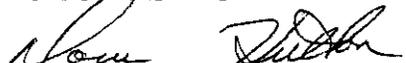


FEDERAL EMERGENCY MANAGEMENT AGENCY INTERAGENCY AGREEMENT		PAGE 1	OF 5
1. INTERAGENCY AGREEMENT NO. EME-2002-IA-0121	2. EFFECTIVE DATE APR 5 2002	3. PROJECT/REQUISITION NO. E355984Y	
4. ISSUED BY National Emergency Training Center Satellite Procurement Office S. Jane Huwig-Leister 16825 South Seton Avenue Emmitsburg MD 21727	5. NAME, TITLE, PHONE NUMBER OF EACH GOVERNMENT PROJECT OFFICER FOR BOTH AGENCIES  ROBERT MCCARTHY, 301-447-1130 (FEMA PO)  William King (301) 504-0508, ext. 1296 (Other Agency's Project Monitor)		
6. AGENCY PERFORMING SERVICE U.S. Consumer Product Safety Commission Attn: William King East West Towers 4330 East West Highway, Suite 600 Bethesda MD 20814			
7. PROJECT TITLE Residential Electrical Wiring			
8. PROJECT OBJECTIVE  Publicity of the detection of hazards in electrical wiring in older homes.			
9. PERFORMANCE PERIOD OF AGREEMENT 12 months from effective date of award			
10. ACCOUNTING AND APPROPRIATION DATA See Continuation Sheet		11. DOLLAR VALUE OF AGREEMENT \$75,000.00	
12. FUNDING (The Federal Emergency Management Agency agrees to advance/reimburse funds up to the dollar amount of this agreement, upon receipt of a properly executed Standard Form 1080 or 1081. The appropriate form must be executed in original and six copies, be identified with agreement number and accounting data, and transmitted to the following office for funds action.)  National Emergency Training Center Budget and Finance, E-104  16825 South Seton Avenue Emmitsburg, MD 21727  FEMA shall reimburse the Agency cited in Block 6 of this form for expenses incurred in providing the requested services with the exception of those that may be caused by administrative error of the agency cited in Block 6 (for example, payment of interest to contractors due to late payment)  (Any funds not utilized for the performance of the work described in this agreement must be returned to the Federal Emergency Management Agency.)			
13. PURSUANT TO THE AUTHORITY OF Federal Fire Prevention and Control Act of 1974 (P.L. 101-391)  (The Federal Emergency Management Agency may enter into this agreement. The person executing this agreement has a written delegation of authority to do so on behalf of the agency.)			
14. SIGNATURE OF PERSON AUTHORIZED TO SIGN 	DATE 4/3/02	16. SIGNATURE OF PERSON AUTHORIZED TO SIGN SIGN 	DATE APR 5 2002
15. TYPE NAME, TITLE OF PERSON AUTHORIZED TO SIGN Donna Hutton Contracting Officer U.S. Consumer Product Safety Commission		17. TYPE NAME, TITLE OF PERSON AUTHORIZED TO SIGN David J. Orris Contracting Officer FEDERAL EMERGENCY MANAGEMENT AGENCY	

A.1 PRICE/COST SCHEDULE

ITEM NO.	DESCRIPTION OF SUPPLIES/SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT
0001	IA/CPSC RESIDENTIAL ELECTRICAL WIRING	1	job	\$75,000.00	\$75,000.00
	FUNDING/REQ NO: 01:		\$75,000.00	E355984Y	
GRAND TOTAL ---					\$75,000.00 =====

ACCOUNTING AND APPROPRIATION DATA:

ACRN APPROPRIATION	REQUISITION NUMBER	AMOUNT
01 2002-03 -6200RA-6200 -E64014-2589-D	E355984Y F	\$75,000.00

CPSC ACCOUNTING DATA: 02 PS EXOB 4400 21660 R/02/4400/001  
253a

**ARTICLES**  
**INTERAGENCY AGREEMENT EME-2002-IA-0121**

I. PURPOSE

The Consumer Product Safety Commission (CPSC) and the Federal Emergency Management Agency (FEMA), United States Fire Administration (USFA), hereby enter into an agreement for Residential Electrical Wiring Project.

