

<b>SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEM</b> <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, &amp; 30</i>		1. REQUISITION NUMBER REQ-2400-10-0145	PAGE OF 1 8
2. CONTRACT NO. GS-35F-4076D	3. AWARD/ EFFECTIVE DATE 09/30/2010	4. ORDER NUMBER CPSC-F-10-0050	5. SOLICITATION NUMBER
7. <b>FOR SOLICITATION INFORMATION CALL:</b> Eddie Ahmad		6. TELEPHONE NUMBER (301) 504-7884	8. OFFER DUE DATE/LOCAL TIME
9. ISSUED BY CONSUMER PRODUCT SAFETY COMMISSION DIV OF PROCUREMENT SERVICES 4330 EAST WEST HWY ROOM 517 BETHESDA MD 20814		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED OR <input type="checkbox"/> SET ASIDE: % FOR: <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> EMERGING SMALL BUSINESS NAICS: <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> SOLE SOURCE SIZE STANDARD: <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS <input type="checkbox"/> 8(A)	
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE	12. DISCOUNT TERMS Net 30	<input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)	13b. RATING
15. DELIVER TO CONSUMER PRODUCT SAFETY COMMISSION DIVISION OF TECHNOLOGY SERVICES 4330 EAST WEST HIGHWAY BETHESDA MD 20814	18. ADMINISTERED BY CONSUMER PRODUCT SAFETY COMMISSION DIV OF PROCUREMENT SERVICES 4330 EAST WEST HWY ROOM 517 BETHESDA MD 20814	14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP	
17a. CONTRACTOR/OFFEROR DELL MARKETING LP ONE DELL WAY ROUND ROCK TX 78682-2000  TELEPHONE NO. (800) 727-1100, X724	18a. PAYMENT WILL BE MADE BY CONSUMER PRODUCT SAFETY COMMISSION DIVISION OF FINANCIAL SERVICES 4330 EAST WEST HWY ROOM 522 BETHESDA MD 20814	16. ADMINISTERED BY CONSUMER PRODUCT SAFETY COMMISSION DIV OF PROCUREMENT SERVICES 4330 EAST WEST HWY ROOM 517 BETHESDA MD 20814	

17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER

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18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED  SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
0001	DUNS Number: 8 THE CONTRACTOR SHALL PROVIDE THE LAPTOPS LISTED BELOW IN ACCORDANCE WITH THE GS SCHEDULE AND THE ATTACHED TERMS AND CONDITIONS.  Base Unit: Latitude XT2 TAA Base (224-3595)  Processor: Latitude XT2, Intel Core 2 DuoSU9600, with VT, 1.60GHz, 800MHz, 3M L2Cache, DLV LCD, TAA <i>(Use Reverse and/or Attach Additional Sheets as Necessary)</i>	20	EA	2,372.23	47,444.60

25. ACCOUNTING AND APPROPRIATION DATA 0100A10DCC-2010-9994800000-EXITIT2400-312E0	26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$47,444.60
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27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA  ARE  ARE NOT ATTACHED.

27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA  ARE  ARE NOT ATTACHED.

28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.

29. AWARD OF CONTRACT REF. \_\_\_\_\_ OFFER DATED \_\_\_\_\_ YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR	31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) <i>Rudi M. Johnson</i>
30b. NAME AND TITLE OF SIGNER (Type or print)	31b. NAME OF CONTRACTING OFFICER (Type or print) Rudi M. Johnson
30c. DATE SIGNED	31c. DATE SIGNED 9/30/10

Todd Stevenson

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	(317-1467)  Memory: 3.0GB DDR3, SDRAM, 2 Dimms (1GB Integrated) Latitude XT2 (311-9883)  Keyboard: Internal English Keyboard for Latitude XT2 Notebooks (330-2802)  Video Card: Intel Integrated Graphics Media Accelerator 4500MHD Latitude XT2 (320-7678)  Hard Drive: 160GB hard drive, 5400RPM free fall sensor for Latitude XT2 (341-9404)  Operating System: Genuine Windows 7 Label, Latitude, Vostro and Mobile Precision Notebooks (330-6322)  Operating System: Genuine Windows 7 Ultimate, 32-bit, w/ media, Latitude, English (421-1650)  Operating System: Windows 7 XP Mode, Opti/PWS/Lat/Vost (421-2262)  Continued ...				

