SOLICITATION/CONTRACT/OFFER FOR COMMERCIAL ITEMS
OFFER TO COMPLETE BLOCKS 12, 17, 22, 24, 26, 30

7. FOR SOLICITATION INFORMATION CALL:

Name: Greg Grayson

9. ISSUED BY

CONSUMER PRODUCT SAFETY COMMISSION
DIV OF PROCUREMENT SERVICES
4330 EAST WEST HWY
ROOM 523
BETHESDA MD 20814

11. DELIVERY FOR DESTINATION UNLESS BLOCK IS MARRED

12. DISCOUNT TERMS

Net 30

13. DELIVER TO

CONSUMER PRODUCT SAFETY COMMISSION
OFFICE OF IMPORT SURVEILLANCE
4330 EAST WEST HIGHWAY
BETHESDA MD 20814

ARMEDIA LLC
8221 OLD COURTHOUSE ROAD
SUITE 300
VIENNA VA 22182-5019

17a. CONTRACTOR OFFEROR

CODE:

FMP

FACILITY CODE:

EXIS

18a. PAYMENT WILL BE MADE BY

CODE:

FMPS

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED

FMPS

19. SCHEDULE OF SUPPLIES/SERVICES

DUHS Number: [REDACTED]
Contracting Officer Representative (COR): Carleton Philpott
Email: cphilpott@cpsc.gov
Tel: (301) 504-7604

TASK ORDER 0011 to contract CPSC-D-11-0005 is hereby issued to continue work on the PGA Message Set Project in accordance with the attached statement of work and the contractor's proposal dated May 30, 2017. The period of performance (Use Reverse and/or Attach Additional Sheets as Necessary)

20. QUANTITY

21. UNIT

22. UNIT PRICE

23. AMOUNT

24. TOTAL AWARD AMOUNT (For Gov't Use Only)

$33,396.46

27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, 52.212-3, AND 52.212-5 ARE ATTACHED

ADDENDA

27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, 52.212-3, AND 52.212-5 IS ATTACHED

ADDENDA

28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED

29. AWARD OF CONTRACT OFFER DATED INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN IS ACCEPTED AS TO ITEMS

30a. SIGNATURE OF OFFEROR/CONTRACTOR

30b. NAME AND TITLE OF SIGNER (Type or print)

Eddie Ahmad

30c. DATE SIGNED

6/11/17

AUTHORIZED FOR LOCAL REPRODUCTION
PREVIOUS EDITION IS NOT USABLE

STANDARD FORM 1449 (REV. 2/2012)
Prescribed by GSA - FAR (48 CFR) 52.212
shall be from June 1, 2017 through June 30, 2017.

<table>
<thead>
<tr>
<th>ITEM NO</th>
<th>SCHEDULE OF SUPPLIES/SERVICES</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>UNIT PRICE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>0001</td>
<td>PGA Message Set Project Support - Preparation for Certificate of Compliance Study</td>
<td></td>
<td></td>
<td></td>
<td>33,396.46</td>
</tr>
</tbody>
</table>

The total amount of award: $33,396.46. The obligation for this award is shown in box 26.
1. DESCRIPTION OF SERVICES
In a continuation of work, the Contractor shall provide technical and consulting services to the U.S. Consumer Product Safety Commission (CPSC) to assist CPSC’s Office of Import Surveillance (EXIS), in completion of an evaluation project involving collecting Certificates of Compliance for a to-be-defined set of HTS codes. Performance shall take place on-site at CPSC Headquarters, 4330 East West Highway Bethesda, Maryland.

2. CONTRACT TYPE
This procurement is a firm-fixed price task order under CPSC-D-11-0005.

3. BACKGROUND AND OBJECTIVE
The CPSC is tasked with safeguarding consumers from unreasonable risks associated with the use of the products under its jurisdiction. CPSC port investigators work hand in hand with US Customs and Border Protection (CBP) personnel to oversee millions of shipments entering the country each month to ensure compliance with US laws and CPSC regulations.

CPSC has engaged with CBP in the International Trade Data System (ITDS), which allows the Commission to electronically access data on relevant imports in time to request holds on specific shipments at ports of entry. Using this interface, CPSC has developed and implemented decision management processes and systems for identifying suspect products and requesting inspections through CBP. CBP has developed a means to provide industry with a single electronic interface to file data on imported cargo to simplify processing for industry and to streamline data collection for CBP/ITDS’s Participating Government Agencies (PGAs). The set of standard data elements and message types that CBP will collect on behalf of its PGAs is referred to as the "PGA Message Set". This data will be available to those PGAs that provide implementing guidance for its particular needs and which develop interfaces to the Intra-agency Web Services (IWS).

