A listing of those state or local agencies that participated in this program follows:

**EASTERN REGION**

**Connecticut**

Department of Consumer Protection  
Recall Checks  
In-depth Investigations  
ATV Surveillance

**Delaware**

Board of Pharmacy  
HSA/PPPA Surveillance

**District of Columbia**

Fire Department  
Fireworks  
Fire Safety Program

**Florida**

Department of Agriculture  
Fireworks  
In-depth Investigations  
Recall Checks  
ATV Surveillance

Broward School  
Nursery Equipment Program

Ft. Lauderdale Fire Department  
Fire Safety Program

**Maine**

Department of the Attorney General  
ATV Surveillance

Northeast Combat  
Fire Safety Program

**Maryland**

Department of Health & Mental Hygiene  
Recall Checks  
In-depth Investigations  
ATV Surveillance

Division of Drug Control  
HSA/PPPA Surveillance

**Massachusetts**

Health Research Institute  
Recall Checks  
ATV Surveillance

Board of Registration and Pharmacy  
HSA/PPPA Surveillance

Boston City Hospital  
Nursery Equipment Program

**New Jersey**

Department of Law and Public Safety  
ATV Surveillance  
Recall Checks  
In-depth Investigations

**New York**

Attorney General's Office  
Recall Checks

Harlem Consumer Education Council  
Fire Safety Program  
Nursery Equipment Program
Pennsylvania
Allegheny County Health
Department
  Fire Safety Program
  Nursery Equipment Program

Puerto Rico
Department of Consumer Affairs
  In-depth Investigations
  Nursery Equipment Program
  Recall Checks
  ATV Surveillance

Rhode Island
Consumers' Council
  Recall Checks
  Nursery Equipment Program

Department of Health
  HSA/PPPA Surveillance

South Carolina
Board of Pyrotechnic Safety
  Fireworks

Department of Health and Environmental Control
  ATV Surveillance
  In-depth Investigations
  Recall Checks

Vermont
Department of Health
  Fire Safety Program

Virgin Islands
Department of Licensing and Consumer Affairs
  Nursery Equipment Program
CENTRAL REGION

Alabama

Department of Public Health
Fire Safety Program

Birmingham Poison Control Center
HSA/PPPA Surveillance

Georgia

Office of Consumer Affairs
Recall Checks
ATV Surveillance

Poison Control Center
HSA/PPPA Surveillance

Safe Kids Coalition
Nursery Equipment Program

Illinois

Firefly, Inc.
Fire Safety Program

Indiana

State Board of Health
In-depth Investigations
Recall Checks
ATV Surveillance

Iowa

Department of Public Health
In-depth Investigations
ATV Surveillance
Recall Checks

Kansas

Bureau of Disease Prevention and Control
ATV Surveillance
Recall Checks
In-depth Investigations
Fireworks

Kentucky

Bureau of Health Services
In-depth Investigations
Recall Checks
ATV Surveillance

Michigan

Department of Health
Fire Safety Program

Mississippi

State Board of Health
In-Depth Investigations
Recall Checks
ATV Surveillance

Missouri

Division of Health
Recall Checks
In-depth Investigations
ATV Surveillance

North Dakota

State Laboratones
In-depth Investigations
Recall Checks
ATV Surveillance

Ohio

Department of Health
In-depth Investigations
Recall Checks
ATV Surveillance
Nursery Equipment Program

Poison Control Center - Columbus
Children's Hospital
HSA/PPPA Surveillance
South Dakota

South Dakota Safety Council
   Nursery Equipment Program

Tennessee

Department of Agriculture
   Recall Checks
   ATV Surveillance
   In-depth Investigations

Middle Tennessee Poison Center
   HSA/PPPA Surveillance

Wisconsin

Department of Agriculture
   In-depth Investigations
   Recall Checks
   ATV Surveillance
WESTERN REGION

Arkansas
Department of Health
Recall Checks
In-depth Investigations
ATV Surveillance

