CPSC.gov/eFiling) in the [Document Library](#).



## What can your business do now?

As the eFiling voluntary stage progresses and the eFiling Final Rule package nears Commission consideration, it is imperative that importers and their trade partners understand requirements and proactively prepare. See below for what your business can do now:

- **Sign up for the eFiling voluntary stage** if your business has not done so.
- **Sign up for a Software Development Account** if your business intends to bulk upload data via API.
- **Study the eFiling training materials** to be better prepared for the eFiling voluntary stage and full implementation.
- **Build a strong understanding of eFiling requirements** to assess your business' readiness.
- **Sign up for the eFiling Mailing List** to receive important eFiling announcements from CPSC.