As part of the Commission’s effort to evaluate architecture, implementation issues and business impact, the CPSC conducted and evaluated an alpha pilot test of PGA Message Set functionality provided by the CBP’s ACE Modernization effort to collect targeting/enforcement data from a limited set of volunteer participants. The alpha pilot tested the use of a product registry for advanced filing prior to importation, which was tested along with the original concept of filing certificate elements through the PG Message Set during this period.

The completed alpha pilot evaluated the prototype development and proof of concept of functionality. The evaluation recommended an unbiased certificate study across importers, assessing all data elements on a Certificate of Compliance, to inform the Commission as to adding or deleting specific data elements in relationship with their potential correlation to risk/compliance.

4. DESCRIPTION OF WORK
The Contractor shall provide all labor and materials necessary to perform the work noted in this statement of work. The Contractor shall:

1. Coordinate with the Program Office in the design of the certificate study by creating an outline detailing the approach for study and documenting risks with risk mitigation strategies, including managing review and approval process.
2. Create a project plan at an overview level, including identified milestones, timeline, and tasks estimates.
3. Determine key resources required from CPSC to support the study’s completion, including estimated input/time required from each.
4. Make and present analysis for
   a. Recommended Harmonized Tariff Schedule (HTS) Codes to include in study
   b. Assess Import volume statistics associated with selected HTS codes
   c. Expectations of Certificate volume that may be gathered/assessed, according to Key CPSC Resource estimates.
5. In coordination with Program Office, perform outreach to Industry (including importers, brokers, and software developers), Government, and other stakeholders, as needed.
6. Provide project management support services that are aligned with the Project Management Institute’s (PMI) Project Management Body of Knowledge (PMBOK), other relevant bodies, guidance and best practices;
   a. Regular creation and updates of project management-related artifacts, such as the risk log, action log, status reports” and project management plans;
   b. Attending and supporting project-related meetings through facilitation, risk and problem identification, and solution creation.

5. CONTRACTOR QUALIFICATIONS
Contractor personnel responsible for the technical aspect of the project (i.e. project manager, database administrator, developer) shall have a minimum of six (6) years hands-on implementation experience within their respective area of expertise.

The Contractor shall name as key personnel the individual assigned to perform project management on this effort.

Any and all Contractor partners (Subcontractors) shall possess the same, or higher, Contractor qualifications.

6. PERIOD OF PERFORMANCE
June 1, 2017 through June 30, 2017.

7. REPORTING AND DELIVERY REQUIREMENTS
As part of this work, the Contractor shall deliver the following items to the Contracting Officer Representative (COR):

<table>
<thead>
<tr>
<th>CLIN #</th>
<th>Deliverable Name</th>
<th>Due Date and Format (NLT-No Later Than, measured in business days)</th>
</tr>
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</table>
| 1      | Weekly Status Reports       | • Weekly, NLT 5:00pm Eastern time every Friday during the period of performance  
|        |                             | • Report shall be in MS Word format uploaded to a COR-designated SharePoint site |
| 2      | Certificate Study Methodology| • Outline shall be in MS Word format uploaded to a COR-designated SharePoint site |
| 3      | High level Project plan     | • Plan updates created as project changes occur, such as dates  
<p>|        |                             | • Plan shall be uploaded to a COR-designated SharePoint site in MS Project format |</p>
<table>
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<tbody>
<tr>
<td>4</td>
<td>Key CPSC Resource estimates</td>
<td>- Estimates shall be in MS Excel format uploaded to a COR-designated SharePoint site</td>
</tr>
<tr>
<td>5</td>
<td>HTS Inclusion Analysis</td>
<td>- Estimates shall be in MS Excel format uploaded to a COR-designated SharePoint site</td>
</tr>
<tr>
<td>6</td>
<td>Import Volume Statistics</td>
<td>- Statistics shall be in MS Excel format uploaded to a COR-designated SharePoint site</td>
</tr>
<tr>
<td>7</td>
<td>Certificate Volume Assessment</td>
<td>- Assessment shall be in MS Excel format uploaded to a COR-designated SharePoint site</td>
</tr>
<tr>
<td>8</td>
<td>Meeting Logs</td>
<td>- Provide timely records as required by CPSC policy and regulations, to include taking meeting notes during each occurrence, recording participants, and producing a meeting log summary for publication on CPSC.gov</td>
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<td>- MS PowerPoint, Word, or in another format (if program office approved), uploaded to a COR-designated SharePoint site</td>
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</tbody>
</table>

8. GOVERNMENT FURNISHED PROPERTY

1. The government shall provide on-site workspace, laptop computers, monitors, computer accessories, and access to CPSC systems, databases, and documents as need to perform this task.

2. Travel may be required to complete the effort under this task order. All travel costs shall be in accordance with GSA Joint Federal Travel Regulations. Travel costs shall be negotiated at the time of need and agreed upon by the parties through issuance of a modification to the task order.

9. CONTACTS:
- The Contracting Officer’s Representative (COR) for this task order is Carleton Philpott.
- The Project Manager (PO) for this task order is James Juholske