32a. QUANTITY IN COLUMN 21 HAS BEEN  
 RECEIVED     INSPECTED     NOTED: \_\_\_\_\_  
 ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE \_\_\_\_\_ 32c. DATE \_\_\_\_\_ 32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE \_\_\_\_\_

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE \_\_\_\_\_ 32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE \_\_\_\_\_

32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE \_\_\_\_\_

33. SHIP NUMBER  <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT  <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
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38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
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41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY ( <i>Print</i> )
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE
42b. RECEIVED AT ( <i>Location</i> )	
42c. DATE REC'D ( <i>YY/MM/DD</i> )	42d. TOTAL CONTAINERS

**CONTINUATION SHEET**

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NAME OF OFFEROR OR CONTRACTOR  
 DELL MARKETING LP

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Mouse: New Dell USB Optical Mouse (330-2848)  NIC: Dell Wireless 365 Bluetooth Module, Latitude XT2 (430-3364)  TBU: 65W ,3-Pin,AC Adapter for Latitude XT2 (330-3436)  TBU: US - 3-FT, 3-Pin Flat E-FamilyPower Cord for Latitude E-Family (330-0879)  CD-ROM or DVD-ROM Drive: External E Modular Bay for Latitude XT2 (313-7734)  CD-ROM or DVD-ROM Drive: 8X DVD+/-RW for Latitude XT2 (313-7736)  CD-ROM or DVD-ROM Drive: Cyberlink Power DVD 8.3,with Media, Dell Relationship LOB (421-0536)  CD-ROM or DVD-ROM Drive: Roxio Creator Dell Edition 10.3, Media, Dell RLOB (421-1189)  Processor Cable: Intel WiFi Link 5100 (802.11 a/g/n 1X2) 1/2 MiniCard for VPRO Latitude E/Mobile Precision (430-3361)  Documentation Diskette: No Intel vPro Technologys advanced management features for Latitude, Mobile Precision (330-0884)  Factory Installed Software: Resource DVD with Diagnostics and Drivers, Dell LatitudeXT2 Notebook (330-2843)  Feature 6-Cell/42 WHr Primary Battery for Dell Latitude XT2 (312-0852)  Feature Continued ...				

**CONTINUATION SHEET**

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NAME OF OFFEROR OR CONTRACTOR  
DELL MARKETING LP

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Small Nylon Top Load Carry Case, up to 13.3 inch, for Latitude (330-4312)</p> <p>Service: CompleteCare Accidental Damage Protection, 3 Year (992-1922)</p> <p>Service: Dell Hardware Limited Warranty Plus Onsite Service Extended Year(s) (993-4218)</p> <p>Service: Dell Hardware Limited Warranty Plus Onsite Service Initial Year (993-4217)</p> <p>Service: Info, Complete Care (988-7689)</p> <p>Service: Thank you choosing Dell ProSupport. For tech support, visit <a href="http://support.dell.com/ProSupport">http://support.dell.com/ProSupport</a> or call 1-866-5 (989-3449)</p> <p>Service: ProSupport for IT: Next Business Day Parts and Labor Onsite Response 2 Year Extended (992-1992)</p> <p>Service: ProSupport for IT: Next Business Day Parts and Labor Onsite Response Initial Year (992-5630)</p> <p>Service: ProSupport for IT: 7x24 Technical Support for certified IT Staff, 2 Year Extended (983-7582)</p> <p>Service: ProSupport for IT: 7x24 Technical Support for certified IT Staff, Initial (984-3990)</p> <p>Support: Keep Your Hard Drive, 3 Year (984-1952)</p> <p>Intel Core 2 Duo Processor (310-8319)</p> <p>Continued ...</p>				

**CONTINUATION SHEET**

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NAME OF OFFEROR OR CONTRACTOR  
DELL MARKETING LP

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	The total amount of award: \$47,444.60. The obligation for this award is shown in box 26.				

## **LC 1A CONTRACTOR'S NOTE**

Deliveries and/or shipments shall not be left at the Loading Dock. **All deliveries shall be considered "inside deliveries"** to the appropriate room at the Consumer Product Safety Commission (CPSC) and in accordance with the instructions below. When scheduling deliveries the purchase order number shall always be referenced and all packages shall clearly display the Purchase Order Number on the outside of the cartons and/or packages, to include the packing slip.

### **ATTENTION GOVERNMENT VENDOR:**

#### **A. DELIVERY INSTRUCTIONS:**

##### **1. DELIVERY INSTRUCTIONS FOR LARGE OR HEAVY ITEMS:**

If the shipment or item being delivered requires use of a loading dock, advance notification is required. The contractor shall contact the Shipping and Receiving Coordinator at (301) 366-7018 or Ronald Welch (301) 504-7091, forty-eight (48) hours in advance of the date the items are to arrive to schedule use of the loading dock.

##### **LOADING DOCK HOURS OF OPERATION:**

9:00 am to 11:00 am or 1:30 pm to 4:00 pm  
Monday through Friday (except holidays)

Please notify contact person if there is a change in the delivery date. For changes, delays, or assistance please contact CPSC as follows:

Facilities Management Support Services (301) 504-7091  
And Project Officer: Steve McGill 301-504-6932

Upon arrival, the driver should contact the CPSC Guard, 301-504-7721, at the loading dock to obtain assistance in using freight elevators and to gain access to CPSC security areas.