California
Department of Health Services
Recall Checks
ATV Surveillance
In-depth Investigations
Santa Clara County - Safe Kids Coalition
Nursery Equipment Program
Placer County - Safe Kids Coalition
Nursery Equipment Program
Contra Costa County
Nursery Equipment Program
University of California
At Irvine Poison Center
HSA/PPPA Surveillance

Colorado
Department of Health
Recall Checks
In-depth Investigations
ATV Surveillance
Tri-County Health Department
In-depth Investigations

Guam
Government of
Recall Checks

Idaho
S. E. District Health
Department
ATV Surveillance
Office of the Attorney General
Nursery Equipment Program

Louisiana
Cooperative Extension Service
ATV Surveillance
State Fire Marshal
Fireworks
Fire Safety Program

New Mexico
Department of Health
ATV Surveillance
Safe Kids Coalition of New Mexico
Nursery Equipment Program

Oklahoma
Department of Health
Recall Checks
ATV Surveillance
Safe Kids Coalition of Oklahoma
Nursery Equipment Program

Oregon
Gresham Fire Department
Fireworks
Department of Justice
ATV Surveillance
Texas

Department of Health
  Recalls
  In-depth Investigations
  ATV Surveillance

Washington

Seattle Poison Center
  HSA/PPPA Surveillance

Wyoming

Department of Health
  Recall Checks
  ATV Surveillance
FEDERAL-STATE-LOCAL COOPERATIVE PROGRAM

COMMISSIONING PROGRAM

Section 29(a)(2) of the Consumer Product Safety Act provides the Commission authority to commission state and local officers for conducting any of three activities on behalf of the CPSC: investigations, inspections, and sample collections.

In furtherance of the Congressional mandate to establish a program to promote Federal/State cooperation, the Commission assists in training state and local officials to qualify for a commission. After commissioning, those officials are knowledgeable in CPSC procedures for inspections, investigations, sample collection, and preparation and submission of reports.

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<th>Commissioned Officers</th>
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Eastern Region (continued)

Florida  Department of Agriculture & Consumer Services
         Gloria Van Treese
         Dianne L. Dey
         Thomas F. Kenny
         James D. Morrison
         Martin J. May
         Lessie M. Keck
         Gwendon B. Worlds
         Mary Ellen Shelton
         Debra R. Tertinko
         Denise H. Correy
         Lark Daughtry
         Ronald Weldon Packham
         Michael French Ackers
         Joseph P. Alexonok
         Jane B. Chastain
         Settenno M. Sunser
         Larry Edward Roberson
         Lloyd M. Stonebraker

Maryland  Department of Health & Mental Hygiene
         Office of Food Protection & Consumer Health Services
         Pamela J. Engle
         Michael L. Hurney
         David Roberts
         Bruce Wilhelmi
         James D. Naylor
         Michael Anthony Elseroad
         Linda Westfall
         Patricia Anne Schwaninger
         I. Arthur Senkel Jr.
         John Frank Arthur
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| Iowa                     | Department of Public Health | John R. Kelly  
                        |                         | Jeff P. Meyer  
                        |                         | Michael L. Magnant  
                        |                         | Kenneth Choquette  
                        |                         | Rita M. Gergley  
                        |                         | R. Brian McPartland  
                        |                         | Arlene M. Jacob |
| Kansas                   | Department of Health and Environment  
                        | Bureau of Foods and Drugs | James A. Pyles  
                        |                         | Roger E. Ozias  
                        |                         | Gary J. Magathan  
                        |                         | Laura Osbourn  
                        |                         | Gerald E. Vornholt  
                        |                         | Earnest E. Barnes  
                        |                         | Stephen N. Page  
                        |                         | Donald Bechtel  
                        |                         | Loren E. Brock  
                        |                         | Mary K. Goetz  
                        |                         | Gerald R. Kline  
                        |                         | David R. Bustos  
                        |                         | William G. Spaniol  
                        |                         | Daniel S. Hutchinson  
                        |                         | Don E. Parsons  
                        |                         | Mary T. Glassburner |
| Kentucky                 | Department of Human Resources | Michael B. Cavanah  
                        |                         | Florann R. Strevels  
                        |                         | Terry M. Wescott  
                        |                         | Douglas Lee Jackson  
                        |                         | Karen Smallwood |
| Mississippi              | State Board of Health | Willie L. Brown, Jr  
<pre><code>                    |                         | Gary Moorman |
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### Western Region

