



UNITED STATES
CONSUMER PRODUCT SAFETY COMMISSION
4330 EAST WEST HIGHWAY
BETHESDA, MD 20814

This document has been electronically
approved and signed.

BALLOT VOTE SHEET

Date: February 3, 2012

TO : The Commission
Todd A. Stevenson, Secretary

THROUGH: Cheryl A. Falvey, General Counsel
Kenneth R. Hinson, Executive Director

FROM : Hyun S. Kim, Attorney

SUBJECT : Federal Register Notice: "Public Availability of Consumer Product Safety
Commission FY 2011 Service Contract Inventory"

BALLOT VOTE due: February 9, 2012

Section 743(a) of the Consolidated Appropriations Act, 2010 ("Consolidated Appropriations Act"), Public Law 111-117, requires agencies to submit to the U.S. Office of Management and Budget ("OMB") an annual inventory of service contracts awarded or extended through the exercise of an option on or after April 1, 2011, and describes the contents of the inventory. Section 743(c) of the Consolidated Appropriations Act requires agencies to "publish in the *Federal Register* a notice that the inventory is available to the public."

The Office of the General Counsel has prepared the attached notice for purposes of complying with section 743(c) of the Consolidated Appropriations Act. The notice indicates that the U.S. Consumer Product Safety Commission's ("Commission" or "CPSC") service contract inventory for FY 2011 is available on the Commission's website at: <http://www.cpsc.gov/cpsc/pub/pubs/reports/2011inventories.pdf>. The inventory was prepared by the Division of Procurement Services.

Please indicate your vote on the following options:

I. Approve publication of the draft notice in the *Federal Register*.

Signature Date

II. Approve publication of the draft notice in the *Federal Register*, with changes. (Please specify.)

Signature Date

III. Do not approve publication of the draft notice in the *Federal Register*.

Signature Date

IV. Take other action. (Please specify.)

Signature Date

Attachment – *Federal Register* Notice: “Public Availability of Consumer Product Safety Commission FY 2011 Service Contract Inventory”

CONSUMER PRODUCT SAFETY COMMISSION

Public Availability of Consumer Product Safety Commission FY 2011 Service Contract
Inventory

AGENCY: Consumer Product Safety Commission.

ACTION: Notice.

SUMMARY: The Consumer Product Safety Commission (“CPSC” or “we”), in accordance with section 743(c) of Division C of the Consolidated Appropriations Act, 2010 (Public Law 111-117, 123 Stat. 3034, 3216), is announcing the availability of its service contract inventory for fiscal year (“FY”) 2011. This inventory provides information on service contract actions over \$25,000 that we made in FY 2011.

FOR FURTHER INFORMATION CONTACT: Donna Hutton, Director, Division of Procurement Services, U.S. Consumer Product Safety Commission, 4330 East West Highway, Bethesda, MD 20814. Telephone: 301-504-7009; email dhutton@cpsc.gov.

SUPPLEMENTARY INFORMATION: On December 16, 2009, the Consolidated Appropriations Act, 2010 (“Consolidated Appropriations Act”), Public Law 111-117, became law. Section 743(a) of the Consolidated Appropriations Act titled, “Service Contract Inventory Requirement,” requires agencies to submit to the Office of Management and Budget (“OMB”) an annual inventory of service contracts awarded or extended through the exercise of an option on or after April 1, 2011, and describes the contents of the inventory. The contents of the inventory include:

- (A) A description of the services purchased by the executive agency and the role the services played in achieving agency objectives, regardless of whether such a purchase was made through a contract or task order;
- (B) The organizational component of the executive agency administering the contract, and the organizational component of the agency whose requirements are being met through contractor performance of the service;
- (C) The total dollar amount obligated for services under the contract and the funding source for the contract;
- (D) The total dollar amount invoiced for services under the contract;
- (E) The contract type and date of award;
- (F) The name of the contractor and place of performance;
- (G) The number and work location of contractor and subcontractor employees, expressed as full-time equivalents for direct labor, compensated under the contract;
- (H) Whether the contract is a personal services contract; and
- (I) Whether the contract was awarded on a noncompetitive basis, regardless of date of award.

Section 743(a)(3)(A) through (I) of the Consolidated Appropriations Act. Section 743(c) of the Consolidated Appropriations Act requires agencies to “publish in the Federal Register a notice that the inventory is available to the public.”

Consequently, through this notice, we are announcing that the CPSC’s service contract inventory for FY 2011 is available to the public. The inventory provides information on service contract actions over \$25,000 that we made in FY 2011. The information is organized by function to show how contracted resources are distributed throughout the CPSC. We developed

the inventory in accordance with guidance issued on December 19, 2011 by the OMB. The OMB guidance is available at:

<http://www.whitehouse.gov/sites/default/files/omb/procurement/memo/service-contract-inventory-guidance.pdf>. The CPSC's Division of Procurement Services has posted its FY 2011 inventory summary format, FY 2011 inventory standard format, and the FY 2010 inventory analysis which can be found at our homepage at the following link:

<http://www.cpsc.gov/cpsc/pub/pubs/reports/2011inventories.pdf>.

Dated: _____

Todd A. Stevenson,
Secretary, Consumer Product Safety Commission