

2. CONTRACT NO.: GS-35F-0296R  
 3. AWARD/EFFECTIVE DATE: 10/31/2014  
 4. ORDER NUMBER: CPSC-F-15-0005  
 5. SOLICITATION NUMBER:  
 6. SOLICITATION ISSUE DATE:

7. FOR SOLICITATION INFORMATION CALL:  a. NAME: Greg Grayson  
 b. TELEPHONE NUMBER (No collect calls): 301-504-7725  
 8. OFFER DUE DATE/LOCAL TIME:

9. ISSUED BY: CONSUMER PRODUCT SAFETY COMMISSION  
 DIV OF PROCUREMENT SERVICES  
 4330 EAST WEST HWY  
 ROOM 523  
 BETHESDA MD 20814  
 CODE: FMPS

10. THIS ACQUISITION IS:  UNRESTRICTED OR  SET ASIDE: % FOR:  
 SMALL BUSINESS  WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM NAICS: 423430  
 HUBZONE SMALL BUSINESS  EDWOSB  
 SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS  8(A) SIZE STANDARD: 100

11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED  SEE SCHEDULE  
 12. DISCOUNT TERMS: Net 30  
 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)  
 13b. RATING:  
 14. METHOD OF SOLICITATION:  RFQ  IFB  RFP

15. DELIVER TO: CONSUMER PRODUCT SAFETY COMMISSION  
 OFFICE OF INFORMATION SERVICES  
 4330 EASTWEST HIGHWAY  
 ROOM 706  
 BETHESDA MD 20814  
 CODE: EXIT

16. ADMINISTERED BY: CONSUMER PRODUCT SAFETY COMMISSION  
 DIV OF PROCUREMENT SERVICES  
 4330 EAST WEST HWY  
 ROOM 523  
 BETHESDA MD 20814  
 CODE: FMPS

17a. CONTRACTOR/OFFEROR: ARROW ECS C/O SHI INTERNATIONAL CORP  
 290 DAVIDSON AVENUE  
 SOMERSET NJ 08873-4179  
 CODE: [REDACTED] FACILITY CODE:  
 TELEPHONE NO.:

18a. PAYMENT WILL BE MADE BY: CPSC Accounts Payable Branch  
 AMZ 160  
 P. O. Box 25710  
 Oklahoma City OK 73125  
 CODE: FMPS

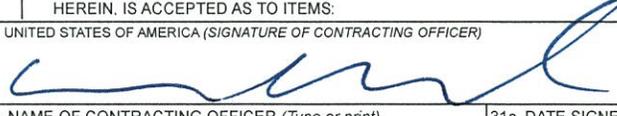
17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER  
 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED  SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	DUNS Number: [REDACTED] Contracting Officer Representative: Denis Suski Email: Dsuski@cpsc.gov Tel: 301-504-6724  The Contractor shall provide the following software maintenance for the performance period of 1 November 2014 through 31 October 2015 in accordance with GSA schedule GS-35F-0296R and the attached terms and conditions. (Use Reverse and/or Attach Additional Sheets as Necessary)				

25. ACCOUNTING AND APPROPRIATION DATA: 0100A15DSE-2015-9995200000-EXIT002400-257I0  
 26. TOTAL AWARD AMOUNT (For Govt. Use Only): \$102,618.96

27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA  ARE  ARE NOT ATTACHED.  
 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA  ARE  ARE NOT ATTACHED.

28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED.  
 29. AWARD OF CONTRACT: 8651233 OFFER DATED 10/08/2014 YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR  
 31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)  
  
 30b. NAME AND TITLE OF SIGNER (Type or print):  
 30c. DATE SIGNED:  
 31b. NAME OF CONTRACTING OFFICER (Type or print): Eddie Ahmad  
 31c. DATE SIGNED: 10/31/14