II. AUTHORITY

The Federal Fire Prevention and Control Act of 1974 (P.L. 101-391).

III. STATEMENT OF WORK AND SCHEDULE OF DELIVERABLES

The statement of work is included as Attachment 1 to this Interagency Agreement.

IV. ADMINISTRATION

Administration of this requirement is the responsibility of CPSC. CPSC will monitor contract performance and perform other program management functions.

V. PROJECT OFFICIALS

A. ROLES

1. The Project Manager (PM) is designated by the Servicing Agency and shall be that agency's principal official involved in the project. The PM is responsible for assuring performance of the services outlined in this Interagency Agreement and compliance with all its provisions. His/her primary interaction with the Requesting Agency for technical guidance shall be with the Project Officer.
2. The Project Officer (PO) shall be an official of the Requesting Agency. The PO designated by FEMA shall be responsible for the review and monitoring of the tasks prescribed in the Statement of Work. The Project Officer does not have the authority to alter any obligations under this Interagency Agreement. He/She is not authorized to make any representations or commitments of any kind on behalf of the CO for the Requesting Agency. Any circumstances, which may arise requiring a change in the terms of this Interagency Agreement, shall be referred to the CO by the PO with his/her analysis and recommendations. The CO shall retain final authority to implement any changes to this Interagency Agreement.

3. The Contracting Officer (CO) has full authority to negotiate, administer and execute all business matters of this Interagency Agreement. Further, should any changes to the scope, budget, schedule, or any other terms of the agreement become necessary, only the CO shall have the authority to amend the interagency Agreement.

**B. IDENTIFICATION**

1. The Project Manager is: William King  
(301) 504-0508 ext. 1296
2. The Project Officer is: Robert McCarthy  
(301) 447-1130
3. The Contracting Officer is: David J. Orris  
(301)-447-1830

**VI. ON-CAMPUS HOUSING**

Dormitory rooms are available to CPCS and CPSC's contractors for overnight housing when such personnel are required to be on campus at the NETC for meetings or the conduct of training activities. The room(s) is/are provided at no cost to the Contractor. CPSC shall notify the Project Officer of housing requirements as soon as they are known to allow a reasonable time for arrangements to be made. FEMA policy states that all persons staying on campus for more than one night are required to purchase a meal ticket from the campus cafeteria for each day they are on campus. If a meal ticket is not purchased, the individual will be asked to leave campus and acquire housing at his/her own expense.

**VII. FUNDING**

The Federal Emergency Management Agency agrees to transfer funds to the CPSC to be used to provide personnel, equipment, materials and logistical support to perform the work necessary to support this requirement. The work shall be performed in accordance with the tasks specified in the statement of work.

**VIII. PERIOD OF PERFORMANCE**

The period of performance for this Interagency Agreement is 12 months from the effective date (date of issue) award.

IX. CANCELLATION OF THE INTERAGENCY AGREEMENT

Termination of this Agreement may be effected by either party upon 60 days written notice.

X. CONTENT OF THE INTERAGENCY AGREEMENT

This Interagency Agreement number EME-2002-IA-0121 consists of the following:

- A. Cover page, FEMA Form 40-3, Interagency Agreement.
- B. Schedule of Articles I through X.
- C. Attachment 1 – Statement of Work.

## Scope of Work

### Residential Electrical Wiring

The U.S. Consumer Product Safety Commission, in cooperation with the U.S. Fire Administration, has developed a program for detecting hazards in electrical wiring in older homes, and bringing them up to an acceptable level of safety at moderate expense. Electrical wiring fires are one of the leading causes of residential fires, and the fourth most frequent cause of fatal fires. It is not reasonable to expect that all existing housing stock in the United States will be brought up to compliance with the current edition of the *National Electrical Code*. This program provides a practical alternative. Although the technical development of this Project was successfully completed, the program needs wide publicity. CPSC and USFA are in the process of informing electrical inspectors, code officials, the fire service, electrical contractors, electrical equipment manufacturers and distributors, the U.S. Department of Housing and Urban Development, the electricians' unions, and other interested parties. Widespread adoption of this Project would result in a significant reduction in residential fires, deaths, injuries, and dollar loss.

