

2. AMENDMENT/MODIFICATION NO. 0011  
 3. EFFECTIVE DATE 08/15/2011  
 4. REQUISITION/PURCHASE REQ. NO.  
 5. PROJECT NO. (If applicable)  
 6. ISSUED BY CODE FMPS  
 7. ADMINISTERED BY (If other than Item 6) CODE  
 CONSUMER PRODUCT SAFETY COMMISSION  
 DIV OF PROCUREMENT SERVICES  
 4330 EAST WEST HWY  
 ROOM 517  
 BETHESDA MD 20814

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)  
 HENLEY MICHELE  
 JONESBOROUGH TN 37659-6118  
 9A. AMENDMENT OF SOLICITATION NO. (x)  
 9B. DATED (SEE ITEM 11)  
 10A. MODIFICATION OF CONTRACT/ORDER NO. X  
 CPSC-N-10-0043  
 10B. DATED (SEE ITEM 13)  
 12/01/2009  
 CODE FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS  
 The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.  
 Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) Net Decrease: -\$971.00  
 0100A11DPS 2011 1117900000 EXFM004310 252EQ

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.  
 CHECK ONE  
 A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.  
 B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).  
 C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:  
 D. OTHER (Specify type of modification and authority)  
 X UNILATERAL MODIFICATION, FAR 43.103(b)

E. IMPORTANT: Contractor is not is required to sign this document and return 0 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible)  
 DUNS Number:  
 HOSPITAL ID#: 9A532042301) 504-6962  
 PROJECT OFFICER: Randolph Mitchell  
 PHONE: (301) 504-6962  
 EMAIL: rmitchell@cpsc.gov

Modification No. 0011 adjusts the quantity of surveillance reports for FY-2011 and provides reimbursement for attendance at a NEISS/All Trauma conference.

ITEM #3 is changed as follows: (see page 2).

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)  
 15B. CONTRACTOR/OFFEROR  
 15C. DATE SIGNED  
 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)  
 Doris B. Kessler  
 16B. UNITED STATES OF AMERICA  
 16C. DATE SIGNED  
 08/15/2011  
 (Signature of person authorized to sign) (Signature of Contracting Officer)

NAME OF OFFEROR OR CONTRACTOR  
HENLEY MICHELE

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Add the following new line item: (see page 2).</p> <p>For FY-2011 the total amount of this contract is decreased by \$971.00, from \$57,128.00 to \$56,157.00.</p> <p>TOTAL QTY FOR ITEM #3: 11,900/EA</p> <p>Change Item 0003 to read as follows (amount shown is the obligated amount):</p>				
0003	NEISS SURVEILLANCE REPORTS AND SPECIAL SURVEY REPORTS.	-900	EA	4.19	-3,771.00
	<p>Add Item 0006 as follows:</p>				
0006	<p>NOT TO EXCEED</p> <p>REIMBURSEMENT FOR ATTENDANCE AT A NEISS/ALL TRAUMA CONFERENCE IN BETHESDA, MD ON AUGUST 17-18, 2011 IN ACCORDANCE WITH THE ATTACHED STATEMENT OF WORK.</p> <p>ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT.</p>	1	LT	2,800.00	2,800.00

FY-2011

Add the following new item:

6. Estimated (not to exceed) reimbursable amount for the NEISS/All Trauma Conference (one attendee):	TOTAL AMOUNT
	NTE
Training (includes airfare; trainfare; automobile; ground travel and subsistence; and salary)	\$2,800.00

Section C.3.c., ORIENTATION AND TRAINING, add the following:

(2) TRAINING

The Contractor shall attend a training conference covering case coding procedures and other NEISS/All Trauma reporting activities.

The training conference will be conducted on August 17-18, 2011. Lodging/training will be provided at the following location:

The Legacy Hotel and Meeting Centre  
1775 Rockville Pike  
Rockville, Maryland 20852  
(301) 881-2300  
Website: [www.TheLegacyRockville.com](http://www.TheLegacyRockville.com)

August 17 - 9:00 p.m. to 5:00 p.m.  
August 18 - 9:00 a.m. to 5:00 p.m.

(2) TRAVEL COSTS: All travel costs. Airfare or train tickets shall be obtained by the Contractor. All training/travel costs shall be reimbursed in accordance with the following provisions and the Federal Travel Regulations:

- a) Total expenditures for domestic travel and training (salary of one attendee) shall not exceed \$2,800.00 without the prior written approval of the Contracting Officer.
- b) The cost of travel by privately-owned automobile shall be reimbursed at 55 cents per mile, as established by the Federal Travel Regulations. Such reimbursement, however, shall not exceed the otherwise allowable comparative cost of travel by common carrier.
- c) Miscellaneous travel expenses (i.e., parking fees, taxi fare, tolls, etc.) shall be reimbursed by CPSC. Reimbursable receipts **MUST** be presented for ground transportation to and from airports for any amount over \$75.00, other than privately-owned vehicle (see paragraph b above). However, a receipt for all expenditures is advisable.
- d) Reasonable actual costs of meals and incidentals (M&IE) shall be reimbursed up to a limit of \$64.00 per full day, as established by the Federal Travel Regulations. The first and last day of travel is paid

at three quarters (3/4) of the rate (\$48.00 per day). The web site that addresses these rates is <http://www.GSA.gov>. Scroll down to Travel Resources and click on Per Diem Rates.

- e) Domestic travel shall be undertaken by the mode and class of service most advantageous to the Government. This will normally require that the Contractor travel in coach accommodations.
- f) Hotel accommodations at the Hilton Rockville, including additional night(s), will be provided by CPSC at no cost to the Contractor. Incidental expenditures, i.e., hotel telephone calls, room service, laundry, etc., shall be paid by the travellers.
- g) All air or train travel arrangements (if applicable) and airline/train tickets shall be made by the Contractor. The cost of the airline/train ticket will be reimbursed by CPSC to the Contractor.
- h) The CPSC Project Officer will forward hotel details to the Contractor in advance of the training course.

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