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Western Region (continued)

California (continued)
Department of Health Services
Food and Drug Branch
Sacramento

Bruce D. Morden
Barbara J. Moynier
Frank J. Nava
James J. Paidl
Angelo Patrick
Howard Ratzky
Zuma D. Ross
Edwin Linquist, Jr.
Ozzie R. Schmidt
Paul W. Sheehan Jr
Ingeborg B. Small
Alan VanGinkel
Daniel J. Walsh
David L. Weston
Sharon P. White
Christopher H. Wogee

Craig W. Balding
Joseph E. Bewley
Robert C. Eckstein
Douglas L. Fong
James R. Gibson
Michael C. Gutierrez
Dennis M. Moore
Jon R. Salmi
Stephen W. Sarkisian
James M. Waddell
Paul W. Walfoort
Kathleen L. Young

Department of Health Services
Food and Drug Branch
San Jose

Patrick S. Kennelly
Daniel L. Seid
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<td>Wyoming</td>
<td>Department of Health and Social Services</td>
<td>Howard Hutchings</td>
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I-20
Memorandum of Understanding (MOU)-Work Planning Agreements

It is the policy of the CPSC to initiate and enter into MOU’s with agencies of state or local governments. Such cooperation creates a partnership which extends overall consumer protection through more effective use of collective resources. Work planning agreements create an arrangement between CPSC and state or local agencies wherein both parties agree to share, at no cost to the other party, the responsibility for certain product safety activities. These agreements are usually with agencies having responsibilities that are similar to CPSC's.

Work planning agreements have resulted in a free exchange of information on inspectional activity, recalls, enforcement actions, and outreach programs. It has provided cross-training and an increase in state expertise in product safety.

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<td>Wyoming</td>
<td>Board of Pharmacy</td>
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</tbody>
</table>
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Appendix J:

Organizational Structure and Functions
ORGANIZATIONAL STRUCTURE AND FUNCTIONS

As provided in the Consumer Product Safety Act of 1972, the Chairman and Commissioners are the key policymakers of the U.S. Consumer Product Safety Commission. The staff carries out their decisions and policies.

The Consumer Product Safety Act provides for five Commissioners but three Commissioners currently head the agency. The Commission annually elects a Vice Chairman.

The Chairman is the principal executive officer of the Commission and subject to the general policies of the Commission. The following offices report directly to the Chairman:

Office of Congressional Relations acts as the Commission's liaison with Congress. It provides information and assistance to congressional committees, responds to inquiries by legislators, and coordinates written and oral testimony by Commissioners and agency staff.

Office of Equal Opportunity and Minority Enterprise monitors compliance with all laws, regulations, rules and internal policies relating to equal employment opportunity. It also ensures compliance with relevant provisions of the Small Business Act, and conducts the Upward Mobility Program.

Office of General Counsel is the legal arm of the Commission. Staffed by lawyers, it provides advice and counsel to the agency and staff on all legal matters, including contracting, personnel issues, legal review of all reports, memoranda, press releases, and publications. It advises the Commission on matters of standards development, rules, petitions, and interpretations of prevailing regulations. It also defends court challenges to rules and other Commission actions.

Office of the Inspector General is an independent office established under the provisions of the Inspector General Act, as amended. Reporting only to the Chairman, this office independently initiates, conducts, and supervises audits, operations reviews, and investigations of Commission programs, activities, and operations to prevent and detect waste, fraud, and abuse. It makes recommendations to promote economy, efficiency, and effectiveness within the commission's programs and operations. The office also receives and investigates complaints or information concerning possible violations of law or regulations, mismanagement, abuse of authority, and waste of funds.

