



United States  
**Consumer Product Safety Commission**

THIS DOCUMENT HAS BEEN  
 ELECTRONICALLY APPROVED AND  
 SIGNED

## Ballot Vote Sheet

**TO:** The Commission  
 Alberta E. Mills, Secretary

**DATE:** October 25, 2023

**THROUGH:** Austin C. Schlick, General Counsel  
 Jason K. Levine, Executive Director

**FROM:** Mary A. House, Attorney, Regulatory Affairs Division  
 Daniel R. Vice, Assistant General Counsel, Regulatory Affairs

**SUBJECT:** *Federal Register* Notice: Public Availability of Consumer Product Safety  
 Commission FY 2021 Service Contract Inventory, FY 2020 Service Contract  
 Inventory Analysis, and Plan for FY 2021 Inventory Analysis

### **BALLOT VOTE DUE: Tuesday, October 31, 2023**

Section 743(a) of the Consolidated Appropriations Act, 2010 (Consolidated Appropriations Act), 31 U.S.C. § 501 note, requires agencies, including independent agencies, to submit to the U.S. Office of Management and Budget (OMB), an annual inventory of service contracts awarded or extended through the exercise of an option. Section 743(c) of the Consolidated Appropriations Act requires agencies to “publish in the *Federal Register* a notice that the inventory is available to the public.” OMB also requires that agencies submit an analysis of the previous year’s inventory and a plan for how the agency will analyze the current year’s inventory.

The Office of the General Counsel has prepared the attached draft *Federal Register* notice to comply with section 743(c). The notice explains that OMB posted for public access a consolidated government-wide Service Contract Inventory for FY 2021 at: <https://www.acquisition.gov/service-contract-inventory>, and CPSC’s FY 2021 Inventory is available on that website. Additionally, the draft notice informs the public that CPSC’s Office of Procurement posted the required analysis of the FY 2020 Inventory, and a plan for analysis of the FY 2021 Inventory, on CPSC’s website at: <https://www.cpsc.gov/Agency-Reports/Service-Contract-Inventory>.

Please indicate your votes on the following options:

- I. Approve publication of the attached document in the *Federal Register*, as drafted.

\_\_\_\_\_  
 (Signature)

\_\_\_\_\_  
 (Date)

**U.S. Consumer Product  
 Safety Commission**  
 4330 East-West Highway  
 Bethesda, MD 20814

**National Product Testing  
 and Evaluation Center**  
 5 Research Place  
 Rockville, MD 20850

II. Approve publication of the attached document in the *Federal Register*, with the specified changes:

---

---

---

---

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

III. Do not approve publication of the attached document in the *Federal Register*.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

IV. Take other action specified below:

---

---

---

---

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

Attachment: Draft *Federal Register* Notice: Public Availability of Consumer Product Safety Commission FY 2021 Service Contract Inventory, FY 2020 Service Contract Inventory Analysis, and Plan for FY 2021 Inventory Analysis

**DRAFT**

Billing Code 6355-01-P

**CONSUMER PRODUCT SAFETY COMMISSION**

**Public Availability of Consumer Product Safety Commission FY 2021 Service Contract Inventory, FY 2020 Service Contract Inventory Analysis, and Plan for FY 2021 Inventory Analysis**

**AGENCY:** Consumer Product Safety Commission.

**ACTION:** Notice.

**SUMMARY:** The Consumer Product Safety Commission (CPSC), in accordance with Division C of the Consolidated Appropriations Act, 2010, is announcing the availability of CPSC's service contract inventory for fiscal year (FY) 2021, CPSC's FY 2020 service contract inventory analysis, and the plan for analyzing CPSC's FY 2021 service contract inventory.

**FOR FURTHER INFORMATION CONTACT:** Eddie Ahmad, Director, Procurement Services, U.S. Consumer Product Safety Commission, 4330 East West Highway, Bethesda, MD 20814. Telephone: 301-504-7884; e-mail: aahmad@cpsc.gov.

**SUPPLEMENTARY INFORMATION:** Section 743(a) of the Consolidated Appropriations Act, 2010 (Consolidated Appropriations Act), 31 U.S.C. 501 note, titled "Service Contract Inventory Requirement," requires agencies to submit to the Office of Management and Budget (OMB), an annual inventory of service contracts awarded or extended through the exercise of an option on or after April 1, 2010. The contents of the inventory must include:

- (A) A description of the services purchased by the agency and the role the services played in achieving agency objectives, regardless of whether such a purchase was made through a contract or task order.

- (B) The organizational component of the agency that is administering the contract, and the component whose requirements are being met through contractor performance of the service.
- (C) The total dollar amount obligated for services under the contract and the funding source for the contract.
- (D) The total dollar amount invoiced for services under the contract.
- (E) The contract type and date of award.
- (F) The name of the contractor and place of performance.
- (G) The number and work location of contractor and subcontractor employees, expressed as full-time equivalents for direct labor, compensated under the contract.
- (H) Whether the contract is a personal services contract.
- (I) Whether the contract was awarded on a noncompetitive basis, regardless of date of award.

Section 743(c) of the Consolidated Appropriations Act, 31 U.S.C. 501 note, requires agencies to “publish in the Federal Register a notice that the inventory is available to the public.” OMB also requires that agencies submit an analysis of the previous year’s inventory and a plan for how the agency will analyze the current year’s inventory.

Consequently, through this notice, we are announcing that the CPSC’s service contract inventory for FY 2021 is available to the public.<sup>1</sup> The inventory provides information on service contract actions that the CPSC made in Fiscal Year (FY) 2021 per the Federal Acquisition Regulation (FAR) requirements in FAR part 4.1703. The information is organized by function to

---

<sup>1</sup> The Commission voted (x-x) to publish this notice.

show how contracted resources are distributed throughout the CPSC. OMB posted a consolidated government-wide Service Contract Inventory for FY 2021 at <https://www.acquisition.gov/service-contract-inventory>. You can access the CPSC's inventories by limiting the "Contracting Agency Name" field on each spreadsheet to "Consumer Product Safety Commission."

Additionally, CPSC's Division of Procurement Services has posted CPSC's FY 2020 service contract inventory analysis and the plan for analyzing the FY 2021 inventory on CPSC's website at the following link: <https://www.cpsc.gov/Agency-Reports/Service-Contract-Inventory>.

---

Alberta Mills, Secretary  
Consumer Product Safety Commission