

ORDER FOR SUPPLIES OR SERVICES

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 09/18/2010		2. CONTRACT NO. (If any) CPSC-B-07-0007		6. SHIP TO:	
3. ORDER NO. 0007		4. REQUISITION/REFERENCE NO. REQ-2400-10-0255		a. NAME OF CONSIGNEE CONSUMER PRODUCT SAFETY COMMISSION	
5. ISSUING OFFICE (Address correspondence to) CONSUMER PRODUCT SAFETY COMMISSION DIV OF PROCUREMENT SERVICES 4330 EAST WEST HWY ROOM 517 BETHESDA MD 20814				b. STREET ADDRESS FACILITIES MGMT & SUPPORT SVCS 4330 EAST WEST HIGHWAY ROOM 520-01	
c. CITY BETHESDA			d. STATE MD	e. ZIP CODE 20814	

Office of Secretary

7. TO: G COOK		f. SHIP VIA			
a. NAME OF CONTRACTOR EAST-WEST TOWERS LLC		8. TYPE OF ORDER			
b. COMPANY NAME		<input type="checkbox"/> a. PURCHASE		<input checked="" type="checkbox"/> b. DELIVERY	
c. STREET ADDRESS 4350 EAST WEST HIGHWAY SUITE 500		REFERENCE YOUR:			
d. CITY BETHESDA		e. STATE MD	f. ZIP CODE 20814-4426		

Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.

Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.

9. ACCOUNTING AND APPROPRIATION DATA See Schedule				10. REQUISITIONING OFFICE CONSUMER PRODUCT SAFETY COMMISSION	
11. BUSINESS CLASSIFICATION (Check appropriate box(es))				12. F.O.B. POINT Destination	
<input type="checkbox"/> a. SMALL	<input type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED		
<input type="checkbox"/> d. WOMEN-OWNED	<input type="checkbox"/> e. HUBZone	<input type="checkbox"/> f. EMERGING SMALL BUSINESS			
13. PLACE OF		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 09/12/2010	
a. INSPECTION Destination	b. ACCEPTANCE Destination			16. DISCOUNT TERMS Net 30	

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	DUNS Number: 132003301 THIS IS CALL 0007 AGAINST THE BLANKET PURCHASE AGREEMENT NUMBER (BPA) CPSC-B-07-0007 TO PROVIDE RENOVATION OF SUITE 300 LOCATED AT THE CONSUMER PRODUCT SAFETY COMMISSION, 4330 EAST WEST HIGHWAY, Continued ...					

18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)
21. MAIL INVOICE TO:						
a. NAME CONSUMER PRODUCT SAFETY COMMISSION						\$98,774.65
b. STREET ADDRESS (or P.O. Box) DIVISION OF FINANCIAL SERVICES 4330 EAST WEST HWY ROOM 522						
c. CITY BETHESDA		d. STATE MD	e. ZIP CODE 20814			\$98,774.65

22. UNITED STATES OF AMERICA BY (Signature) <i>Eddie Ahmad</i> 9/13/10				23. NAME (Typed) Eddie Ahmad TITLE: CONTRACTING/ORDERING OFFICER			
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**ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION**

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER

CONTRACT NO.

ORDER NO.

09/08/2010

CPSC-B-07-0007

0007

ITEM NO.	SUPPLIES/SERVICES	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
(A)	(B)	(C)	(D)	(E)	(F)	(G)
0001	<p>BETHESDA, MARYLAND IN ACCORDANCE WITH THE BPA, THE ATTACHED STATEMENT OF WORK (SOW), AND THE MOORE & ASSOCIATE'S PROPOSAL DATED AUGUST 11, 2010. Ordering Off.: rjohnson Accounting Info: 0100A10DCC-2010-9994400000-EXITAS2400-254G0</p> <p>CONTRACTOR SHALL PROVIDE ALL LABOR, MATERIALS, AND EQUIPMENT NECESSARY TO RPOVDE THE FOLLOWING:</p> <p>RENOVATION AND ALTERATION OF SUITE 300, LOCATED 4330 EAST-WEST HIGHWAY, BETHESDA, MARYLAND 20814.</p> <p>The total amount of award: \$98,774.65. The obligation for this award is shown in box 17(i).</p>	1	LT	98,774.65	98,774.65	

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

BLANKET PURCHASE AGREEMENT (BPA) CALL

BETWEEN

THE CONSUMER PRODUCT SAFETY COMMISSION (CPSC)

AND

EAST WEST TOWERS, LLC

BPA NUMBER: CPSC-B-07-0007/CALL 0007

1. DESCRIPTION OF AGREEMENT :

a. The contractor shall provide general office building renovation and alterations of Suite 300 which is a space leased by the Consumer Products Safety Commission (CPSC) at 4330 East West Highway, Bethesda, Maryland.

b. This is a Blanket Purchase Agreement (BPA) call. The Contractor (East-West Towers) will perform work under this Agreement if and when requested by Authorized Purchasing Officials (APO's) or Contracting Officers, and if the Contractor accepts the work. In accordance with the GSA lease, CPSC must offer the lessor the first right of refusal for construction work.