CPSC will continue to promote the Project with videotapes and printed materials related to identifying and correcting the gross fire hazards associated with electrical wiring in existing dwellings. CPSC-produced videotapes demonstrating examples of electrical fire hazards and ways to reduce the risk of such hazards will continue to be distributed, further expanding the thousands that have already been sent to fire and electrical officials at both state and local levels. In addition, the new electrical inspection code (NFPA 73) will continue to be disseminated to fire and electrical safety officials at no cost to the recipients. Through the CPSC network of field staff and state designees, CPSC will continue to stay in touch with all 50 states with materials related to electrical wiring hazards. CPSC will continue to distribute information and samples of a new technology electrical fire safety device, known as the arc-fault circuit interrupter, to promote the installation of this device for existing housing on a wide spread basis. CPSC staff will follow up with the officials, to ensure the materials reached the appropriate party, and to encourage use of the materials in implementing programs at the state and local level.

### General Provisions:

CPSC will produce a report for this effort, documenting the work done and conclusions reached. CPSC will also provide USFA with a brief monthly summary report covering activities and accomplishments, expenditure, plans, and problems encountered or anticipated.

### Deliverables:

Any formal deliverables (i.e., reports, documents) created as a result of this Interagency Agreement shall be done in compliance with Federal "plain English" policies, directives, etc.

Any formal deliverables must be submitted in the following format:

Two copies of a color laser proof, error free final of this final deliverable/documents to the USFA Project Officer before 30 days prior to the completion of this project to the USFA Project Officer. The final document shall be submitted in the following manner for both Print and Web Publishing as well:

#### Print Publishing:

The Contractor shall follow the FEMA guidelines established and prepare deliverables described in InfoGram #00-08 dated April 17, 2000, attached. Preferred desktop publishing programs are QuarkXpress or Adobe Pagemaker; for illustrations, use Adobe Illustrator or Macromedia Freehand. For image manipulation, use Adobe Photoshop. Files shall be preflighted. The Contractor shall submit a completed GPO Form 952, attached, for all files.

In addition, the Contractor shall prepare a PDF Press Optimized file.

All files shall be placed on a CD-ROM or Iomega Zip Disk formatted for PC.

#### Web Publishing

The technical standards described in *36 CFR Part 1194.22 Electronic and Information Technology Accessibility Standards*, Part 1194.22, Subpart B – Technical Standards, *Web-Based Intranet and Internet Information and Applications* (Volume 65, No. 246, Page 80525 - December 21, 2000) (attached) and the Department of Justice guidance document *Web-based Intranet and Internet Information and Applications (6/21/01)*, per the following guidance available at the following U.S. Department of Justice web page: <http://www.access-board.gov/sec508/guide/index.htm> shall be followed.

Deliverables shall be submitted in HTML, PDF and Word 2000 formats.

**HTML.** HTML files shall, at a minimum, pass WAI Priority One accessibility and validate to HTML 4.01 and CSS 2.0.

**PDF (screen optimized).** Tagged PDF files shall be created with Acrobat 5.0 and reviewed using the Acrobat Accessibility Checker and screen reader software to ensure they are properly tagged and fully accessible. PDF files shall be considered optimized for accessibility if they contain:

- a logical reading order;
- alternate text descriptions for images;
- scanned documents with accessible text. Hard copy pages scanned to PDF must be saved as Image+Hidden Text, optically recognized, and tagged;

- security (if used) with accessible text;
- links and navigation aids. Include bookmarks for all items in the table of contents and hypertext links on references to web site addresses, e-mail addresses, tables of content, figures and tables;
- and a specified document language.

Word 2000. Styles shall be used to format text such as titles, headings and paragraphs. Alternate text shall be placed on all images.

If an audio/video file is to be posted, the file shall contain closed-captioning or a script containing the text of the audio shall be provided in Text, HTML or Word 2000 format.

Content that requires a browser plug-in, such as Macromedia's Flash, shall be authored to meet the technical standards of 36 CFR Part 1194.22.

All files shall be placed on a CD-ROM or Iomega Zip Disk formatted for PC.

#### Other Printing Requirements

All printed camera-ready materials shall be produced at not less than 1200 dots per inch output. All images e.g. photographs, illustrations shall be error free and require no changes.