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
0001	SuSE Linux Enterprise Server for X86 and AMD64 and Intel EM64T - Priority Subscription ( 1 year ) - unlimited virtual instances, 1 - 2 CPU sockets - MLA, VLA - electronic Novell - Part#: 874-006286 Coverage Term: Nov-01-2014 - Oct-31-2015	12	EA	1,033.34	12,400.08
0002	SuSE Linux Enterprise Server for X86 and AMD64 and Intel EM64T - Priority Subscription ( 1 year ) - unlimited virtual instances, 4 CPU sockets - MLA, VLA - electronic Novell - Part#: 874-006291 Coverage Term: Nov-01-2014 - Oct-31-2015	2	EA	2,066.69	4,133.38
0003	Novell Access Manager - Priority Maintenance ( 1 year ) - 1 user - MLA, VLA - electronic - Linux, NW Novell - Part#: 877-001854 Coverage Term: Nov-01-2014 - Oct-31-2015	105	EA	1.64	172.20
0004	Novell Access Manager - Priority Maintenance ( 1 year ) - 1 user - G2C - MLA, VLA - electronic - Linux, NW Novell - Part#: 877-002900 Coverage Term: Nov-01-2014 - Oct-31-2015 Continued ...	17899	EA	0.24	4,295.76

32a. QUANTITY IN COLUMN 21 HAS BEEN

RECEIVED     INSPECTED     ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED:

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE			32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
			32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
33. SHIP NUMBER  <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT  <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER	
38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY			
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT			42a. RECEIVED BY ( <i>Print</i> )		
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		41c. DATE	42b. RECEIVED AT ( <i>Location</i> )		
		42c. DATE REC'D (YY/MM/DD)	42d. TOTAL CONTAINERS		

## CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED  
GS-35F-0296R/CPSC-F-15-0005PAGE OF  
3 9NAME OF OFFEROR OR CONTRACTOR  
SHI INTERNATIONAL CORP

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
0005	Novell Compliance Management Platform - Priority Maintenance ( 1 year ) - 1 user - MLA, VLA - electronic - Linux, Win, NW, AIX, Solaris Novell - Part#: 877-003333 Coverage Term: Nov-01-2014 - Oct-31-2015	871	EA	12.26	10,678.46
0006	Novell Identity Manager Integration Module for Database - Priority Maintenance ( 1 year ) - 1 user - MLA, VLA - electronic - Linux, Win, NW, AIX, Solaris Novell - Part#: 877-001702 Coverage Term: Nov-01-2014 - Oct-31-2015	862	EA	0.93	801.66
0007	Novell Identity Manager Integration Module for Tools - Priority Maintenance ( 1 year ) - 1 user - MLA, VLA - electronic - Linux, Win, NW, AIX, Solaris Novell - Part#: 877-001790 Coverage Term: Nov-01-2014 - Oct-31-2015	530	EA	1.24	657.20
0008	Novell Identity Assurance Solution Client - Priority Maintenance ( 1 year ) - 1 client - MLA, VLA - electronic - Win Novell - Part#: 877-001834 Coverage Term: Nov-01-2014 - Oct-31-2015	800	EA	1.54	1,232.00
0009	Novell Identity Manager Standard Edition - Priority Maintenance ( 1 year ) - 1 user - MLA, VLA - electronic - Linux, Win, Solaris Novell - Part#: 877-007494 Coverage Term: Nov-01-2014 - Oct-31-2015	235	EA	4.55	1,069.25
0010	Novell Cluster Services for NetWare 6.5 and Open Enterprise Server - Priority Maintenance ( 1 year ) - 1 cluster server - MLA, VLA - Continued ...	3	EA	1,598.73	4,796.19

## CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED  
GS-35F-0296R/CPSC-F-15-0005PAGE OF  
4 9NAME OF OFFEROR OR CONTRACTOR  
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ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	electronic - NW Novell - Part#: 877-001676 Coverage Term: Nov-01-2014 - Oct-31-2015				
0011	Novell SecureLogin - Priority Maintenance ( 1 year ) - 1 user - MLA, VLA - electronic - Win Novell - Part#: 877-001890 Coverage Term: Nov-01-2014 - Oct-31-2015	704	EA	4.71	3,315.84
0012	Novell Open Enterprise Server - Priority Maintenance ( 1 year ) - 1 user - MLA, VLA - electronic - Linux, NW Novell - Part#: 877-001664 Coverage Term: Nov-01-2014 - Oct-31-2015	734	EA	27.21	19,972.14
0013	PlateSpin Forge 300 Series - Priority Maintenance ( 1 year ) - 25 workloads - MLA, VLA - electronic - Win Novell - Part#: 877-006072 Coverage Term: Nov-01-2014 - Oct-31-2015	1	EA	6,341.58	6,341.58
0014	Sentinel Enterprise 2500 EPS - Priority Maintenance ( 1 year ) - 1 instance - MLA, VLA - electronic - Linux Novell - Part#: 877-007621 Coverage Term: Nov-01-2014 - Oct-31-2015	1	EA	10,018.68	10,018.68
0015	ZENworks Suite - Priority Maintenance ( 1 year ) - 1 user/device - MLA, VLA - electronic Novell - Part#: 877-008017 Coverage Term: Nov-01-2014 - Oct-31-2015	840	EA	18.68	15,691.20
0016	ZENworks Patch Management Add-on for ZENworks Suites - Cross-Platform Subscription ( 1 year ) - 1 user - MLA, VLA - electronic - Win Novell - Part#: 874-006065 Coverage Term: Nov-01-2014 - Oct-31-2015	840	EA	6.42	5,392.80
	Continued ...				