Office of the Secretary is the external administrative arm of the agency. It prepares the agendas for official agency meetings, maintains official records of Commission actions, manages the docket of adjudicative proceedings, and responds to requests for documents under the Freedom of Information Act (FOIA) and the Privacy Act. It issues the agency's official documents, including Federal Register notices, prepares and publishes the Public Calendar of Commission meetings, and supervises the operations of CPSC's public reading room.

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Office of the Executive Director under the broad direction of the Chairman and in accordance with Commission policy, acts as the chief operating manager of the agency, supporting the development of the agency's budget and operating plan before and after Commission approval, and managing the execution of those plans.

The following offices report to the Executive Director:

Office of the Budget is responsible for overseeing the development of the Commission's budget. The office, in consultation with other offices and directorates, prepares, for the Commission’s approval, the annual budget requests to Congress and the Office of Management and Budget and the operating plans for each fiscal year. It manages the execution of the Commission’s budget. The office recommends to the Office of the Executive Director actions to enhance effectiveness of the Commission’s programs and activities.

Office of Information and Public Affairs is the Commission's touchstone with consumers and the media. It prepares and publishes brochures, booklets, fact sheets, and safety alerts recommending the safe ways for consumers to purchase and use products in the home environment. Press releases are prepared and circulated to the media on Commission actions, product recalls, and seasonal events such as toy safety, fireworks, baby safety, grass cutting, residential pool use, and National Poison Prevention Week.

Office of Planning and Evaluation is responsible for short- and long-term planning and evaluating of agency programs and accomplishments. Evaluation studies are conducted to determine how well the Commission fulfills its mission. The office also coordinates, develops, and issues agencywide directives and manages the Commission's information collection budget and obtains Office of Management and Budget clearance for information collections.

Office of Compliance and Enforcement oversees the compliance and enforcement of Commission regulations. Staffed by lawyers and compliance specialists, the directorate investigates safety hazards in products already in the consumer marketplace, and obtains voluntary corrective actions if warranted. If also conducts litigation before administrative law judges to seek remedial actions.

Office of Hazard Identification and Reduction, under the direction of the Assistant Executive Director for Hazard Identification and Reduction, is responsible for managing the Commission’s Hazard Identification and Analysis Program and its Hazard Assessment and Reduction Program. The office reports to the Executive Director, and has line authority over the Directorates for Epidemiology, Economic Analysis, Engineering Sciences, and Health Sciences. The office develops strategies for and implements the agency’s operating plan for these two hazard programs. This includes the collection and analysis of data to identify hazards and hazard patterns, the implementation of the Commission’s safety standards development projects, and the coordination of voluntary standards activities and international liaison activities related to consumer product safety. This office also provides overall direction and evaluation of projects involving hazard analysis, data collection, emerging hazards, mandatory and voluntary standards, petitions, and labeling rules. The office assures that relevant technical, environmental, economic, and social impacts of projects are comprehensively and objectively presented to the Commission for decision.
The Directorate for Field Operations managed by the Associate Executive Director for Field Operations is responsible for all Commission field operations. The Commission's 150 member field staff, located in 37 cities across the country, supports the full range of CPSC programs. The field staff conducts in-depth investigations of injuries and deaths, provides local support for the hospitals that report through the NEISS system and collects reports of product-related incidents. Field investigators inspect manufacturers, importers, distributors, and retailers and collect product samples for testing to assure compliance with CPSC's regulations and standards and identify possible substantial product hazards. The field staff ensures that appropriate action is taken to correct violations, negotiates and monitors recalls of hazardous products and provides advice and guidance to industry. The field staff implements national safety education campaigns, responds to inquiries and works with the press and local organizations to bring product safety information to the consumer. The field staff also works with state and local officials and private organizations to inform the public about the safe use of consumer products and to obtain compliance with CPSC laws and regulations.