##### **2. DELIVERY INSTRUCTIONS FOR SMALL ITEMS**

When delivering or shipping small items, the contractor and/or carrier service shall report to the 4th floor lobby, North Tower, 4330 East West Highway, to sign in with the CPSC guard. Upon completion of signing in, the contractor shall deliver all shipments to the Mail Room, Room 415. After delivery, delivery personnel shall promptly depart the building.

##### **MAIL ROOM HOURS OF OPERATION:**

Monday through Friday (except holidays) – 7:30 am to 5:00 pm

#### **B. BILLING INSTRUCTIONS**

Pursuant to the Prompt Payment Act (P.L. 97-177) and the Prompt Payment Act Amendments of 1988 (P.L. 100-496) all Federal agencies are required to pay their bills on time, pay interest penalties when payments are made late, and to take discounts only when payments are made within the discount

period. To assure compliance with the Act, vouchers and/or invoices shall be submitted on any acceptable invoice form which meets the criteria listed below. Examples of government vouchers that may be used are the Public Vouchers for Purchase and Services Other Than Personal, SF 1034, and Continuation Sheet, SF 1035. At a minimum, each invoice shall include:

1. The name and address of the business concern (and separate remittance address, if applicable).
2. Taxpayer Identification Number (TIN).
3. Invoice date (use of invoice number in addition to invoice date is prudent but not required).
4. The contract or purchase order number (see block 2 of OF347 and block 4 of SF1449 on page 1 of this order), or other authorization for delivery of goods of services.
5. Description, price and quantity of goods or services actually delivered or rendered.
6. Shipping cost terms (if applicable).
7. Payment terms.
8. ACH Vendor Information which includes: the Financial Institution, routing transit number, and depositor account number. In addition please specify whether account is a checking account or savings account.
9. Other substantiating documentation or information as specified in the contract or purchase order.
10. Name, title, phone number and mailing address of responsible official to be notified in the event of a deficient invoice.

ORIGINAL VOUCHERS/INVOICES SHALL BE SENT TO:

Accounting Officer  
Div. of Financial Services, Room 522  
U.S. Consumer Product Safety Commission  
4330 East-West Hwy  
Bethesda, MD 20814

Invoices not submitted in accordance with the above stated minimum requirements will not be processed for payment. Deficient invoices will be returned to the vendor within seven days or sooner. Standard forms 1034 and 1035 will be furnished by CPSC upon request of the contractor.

Inquiries regarding payment should be directed to the Finance Office at 301-504-7172 or 301-504-7130.

### C. PAYMENT

Payment will be made as close as possible to, but not later than, the 30<sup>th</sup> day after receipt of a proper invoice as defined in "Billing Instructions," except as follows:

When a time discount is taken, payment will be made as close as possible to, but not later than, the discount date. Discounts will be taken whenever economically justified. Otherwise, late payments will include interest penalty payments. Inquiries regarding payment should be directed to the Accounting Officer at (301) 504-7203 or 301-504-7130 or at the following address:

Accounting Officer  
Div. of Financial Services, Room 522  
U.S. Consumer Product Safety Commission  
4330 East-West Hwy  
Bethesda, MD 20814

Complaints related to the late payment of an invoice should be directed to Deborah Peebles Hodge, Director, Division of Financial Services at the same address (above).

**D. INSPECTION & ACCEPTANCE PERIOD**

Unless otherwise stated in the Statement of Work or Description, the Commission will ordinarily inspect all materials/services within three (3) working days after the date of receipt. The CPSC contact person will transmit disapproval, if appropriate. If other inspection information is provided in the Statement of Work or Description, it is controlling.

**E. ALL OTHER INFORMATION RELATING TO THE PURCHASE ORDER**

Contact: Eddie Ahmad at (301) 504-7884

**F. PROCESSING INSTRUCTIONS FOR REQUESTING OFFICES**

The Purchase Order/Receiving Report (Optional Form 347 or Standard Form 1449) must be completed at the time the ordered goods or services are received. Upon receipt of the goods or services ordered, each item should be inspected, accepted (partial or final) or rejected. The Purchase Order/Receiving Report must be appropriately completed, signed and dated by the authorized receiving official. In addition, the acceptance block shall be completed (Blocks 32 a, b & c on the SF 1449 and column G and page 2 of the OF 347).

The receiving report shall be retained by the requesting office for confirmation when certifying invoices.

**G. PROPERTY/EQUIPMENT PURCHASES**

In the case of Purchase Orders/Receiving Reports involving the purchase and receipt of property/equipment, a copy of the Purchase Order/Receiving Report must also be immediately forwarded directly to the Administrative Services Specialist (Ron Welch) in the Facilities Management Support Services Branch (Room 416). The transmittal of Purchase Orders/Receiving Reports to the property management officer is critical to the integrity and operation of CPSC's Property Management System. Receiving officials should also forward copies to their local property officer/property custodian consistent with local office procedures.

OK  
Fatty