2. DESCRIPTION OF WORK:

a. Work shall include, but will not necessarily be limited to, the following: carpentry, concrete, drywall installation, painting, various electrical, door and door jamb installation, existing office renovations, alteration and demolition. None of the work performed will be structural in nature.

b. The contractor will be acting as a general contractor. The contractor shall provide all labor, equipment and materials, necessary to complete the job. The Contractor shall review drawings and specifications, identify defects or problems, perform all work, remove excess materials and clean up site. The contractor is responsible for obtaining all permits and complying with all laws and regulations in performance of this contract as required.

c. For security reasons, subcontractor personnel performing work within CPSC facilities must be escorted at all times.

d. Work may be performed during work hours or after hours, as agreed to by the Contractor and CPSC Project Officer, depending on which time period is most appropriate for the nature of the work to be performed.

e. The foregoing is a general description. Specific work to be performed, and any special terms and conditions, will be described in detail for each purchase made against this BPA.

3. STATEMENT OF WORK

The contractor shall perform the following:

- Provide all material, skilled craftsman, labor and supervision required to professionally install 4- private offices, a conference room and break room in accordance to the attached MOI space plan.
- Furnish and install 5-new doors with new 18”X78” tempered glass sidelights in wrapped drywall openings adjacent to new office doors.
- Install insulation for sound attenuation in the new offices and conference room.
- Furnish and install new carpet tiles and vinyl cove base throughout the suite.
- Furnish and paint the walls, doors and frames. Walls shall be paint with doors and frames finished in same color satin egg shell paint.
- Relocate sprinkler heads, diffuser, returns and complete air balance as required by the new floor plan.
- Install 22 non-dedicated outlets, 22-new ring, strings, 3-furniture feeds located at columns in the open workstations area and connection of Agency’s supplied furniture whips(dedicated circuitry or connections to systems furniture)
- Relocate the existing 2x4 lights per the new floor plan and new occupancy sensor switch and new exit signs.
- Furnish and install 2 strobes and relocate existing FA speakers.
- Perform all work in accordance with all applicable building and life safety code requirements and industry best standards.
- Cleanup and haul away all debris.

4. BILLING INSTRUCTIONS

Pursuant to the Prompt Payment Act (P.L. 97-177) and the Prompt Payment Act Amendments of 1988 (P.L. 100-496) all Federal agencies are required to pay their bills on time, pay interest penalties when payments are made late, and to take discounts only when payments are made within the discount period. To assure compliance with the Act, vouchers and/or invoices shall be submitted on any acceptable invoice form which meets the criteria listed below. Examples of government vouchers that may be used are the Public Vouchers for Purchase and Services Other Than Personal, SF 1034, and Continuation Sheet, SF 1035. At a minimum, each invoice shall include:

1. The name and address of the business concern (and separate remittance address, if applicable).
2. Taxpayer Identification Number (TIN).
3. Invoice date (use of invoice number in addition to invoice date is prudent but not required).

4. The contract or purchase order number (see block 2 of OF347 on page 1 of this order), or other authorization for delivery of goods of services.
5. Description, price and quantity of goods or services actually delivered or rendered.
6. Shipping cost terms (if applicable).
7. Payment terms.
8. ACH Vendor Information which includes: the Financial Institution, routing transit number, and depositor account number. In addition please specify whether account is a checking account or savings account.
9. Other substantiating documentation or information as specified in the contract or purchase order.
10. Name (where practicable), title, phone number and mailing address of responsible official to be notified in the event of a deficient invoice.

5. ORIGINAL VOUCHERS/INVOICES SHALL BE SENT TO:

Accounting Officer
Div. of Financial Services, Room 522
U.S. Consumer Product Safety Commission
Washington, D.C. 20207-9910

Invoices not submitted in accordance with the above stated minimum requirements will not be processed for payment. Deficient invoices will be returned to the vendor within seven days or sooner. Standard forms 1034 and 1035 will be furnished by CPSC upon request of the contractor.

6. PAYMENT

Payment will be made as close as possible to, but not later than, the 30th day after receipt of a proper invoice as defined in "Billing Instructions," except as follows:

When a time discount is taken, payment will be made as close as possible to, but not later than, the discount date. Discounts will be taken whenever economically justified. Otherwise, late payments will include interest penalty payments. Inquiries regarding payment should be directed to the Accounting Officer at (301) 504-7203 or 301-504-7130 or at the following address:

Accounting Officer
Div. of Financial Services, Room 522
U.S. Consumer Product Safety Commission
Washington, D.C. 20207-9910

Complaints related to the late payment of an invoice should be directed to Deborah Peebles Hodge, Director, Division of Financial Services at the same address (above).

7. CONTRACTOR'S RESPONSIBILITY

The contractor shall perform the services required under this Agreement in a professional manner, on the basis of the information made available, and to use the same degree of care and skill ordinarily exercised in similar circumstances by any reputable contractor performing comparable services.

8. INSPECTION & ACCEPTANCE PERIOD

All work performed under this agreement will be inspected by the Commission and maybe also be inspected by GSA at the destination point within three (3) working days. If any work is unacceptable, the CPSC contact person will promptly transmit disapproval to the Contractor, if appropriate.

ALL OTHER INFORMATION RELATING TO THE BLANKET PURCHASE AGREEMENT AND/OR CALLS SHALL BE DIRECTED TO:

Contact: Mr. Ron Welch @ (301)504-7091
OR
Mrs. Iris Parks @ (301)504-7078