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ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
0017	ZENworks Asset Management - Priority Maintenance ( 1 year ) - 1 user, 1 device - MLA, VLA - electronic - Win Novell - Part#: 877-001604 Coverage Term: Nov-01-2014 - Oct-31-2015	18	EA	4.28	77.04
0018	PlateSpin Migrate per Server Workload 1-Year Priority Maintenance Novell - Part#: 877-005984 Coverage Term: Nov-01-2014 - Oct-31-2015 Note: NOT UNDER GSA SCHEDULE	50	EA	31.47	1,573.50
The total amount of award: \$102,618.96. The obligation for this award is shown in box 26.					

## LC1A CONTRACTOR'S NOTE

Deliveries and/or shipments shall not be left at the Loading Dock. **All deliveries shall be considered "inside deliveries"** to the appropriate room at the Consumer Product Safety Commission (CPSC) and in accordance with the instructions below. When scheduling deliveries the purchase order number shall always be referenced and all packages shall clearly display the Purchase Order Number on the outside of the cartons and/or packages, to include the packing slip.

### ATTENTION GOVERNMENT VENDOR

#### A. DELIVERY INSTRUCTIONS:

##### 1. DELIVERY INSTRUCTIONS FOR LARGE OR HEAVY ITEMS:

If the shipment or item being delivered requires use of a loading dock, advance notification is required. The contractor shall contact the Shipping and Receiving Coordinator at 240-477-5389 or Ralph King (301) 504-7113, forty-eight (48) hours in advance of the date the items are to arrive to schedule use of the loading dock.

##### LOADING DOCK HOURS OF OPERATION:

9:00 am to 11:00 am or 1:30 pm to 4:00 pm  
Monday through Friday (except holidays)

Please notify contact person if there is a change in the delivery date. For changes, delays, or assistance please contact CPSC as follows:

Facilities Management Support Services (301) 504-7091  
and  
**Contracting Officer Representative (COR): Denis Suski (Dsuski@cpsc.gov) or 301-504-6724**

Upon arrival, the driver should contact the CPSC Guard, 301-504-7721, at the loading dock to obtain assistance in using freight elevators and to gain access to CPSC security areas.

##### 2. DELIVERY INSTRUCTION FOR SMALL ITEMS

When delivering or shipping small items, the contractor and/or carrier service shall report to the 4th floor lobby, North Tower, 4330 East West Highway, to sign in with the CPSC guard. Upon completion of signing in, the contractor shall deliver all shipments to the Mail Room, Room 415. After delivery, delivery personnel shall promptly depart the building.

## MAIL ROOM HOURS OF OPERATION:

Monday through Friday (except holidays) – 7:30 am to 5:00 pm

## B. BILLING INSTRUCTIONS

Pursuant to the Prompt Payment Act (P.L. 97-177) and the Prompt Payment Act Amendments of 1988 (P.L. 100-496) all Federal agencies are required to pay their bills on time, pay interest penalties when payments are made late, and to take discounts only when payments are made within the discount period. To assure compliance with the Act, vouchers and/or invoices shall be submitted on any acceptable invoice form which meets the criteria listed below. Examples of government vouchers that may be used are the Public Vouchers for Purchase and Services Other Than Personal, SF 1034, and Continuation Sheet, SF 1035. At a minimum, each invoice shall include:

1. The name and address of the business concern (and separate remittance address, if applicable).
2. **Do NOT** include Taxpayer Identification Number (TIN) on invoices sent via e-mail.
3. Invoice date.
4. Invoice number.
5. The contract or purchase order number (see block 2 of OF347 and block 4 of SF1449 on page 1 of this order), or other authorization for delivery of goods of services.
6. Description, price and quantity of goods or services actually delivered or rendered.
7. Shipping cost terms (if applicable).
8. Payment terms.
9. Other substantiating documentation or information as specified in the contract or purchase order.
10. Name, title, phone number and mailing address of responsible official to be notified in the event of a deficient invoice.

ORIGINAL VOUCHERS/INVOICES SHALL BE SENT TO:

**U.S. Mail**

Enterprise Service Center, c/o CPSC, Accounts Payable Branch, AMZ-160  
PO Box 25710  
Oklahoma City, Ok. 73125

**FEDEX**

Enterprise Service Center, c/o CPSC, Accounts Payable Branch, AMZ-160  
6500 S. MacArthur Blvd.  
Oklahoma City, Ok. 73169

OR

Via email to:

[9-AMC-AMZ-CPSC-Accounts-Payable@faa.gov](mailto:9-AMC-AMZ-CPSC-Accounts-Payable@faa.gov)

Invoices not submitted in accordance with the above stated minimum requirements will not be processed for payment. Deficient invoices will be returned to the vendor within seven days or sooner. Standard forms 1034 and 1035 will be furnished by CPSC upon request of the contractor.

Inquiries regarding payment should be directed to the Enterprise Service Center (ESC), Office of Financial Operations, Federal Aviation Administration (FAA) in Oklahoma City, 405-954-1693.

**C. PAYMENT**

Payment will be made as close as possible to, but not later than, the 30<sup>th</sup> day after receipt of a proper invoice as defined in "Billing Instructions," except as follows:

When a time discount is taken, payment will be made as close as possible to, but not later than, the discount date. Discounts will be taken whenever economically justified. Otherwise, late payments will include interest penalty payments. Inquiries regarding payment should be directed to Caleb Pierce at 405-954-1693 or at the U.S. Mail and Fedex addresses listed above:

Complaints related to the late payment of an invoice should be directed to Ricky Woods at the same the same address (above) or 405-954-5351.

Customer Service inquiries may be directed to Adriane Clark at [AClark@cpsc.gov](mailto:AClark@cpsc.gov).

#### **D. INSPECTION & ACCEPTANCE PERIOD**

Unless otherwise stated in the Statement of Work or Description, the Commission will ordinarily inspect all materials/services within seven (7) working days after the date of receipt. The CPSC representative responsible for inspecting the materials/services will transmit disapproval, if appropriate, to the contractor and the contract specialist listed below. If other inspection information is provided in the Statement of Work or Description, it is controlling.

#### **E. ALL OTHER INFORMATION RELATING TO THE PURCHASE ORDER**

Contact: Contract Specialist – Greg Grayson: [ggrayson@cpsc.gov](mailto:ggrayson@cpsc.gov)

#### **F. PROCESSING INSTRUCTIONS FOR REQUESTING OFFICES**

The Purchase Order/Receiving Report (Optional Form 347 or Standard Form 1449) must be completed at the time the ordered goods or services are received. Upon receipt of the goods or services ordered, each item should be inspected, accepted (partial or final) or rejected. The Purchase Order/Receiving Report must be appropriately completed, signed and dated by the authorized receiving official. In addition, the acceptance block shall be completed (Blocks 32 a, b & c on the SF 1449 and column G and page 2 of the OF 347). The receiving report shall be retained by the requesting office for confirmation when certifying invoices.

#### **G. PROPERTY/EQUIPMENT PURCHASES**

In the case of Purchase Orders/Receiving Reports involving the purchase and receipt of property/equipment, a copy of the Purchase Order/Receiving Report must also be immediately forwarded directly to the Property Management Officer (Ralph King) in the Facilities Management Support Services Branch (Room 425). The transmittal of Purchase Orders/Receiving Reports to the property management officer is critical to the integrity and operation of CPSC's Property Management System. Receiving officials should also forward copies to their local property officer/property custodian consistent with local office procedures.