

**U.S. Department of Justice  
Reimbursement Agreement Between Agencies**

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**Parties to the Agreement:**

Provider Agency			Customer Agency		
Provider Cost Center 9T09401007	RCN 903832	RCN Description Systems Anal	Customer Contact John Clements	Phone 301-504-0444	
Provider Contact Surrindar Hansra	Phone 202-514-5699				
Customer Number	Customer Alias				
Provider Name Systems Technology Staff/IRM/JMD/DOJ			Customer Name (If billing address is different, specify on reverse side.) CPSC		
Address 500 First St., N.W. Room 300			Address 4330 East West Highway		
City Washington	State D.C.	Zip 20530	City Washington	State DC	Zip 20207

**Duration:**

This Agreement shall become effective on Oct. 01, 1999 and shall continue through Sept. 30, 2000.

**Provide the Following Services or Goods:**

*Brief explanation of work or services to be performed and basis for determining cost:*

Provide for contractor services for Systems Analysis for the CPSC.

Contractor Cost = \$124,828.28  
 Administrative Fee (STS) = 4,368.99  
 CPSC-<sup>BT</sup> IAG 00-1059 Total Cost = \$129,197.27  
 DynCorp Task 1

This agreement is being incrementally funded for an amount not to exceed \$70,000.00.  
 If additional funding becomes available during FY 2000, a modification will be issued at a later date providing the additional funds.

Estimated amount
\$129,197.27

*(Attach additional sheet for continuation of explanation, if necessary.)*

**Customer Financing:**

*(Customer agency will indicate accounting data to be charged by completing applicable blocks. Federal agencies will be billed by OPAC, except for billings among the OBDs and USMS, billings within an organization, and bilings to the Department of Defense.)*

Agency Location Code	Appropriation Symbol	Cost Center	YRegDoc	Obl Month	Obl SOC	Pay SOC
	00 EXOB-PS 2420.00 0099948 25.2302					

*Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block. Customers not using the FMIS may use this block to describe unique data required for their accounting system.)*

**Approvals:**

*(See reverse side of form.)*

Approved for Provider Office:	Approved for Customer Office:
Organization DOJ/JMD/IRM/Systems Technology Staff	Organization U.S. Consumer Product Safety Commission
Signature <i>Edward A Moyer</i>	Signature <i>Robert J. Frost</i>
Title Edward A. Moyer Assistant Dir., Contracts Management Service	Title Robert J. Frost Contracting Officer

When intrafund billing data are manually submitted to the billing office, the Provider Intrafund Data block on the reverse side must be completed by the provider of the goods or service.

FORM DOJ-216 JULY 1994

<b>Provider Intrafund Data</b> (For crediting revenues to the Provider)			
YRegDoc	Obligation Month	Obligation SOC	Payment SOC
Other Accounting Information (Where applicable, multiple Obligation Month and SOC data should be identified in this block.)			

<b>Billing Address</b>		
Name		
Address		
City	State	Zip
Contact	Phone	

### Conditions of Agreement

1. **Financing:**

The charges for services shall include both direct and indirect costs applicable to the agreement. Advance payments are made on an estimated cost basis. If the estimated advance is different from the actual costs, proper adjustment (*refund or additional billing*) on the basis of the actual costs incurred shall be made upon completion of the work. (*The frequency of billing, such as monthly, quarterly, etc., must be stated in the narrative portion of the form.*)

2. **Other Provisions:**

**INFORMATION RESOURCES MANAGEMENT**

Systems Technology  
Staff

**STS**

**Memorandum of Understanding** (Non-DOJ Users)

**CONTRACTS MANAGEMENT SERVICE**

1. Upon execution of DOJ Form-216, the Systems Technology Service (STS) of the Department of Justice (DOJ) will provide contractor support via task orders using ADP Related Services contracts, Micrographics contracts, and a Data Entry contract, as requested in one or more of the following areas:
  - a. Acquisition assistance for ADP applications systems and services.
  - b. Requirements analyses.
  - c. Economic (cost/benefit) analyses of software systems.
  - d. Feasibility studies.
  - e. Data base design and development.
  - f. Systems enhancement support.
  - g. Systems analyses, design and specifications.
  - h. Programming and systems development.
  - i. Systems testing.
  - j. Transition and Implementation assistance and training.
  - k. Facilities management.
  - l. Records management systems for electronic and microfilm documents.
  - m. Microfilming of paper documents and Computer Output Microfilm (COM).
  - n. Data entry (keying) services.
  
2. The Using Agency will:
  - a. Provide the name, address, and telephone number of an authorized contact person who will manage the project for the Using Agency.
  - b. Execute a Reimbursement Agreement (RA), DOJ Form DOJ-216, which includes the total estimated cost for the project, i.e., (1) contractor cost, and (2) STS handling fee. The amount shown on the RA is Using Agency's financial obligation/commitment to the STS and to the contractor. During period of performance, funds for the project will not be deobligated at the sole discretion of the Using Agency.
  - c. Provide appropriation code, organization cost center, and debtor code needed for STS to charge the Using Agency for